



**SRI VENKATESWARA COLLEGE**

(University of Delhi)

Dhaura Kuan, New Delhi - 110 021



Prof C. Sheela Reddy  
Principal

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Ref No : SVC/Admn/2021/P/

**Most Urgent/Out Today/Email/WhatsApp/**

16th May, 2021

**Office Order**

In pursuance of the University order number: Estab.II(i)/330/COVID-19/M/2021/ dated 16th May 2021 issued by the Registrar, University of Delhi, and in continuation to the college office order number: SVC/Pers/2021/1 dated 3rd May 2021, this is for information to all concerned that the college remains closed from 17th to 21st May 2021. There will be no physical presence of any employee in the main college building or the hostel. The college premises will be sanitised thoroughly from time to time.

However, all the employees (teaching and non-teaching) shall work from home or as per requirement, and shall be available for the college in person, if called in case of an emergency.

Online teaching classes/sessions will resume as per DU guidelines. Also, the essential services, like the Security Services, shall attend their duty as usual.

Active cooperation of one and all is highly appreciated.

**NOTES:-**

1. All circulars/guidelines issued by the MHA/UGC/DU with regard to Covid-19 pandemic are to be followed strictly as per requirement.
2. *Staff and Students are cautioned that there are several fake circulars and notifications being circulated across social media. They must only refer to the Delhi University ([www.du.ac.in](http://www.du.ac.in)) and College Websites ([www.svc.ac.in](http://www.svc.ac.in)) for all updates and information*
3. *Information given only on the University website ([www.du.ac.in](http://www.du.ac.in)) or Sri Venkateswara College ([www.svc.ac.in](http://www.svc.ac.in)) shall be considered official.*
4. *All students and staff members are requested to check their email/whatsApp/college and DU websites regularly for day to day updates.*
5. For clarification, if any, you may email to [principal@svc.ac.in](mailto:principal@svc.ac.in)
6. Any addendum/corrigendum shall be posted on the college website only.

**Disclaimer:-** The information as displayed on the College Website ([www.svc.ac.in](http://www.svc.ac.in)) is subject to correction. Any discrepancy noticed may be reported at [principal@svc.ac.in](mailto:principal@svc.ac.in) for the needful.

Sd

Prof C. Sheela Reddy  
Principal

Copy forwarded for information and necessary action to :- Teacher-in-charge/Coordinators of the respective departments, Wardens (Hostels), Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration & Accounts), All concerned, College Website and File.