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Principal

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Ref No : SVC/Admn/2021/ P/1624

22<sup>nd</sup> March, 2021

Most Urgent/Out Today/e-mail/ WhatsApp/

**INTERNAL COMPLAINTS COMMITTEE**  
(PREVENTION OF SEXUAL HARASSMENT)

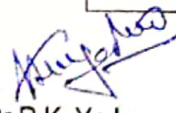
**Sexual Harassment of Women at workplace**  
(Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013)


The college is committed to provide a safe and conducive work and academic environment to students and its employees. The college is extremely alert to matter pertaining to any kind of harassment and gender sensitivity. Accordance with the Section 4(1) of the Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013), the college has constituted an Internal Complaint Committee against sexual harassment to look into the complaints of sexual harassment of girl students and women employees. Any women aggrieved in this matter may fearlessly approach the presiding officer of Internal Complaint Committee against sexual harassment.

In view of the above the Internal Complaint Committee (ICC) comprising the following Staff Members is constituted for maintenance of Discipline in the college:-

| S.No | Name of the Members         | Designation   | Contact No & E-mail ID  |
|------|-----------------------------|---|---|
| 1.   | Dr Meenakshi Kuhar          | Presiding officer &<br>Associate professor,<br>Department of Bio-Chemistry  | 98182 78545<br><a href="mailto:mkuhar@svc.ac.in">mkuhar@svc.ac.in</a>             |
| 2.   | Dr M.K. Shukla              | Associate Professor, Department of<br>Statistics                            | 98915 84025<br><a href="mailto:mkshukla@svc.ac.in">mkshukla@svc.ac.in</a>         |
| 3.   | Dr Namita Pandey            | Associate Professor, Department of<br>Political Science                     | 92127 26189<br><a href="mailto:npandey@svc.ac.in">npandey@svc.ac.in</a>           |
| 4.   | Mr D.Venkata Ramana         | Administrative Officer I/C  | 9868097048<br><a href="mailto:admnofficer@svc.ac.in">admnofficer@svc.ac.in</a>    |
| 5.   | Ms P. Padmawati             | Laboratory Assistant , Department<br>of Electronics                         | 87000 16823<br><a href="mailto:ppadmawati@yahoo.co.in">ppadmawati@yahoo.co.in</a> |
| 6.   | Dr Pawan Sharma             | Legal Advisor<br>(Former Joint Secretary & Law<br>Officer)                  | 98681 56464<br><a href="mailto:pmsharma58@yahoo.co.in">pmsharma58@yahoo.co.in</a> |
| 7.   | Ayanabha Banerjee<br>(Male) | Students' Representative<br>B.Sc (Prog) Life Sciences Part-III<br>(1118011) | 6000572 508<br><a href="mailto:ayanbonib@gmail.com">ayanbonib@gmail.com</a>       |

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Dr R.K. Yadav  
Proctor

  
Prof C. Sheela Reddy  
Principal  
Principal  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan  
New Delhi-110 021

**INTERNAL COMPLAINTS COMMITTEE  
(PREVENTION OF SEXUAL HARASSMENT)**

| S.No | Name of the Members                 | Designation   | Contact No & E-mail ID   |
|------|-------------------------------------|---|--|
| 8.   | Himanshi<br>(Female)                | Students' Representative<br>B.Sc (Hons) Chemistry Part-III<br>(1518076) | 8708029619<br><a href="mailto:himanshikharbanda765@gmail.com">himanshikharbanda765@gmail.com</a> |
| 9.   | Likhitha Reddy Batthina<br>(Female) | Students' Representative<br>B.A. (Programme) Part-III<br>(0118133)      | 9032932651<br><a href="mailto:likhireddy55@gmail.com">likhireddy55@gmail.com</a>                 |

**Notes:-**

1. The term of office of the members (excluding students' representatives) of the ICC shall be for a period of upto **three years** ending before/on **21<sup>st</sup> March, 2024**, as per rules. However, one-third of the members of the ICC may change every year.

**Term of the student members to the ICC**

Under regular circumstances, the term of the Students Representative to the ICC is for a period of one year or till the result of the subsequent election is declared in the category or till he/she is a bonafide student of that course for which he/she was admitted, whichever is earlier, provided that

- a) The student representatives shall not represent in the ICC from the end of their examination (in May) till the commencement of the subsequent academic session; and
- b) The Student Representatives to the ICC shall, in no case, have a term beyond one year.

**However, as a one time measure, due to Covid-19 pandemic, since it is not possible for the college to conduct mandatory elections for the Students' Representatives in the list above, (vide S.No. 7-9), the tenure has been extended till further orders. This shall be reported in the next Governing Body meeting of the college.**

2. The members appointed from amongst the non-government organizations or associations shall be paid such fee or allowances for holding the proceedings of the Internal Committee, by the Executive Authority as may be prescribed.
3. The (Prevention, Prohibition and Redressal) Act, 2013(No. 14 of 2013) may be viewed at <http://wcd.nic.in/wcdact/womenactsex.pdf>
4. **Any addendum/corrigendum shall be posted on the college website ([www.svc.ac.in](http://www.svc.ac.in)) only.**

Dr R.K. Yadav  
Proctor

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Prof C. Sheela Reddy  
Principal  
**Principal**  
Sri Venkateswara College  
(University of Delhi)  
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Copy forwarded for information and necessary action to :- Proctor, University of Delhi/Teacher-in-Charge/Coordinators of the respective departments/ Administrative Officer, Section Officers (Administration & Accounts), All Concerned/College Notice Board (Staff & Students)/ College Website/College GB File/File.