



SRI VENKATESWARA COLLEGE: NEW DELHI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting with the members of the Internal Quality Assurance Cell (IQAC) held on Friday, the 2nd September, 2016 at 2.30 PM in the Committee Room.

The following members were present:

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| 1. | Dr. P.S. Dhanaraj, Ag. Principal | Chairperson |
| 2. | Dr.E. MuralidharaRao | Member |
| 3. | Dr.R.P.Singh | Member |
| 4. | Dr.S.Venkata Kumar | Member |
| 5. | Dr.Shailaja Thakur | Member |
| 7. | Dr.Renu Jain | Member |
| 8. | Mr.Virendra Kumar, A.O.,SVC | Member |
| 9. | Dr.N.Latha | Member Secretary |

The meeting was chaired by Dr.P.S. Dhanaraj, Ag. Principal.

The Coordinator presented a power point presentation on (a) IQAC Role & Function; (b) Annual Quality Assessment Report (AQAR), (c) preparation of Departmental AQAR, (d) Action Plan by IQAC (e) Semester wise Teaching Plan and (f) Feedback from the all stakeholders.


The Coordinator emphasized the need of preparation of Annual Quality Assessment Report (AQAR) to be submitted to the UGC-NAAC by the NAAC accredited institutions and elaborated the necessity of collection of data from the stakeholders i.e. students, alumni, parents, retired teachers et.al.

Dr.Latha discussed with the members about the objectives, strategies, functions, benefits of IQAC. She distributed draft action plan to improve quality pertaining to various criteria of the college, Semester wise teaching plan, student feedback form, Departmental AQAR etc. and requested the members to go through the same for suggestions/additions/deletions, if any.

The members agreed to the suggestion of the Coordinator for the meeting of the internal members of IQAC on First Friday of every month at 2.30 PM to review the progress of IQAC.

The meeting ended with thanks to the Chair.


(Dr.N.Latha)


(Dr.P.S. Dhanaraj)