



**Sri Venkateswara College  
(University of Delhi)**

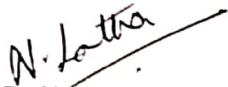
Ref No : SVC/Admn/2019/P/1263

27<sup>th</sup> June, 2019

**Discrepancies in Certificates**

**This is for the information, and necessary action by all the concerned** that any typographical errors in an applicant's online registration form, such as spellings in the name of the applicant, date of birth, father's name, mother's name, etc. may be corrected only after verifying other fields in the application form, such as Date of Birth, Mother's Name, Applicant's Name, from the applicant's original certificates. However, the college shall notify the University Grievance committee in writing requesting correction of the data on the University portal before the admission process is initiated.

Further, If there is a spelling error in the caste certificate in the applicant's name or their parent's name or the caste, and wherein the correct name has been verified through other documents, then the applicant may be given admission provisionally, **with fourteen days** to submit the respective corrected documents. The applicant must also submit to the College a duly filled undertaking in the prescribed format provided.



Dr. N. Latha

Convener, Admission Committee



Dr R.P. Singh

Acting Principal

**Principal**

Sri Venkateswara College

(University of Delhi)

Dhaura Kuan

New Delhi-110 021

Copy forwarded for information and necessary action to:- Teacher-in-Charge/ Admission-in-Charge of the respective departments, Administrative Officer/ Section Officers (Administration & Accounts)/ Dealing Assistants (Administration & Accounts)/ All concerned/ College Notice Board/ College Website/ File.