SRI VENKATESWARA COLLEGE
University of Delhi
NAAC Accredited "A" Grade (2016), DBT Star College Status (2016)
NIRF Rank # 14 (2020), NIRF #11(2021)

Benito Juarez Road
Dhaula Kuan, New Delhi -110021
Phone: 91 11-24118590
Fax: 911124118535
Webpage: www.svc.ac.in
Email: principal@svc.ac.in

DVV CLARIFICATION

CRITERIA 1

1.1.3 **Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/ are represented on the following academic bodies during the last five years**

1. **Academic Council/Bos of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment/evaluation process of the affiliating University Examination.**

HEI Input:

A. All of the above

Findings of DVV

C. Shula Reddy

1) Provide Nomination Letters of their affiliating University indicating membership on BoS and academic Council/ PG programs.

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Diamond Jubilee Year
1961 - 2021

శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC 'A' Accredited

Prof. C. Sheela Reddy
Principal

ADD ON CURRICULUM TEAM FROM 2016-2017 TO 2020-2021

The following faculty members of Sri Venkateswara have designed the curriculum for the following add on courses:

S.No.	Name of Faculty and Year of designing of course	Name of the add on course
1.	Dr. Mamta Arora 2020-2021	Digital Marketing
2.	Dr. Arpita Kaul 2020-2021	Digital Marketing
3.	Ms. Sunita Chhabra 2018-2019,2019-2020	Entrepreneurship
4.	Dr. Shruti Mathur 2018-2019,2019-2020	Entrepreneurship
5.	Dr. Arpita Kaul 2018-2019,2019-2020	Entrepreneurship
6.	Mr. Ajit Singh 2018-2019,2019-2020	Entrepreneurship
7.	Dr. N. Latha 2017-2018	Indian Music and Culture
8.	Dr. Kalyani Krishna 2018-2019, 2019-2020,2020-2021	Climate Change: Issues, concerns and strategies
9.	Dr. Abhishek Chandra 2018-2019,2019-2020,2020-2021	Climate Change: Issues, concerns and strategies
10.	Dr. Sunita Yadav 2018-2019,2019-2020, 2020-2021	Climate Change: Issues, concerns and strategies
11.	Dr. Pooja Gokhale 2018-2019, 2019-2020, 2020-2021	Climate Change: Issues, concerns and strategies
12.	Dr. N.Latha 2020-2021	Bioinformatics and Computational Biology
13.	Dr. Anita Verma 2020-2021	Bioinformatics and Computational Biology
14.	Dr. Mansi 2020-2021	Bioinformatics and Computational Biology
15.	Dr. Nandita Narayanamy 2017-2018,2018-2019,2019-2020	Ayurbiology
16.	Dr. Anju Kaicker 2017-2018,2018-2019,2019-2020	Ayurbiology
17.	Dr. Veena Budhraja 2017-2018,2018-2019,2019-2020	Data Science

C Sheela Reddy
Prof. C. Sheela Reddy
Principal

Date 1/11/17

To

Dr. Tabassum
The Convener/ Examiner,
Dept of Botany
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – ~~II/IV/VI~~ I/III/V Examinations, ~~May-June, 2015~~ NOV-DEC -2017 for the Academic Year ~~2014-15~~ 17-18 regarding. (CBCS)

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May - June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03. The said E.C Resolution is reproduced below:

"Examination and evaluation - revaluation work is mandatory for all College and University teachers and, as far as possible, the question papers be set by a Board of Examiners. Appointment of Head Examiner Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Tabassum (Convener)
2. Examiner : —
3. Examiner : —
4. Examiner (If any) : —

C. Sheela Reddy (Contd...P/2)

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Dhaula Kuan, New Delhi-110021

RAMJAS COLLEGE
UNIVERSITY ENCLAVE, DELHI
Ph. 27667706, Fax 27667447
E-mail: Principalramjascollege@gmail.com Website: ramjascollege.edu

Dated 1/5/2018

To
Dr. Tabassum Afshan
Sri Venkateshwara College
University of Delhi

Dear Sir/Madam,

You are appointed as an External Examiner/Internal in the Department of Botany to conduct the Practical Examination from 9:30am onwards. Details are given below for your perusal:

Class	Paper	Date of Exams/batches: M/E	Internal Examiner	External Examiner
B.Sc.(Hons) Botany I Year	Archegoniatae	1/5/2018 Morning & Evening	Dr. Kartiki Bhatnagar	Dr. Tabassum Afshan

I hope you will accept the appointment. In case you are not in a position to conduct the examination on above mentioned date, please communicate to us by phone and by Email.

Thanking you

With regards

Suman 1/5/18

(Suman)
Superintendent
Department of Botany
Ramjas College
Delhi-110007
Mob: 9873811550
Email: Suman_sie@yahoo.co.in

C. Sheela Reddy

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2016-17 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

MINUTES

An Emergent Meeting of the Faculty of Commerce and Business was held on Wednesday, September 14, 2016 at 2:30 PM in Room No. 115, Arts Faculty Building, University of Delhi-South Campus to consider the recommendation of the Committee of Courses and studies in Commerce (Hons. , P. G., Research) and Committee of Courses and Studies in Commerce (Excluding Hons.) for Skill Enhancement Papers (SEC) for commerce based discipline papers in BA Program under CBCS . The following members were present:

1. Prof. Muneesh Kumar	Dean, Faculty of Commerce and Business (in Chair)
2. Prof. Kavita Sharma	Head, Department of Commerce
3. Prof. C.P. Gupta	Department of Financial Studies
4. Prof. K. V. Bhanumurthy	Department of Commerce
5. Prof. V. K. Shrotryia	Department of Commerce
6. Prof. S. K. Jain	Department of Commerce
7. Prof. Madan Lal	Department of Commerce
8. Dr. Ajay Kumar Singh	Department of Commerce
9. Dr. Sunaina Kanojia	Department of Commerce (Special Invitee)
10. Dr. Abha Shukla	Department of Commerce
11. Dr. Amitabh Gupta	Department of Financial Studies
12. Ms. Rupali Pabreja	Acharya Narendra Dev College
13. Dr. (Ms.) Vandana Bansal	Bharti College
14. Mrs. Anita	Delhi College of Arts and Commerce
15. Mr. B. R. Sachdeva	Dehbandhu College
16. Ms. Ramanbir Bindra	Gargi College
17. Ms. Anita Banerji	Indraprastha College
18. Dr. (Ms.) Chanchal Chopra	Janki Devi Memorial College
19. Dr. (Ms.) Sunita Kaistha	Jesus and Mary College
20. Mrs. Madhu Khanna	Kamla Nehru College
21. Dr. Savita Gopal	Lady Shri Ram College
22. Ms. Gayatri Verma	Laxmibai College
23. Dr. Pradeep Agarwal	Moti Lal Nehru College
24. Sh. Vijay Singh	Moti Lal Nehru College (E)
25. Sh. Dvijendra Nath Kalia	P. G. D. A. V. College (E)
26. Dr. Paramjeet Kaur	S. G. T. B. Khalsa College
27. Dr. J. S. Sabharwal	Sri Guru Nanak Dev Khalsa College
28. Mrs. Suman Kharbanda	Shivaji College
29. Dr. R. S. Dahiya	Sri Aurobindo College (E)
30. Dr. Mamta Arora	Sri Venkateshwara College
31. Mr. Nesar Ahmad	Industry Expert

The Faculty of Commerce and Business considered the recommendations of the Committee of Courses Honours, P. G., Non-Hons of the Department of Commerce dated 26th August, 2016 regarding the Ability Enhancement Courses in B. A. Programme. After due deliberations, it was decided to extend the Ability Enhancement Elective Courses (Skill Bases papers) offered under

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2016-17 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

The following items were discussed:

A. Confirmation of Minutes.

(i) The Minutes of the meeting held on 10th May, 2014 were confirmed.

(ii) The Minutes of the emergency meeting held on 26th June, 2015 presented to the faculty members were confirmed.

B. Matters arising out of Minutes

Some of the Members raised the issues relating to the implementation of CBCS. Specifically the issue of teaching Economics Papers in B.Com. courses and its implications on workload was discussed. Members were advised to send suggestion/queries in this regard to the CBCS Oversight committee with a copy to Head, Department of Commerce,

C. Nomenclature for Master of Finance and Control (MFC)

The Faculty considered and unanimously approved the recommendations of the Committee of Courses of the Department of Financial Studies to change the nomenclature of Master of Finance and Control (MFC) to MBA (Financial Management)

D. New Syllabus for MBA (Financial Management)

The Faculty considered the recommendations of the Committee of Courses of the Department of Financial Studies for the proposed Course Curriculum including the Ordinance for MBA (Financial Management).
The proposed curriculum including the Ordinance (with few suggestions incorporated was unanimously approved by the Faculty).

Dean Faculty of Commerce & Business was authorized to make further changes, wherever necessary, in the proposed syllabus of MBA (Financial Management) before sending it to the University.

The Meeting ended with a vote of thanks to the Chair.

(Prof. Muneesh Kumar)
Dean, Faculty of Commerce and Business

The Dean
Faculty of Commerce and Business
Room No. 329, Arts Faculty Building
University of Delhi South Campus
Benito Juarez Road
New Delhi-110021

C. Sheela Reddy

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Dhaula Kuan, New Delhi-110021

D.U.P.-129-06-15-2500P X 100

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UNIVERSITY OF DELHI

MINUTES OF THE EMERGENT MEETING OF THE ACADEMIC COUNCIL

held on Monday, the 19th December, 2016 at 03:00 P.M. and continued until 04:00 A.M. on Tuesday, the 20th December, 2016 in the Council Hall, University of Delhi, Delhi-110007

NO. 3

PRESENT

1.	Prof. Yogesh Kumar Tyagi	Vice-Chancellor - Chairman
2.	Prof. J.P. Khurana	Director, South Campus
3.	Prof. Devesh Kumar Sinha	Dean of Colleges
4.	Prof. C.S. Dubey	Officiating Director, Campus of Open Learning
5.	Prof. Aleem Ashraf Khan	
6.	Prof. Amitabha Mukherjee	
7.	Prof. Avinash Khare	
8.	Prof. A.K. Kapoor	
9.	Prof. Anand Prakash	
10.	Prof. Debi P. Sarkar	
11.	Prof. Enakshi K. Sharma	
12.	Prof. Gurmeet Singh	
13.	Prof. H.S. Prasad	
14.	Prof. J.M. Khurana	
15.	Prof. J.P. Dubey	
16.	Prof. J.S. Virdi	
17.	Prof. Kavita Sharma	
18.	Prof. Mohan	
19.	Prof. Minni Sawhney	
20.	Prof. M.S. Bhatia	
21.	Prof. M.L. Singla	
22.	Prof. Maharaj K. Pandit	
23.	Prof. Namita Ranganathan	
24.	Prof. Nandita Babu	
25.	Prof. Navnita Chadha Behera	
26.	Prof. N.M. Kamal	
27.	Prof. Poonam Singh	
28.	Prof. Paramjit Khurana	
29.	Prof. Pradeep Kumar Burama	
30.	Prof. Raj Kumar	
31.	Prof. Suresh Aggarwal	
32.	Prof. Suresh Kumar	
33.	Prof. Sanjay Jain	
34.	Prof. Sanjay K. Jain	
35.	Prof. Suneera Kasliwal	
36.	Prof. S.H. Akhtar	
37.	Prof. Ved Kumari	
38.	Prof. Ved Pal Singh	
39.	Prof. V. Ravichandran	
40.	Prof. Vinay Kumar Srivastava	
41.	Dr. Anula Maurya	

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42. Dr. Bharat Singh
43. Dr. D.V. Singh
44. Dr. Geeta Bhatt
45. Dr. Hem Chand Jain
46. Dr. Hem Lata Reddy
47. Dr. Imteyaz Ahmad
48. Dr. Jyoti Sabharwal
49. Dr. Jatinder Bir Singh
50. Dr. K.P. Singh
51. Dr. Man Mohan Kaur
52. Dr. Mohd. Arif
53. Dr. Md. Riyazuddin Khan
54. Dr. Mahak Singh
55. Dr. Madhu Pruthi
56. Dr. Nachiketa Singh
57. Dr. Naveen Kumar
58. Dr. P.K. Khurana
59. Dr. Poonam Verma
60. Dr. R.N. Dubey
61. Dr. M. Ramananda Singh
62. Dr. Samrendra Kumar
63. Dr. Suneel Kumar
64. Dr. Sunaina Kanojia
65. Dr. Sandeep Tiwari
66. Dr. Shashi Shekhar Prasad Singh
67. Dr. Shailendra Kumar
68. Dr. Sujeet Kumar
69. Dr. V.S. Dixit
70. Dr. Lata
71. Sh. Gaurav Goel
72. Sh. Hans Raj Suman
73. Sh. Rudrashish Chakraborty
74. Sh. Rajiv Ranjan
75. Sh. Sachin N.

SPECIAL INVITEE

1. Prof. D.K. Singh
2. Prof. Yogendra Singh
3. Prof. Ajay Kumar
4. Prof. H.P. Singh
5. Dr. Manoj Sinha
6. Prof. Ramesh Chandra
7. Prof. T.R. Seshadri

Prof. Tarun Kumar Das **Registrar – Secretary**

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UNIVERSITY OF DELHI

28/ Ref.: A.C. Res. No. 27 dated 29.11.2016

The Council considered the recommendations of the Expanded Committee constituted to look into the operational aspect as per the requirements of the University and its Colleges for the Appointment and Promotion of the Teachers and other Academic Staff (equivalent post in the Library and Physical Education Cadre).

The Council after detailed deliberations recommended that 3rd and 4th Amendment of the Gazette Notifications issued by UGC on 04.05.2016 and 11.07.2016 respectively, regarding Appointment and Promotion of the Teachers and other Academic Staff (equivalent posts in the Library and Physical Education Cadre) be accepted along with explanatory notes annexed herewith and marked as **"Annexure-A."** The same is recommended to the Executive Council for approval.

The following members of the Academic Council recorded their dissent on the points in the meeting as under:

1. 13 Members on Item 6 (Table - IIIa, Table - IV-a, Table - Va) regarding 50:30:20 weightage for Recruitment of Assistant Professor (Page No. 14 of 42).
2. 10 Members on API-PBAS system regarding Minimum Academic Performance Indicators.
3. 03 Members on the usage of phrase of DPE in respect of Physical Education teachers.
4. 03 Members on the inclusion of Librarian in the Colleges as non-teaching Staff.

The meeting ended with a vote of thanks to the Chair

(Prof. Tarun Kumar Das)
Registrar - Secretary

(Prof. Yogesh Kumar Tyagi)
Vice Chancellor - Chairman

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Semester -V- 16-17

Ref No. SVC/PREX/Nov. 2016

To,
Dr. Padamshree Mudgal
DEPT. OF BIOCHEMISTRY
DAULAT RAM COLLEGE

7/11/2016

Dear Sir/Madam

Please find the Sr. Centre Superintendent, Delhi University examination at centre BCHP-508 entitled Membrane Biology Biochem Semester V of Practical Examinations, November 2016 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5160101	Dr. Vandana Malhotra (SVC)	5160102	Dr Padamshree Mudgal (DRC)

Time 9.00 AM

Max. Hrs 4 Hrs

Date 15th Nov. 2016

- Question will be set by the examiners concerned on the spot
- [illegible] immediately [illegible]
- [illegible] to accept this examinership [illegible]
- You are requested to treat the matter and letter as STRICTLY CONFIDENTIAL [illegible] not disclose the name of the examiners
- In case you will kindly extend your help and cooperation

In case of any query Centre Superintendent may contact Examinations Incharge Dr. Nandita N 9810400139 (Dr. Nandita N)

PRINCIPAL

C. Sheela Reddy
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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/APRIL, 2016

To Dr. Preeti Kerwal

Deshbandhu College

Dated 21/4/17

Dear Sir/Madam C9

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper Biochem IV entitled Gene Org. Repli Repair of B.Sc. (Hons.) / B.Sc. Prog. (Life Science) Semester II/IV/VI Practical Examinations, April / May, 2016 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
4170103	Dr Vandana Malhotra	4170104	Dr Preeti Kerwal

Marks: 50 Time: 9:00 am

Duration 3 Hrs. Date: 27/4/2017

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law, brother-in-law, daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary, at _____

Yours Faithfully

C. Sheela Reddy

PRINCIPAL
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Dhaula Kuan, New Delhi – 110 021

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110 021

SUPERINTENDENT
Annual Practical Examination
Deptt. of Biochemistry
Sri Venkateswara College Centre
Dhaula Kuan, New Delhi-110 021

190 A

EXAMINERS ARE REQUESTED TO MAIL THIS LETTER IMMEDIATELY

ACCEPTANCE LETTER

Dated: 27.2.2017

Dr. Ashok Kr. Jaryal
Associate Dean (Exams)
Examination Section
A.I.I.M.S., Ansari Nagar
New Delhi - 110 608

subdeanexamsaiims@hotmail.com

Tel. 26589447, 26594971
Mobile No. 0-9868397001 **Fax**: 011-26588789

Dear Dr. Jaryal,

I acknowledge receipt of your letter No.F.11-2/M-2017/E.S. [190A] dated offering me Examinership for **EVALUATION OF THESIS** submitted by a postgraduate student **Neha Chaudhary** registered for **M. Biotechnology** course at your Institute.

I ACCEPT this examinership as well as other guidelines mentioned in the offer letter. Accordingly, you are therefore, requested to kindly send the thesis on the below mentioned address:

Signature	Vandana Malhotra.		
Name	Dr. VANDANA MALHOTRA		
Address (Complete mailing address with Pin Code)	Dr. VANDANA MALHOTRA		
	ASSISTANT PROFESSOR		
	DEPARTMENT OF BIOCHEMISTRY		
	SRI VENKATESWARA COLLEGE		
	BENITO JUAREZ MARG, DHAULA KUAN		
	NEW DELHI	**Pin Code**	110021
Mobile No.	9910466006		
E-mail ID	vmal71@gmail.com		
	Telephone No. with STD Code	**Fax No. with STD Code**	
Office	011 - 24112196	N/A	
Residence	011 - 40518948		

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A.20

No._____
Date:_____

To Dr. Varsha Mathur 9810386175
The Convener/~~Examiner~~,
Sri Venkateswara College

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June 2017
Nov./Dec._____

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : _____ (Convener)
2. Examiner : Dr Shailly Anand, PDU. - 9873
3. Examiner : Dr. Amanjyoti, DRC-
4. Examiner (If any) : _____

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Dhaula Kuan, New Delhi-110021

A-20

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : Skill Enhancement Course

b) Scheme/Mode of Examinations *:- Semester - IV

c) Name of the Paper: Research Methodology

d) UPC/Subject Code: 32233904

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode*** are running simultaneously, therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A-15

No.
Date:

To Dr. Vartika Mathur 9810386575
~~Dr. Jyoti Singh~~ 27HO56327 Dr.
The ~~Convener~~/Examiner,
~~Daulat Ram College~~
Venkateshwara College

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June 2017
Nov./Dec.

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

9873140228

1. Examiner : Dr. Neeru Saxena (Convener) DU – [redacted]
2. Examiner : Dr. Shaibali Ghosh Ramjas – 9818833635
3. Examiner :
4. Examiner : _____
(If any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A-15

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : B.Sc. (H) Exam, 2017

b) Scheme/Mode of Examinations *:- Sem. IV

c) Name of the Paper: Environmental Management

d) UPC/Subject Code: 91609 BTH 504

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously***, therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

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"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Sri Venkateswara College

(University of Delhi)

Benito Juarez Road, Dhaula Kuan, New Delhi-110021
Ph.: 011-24112196, 24118590, Telefax : 011-24118535
principal@svc.ac.in

P. Hemalatha Reddy
Principal

Ref No. SVC/Evaluation/PA

Date: 07.11.2016

Dr. Nandita Narayanasamy
Associate Professor
Depart of Bio-Chemistry
Sri Venkateswara College
New Delhi-110 021.

Dear Dr. Nandita,

I am pleased to inform you that you are appointed as Dy Coordinator for Central Evaluation Centre for Applied Science Courses in our college for November/December semester Examinations 2016.

If the offer of this appointment is acceptable to you, kindly give your consent to the undersigned immediately.

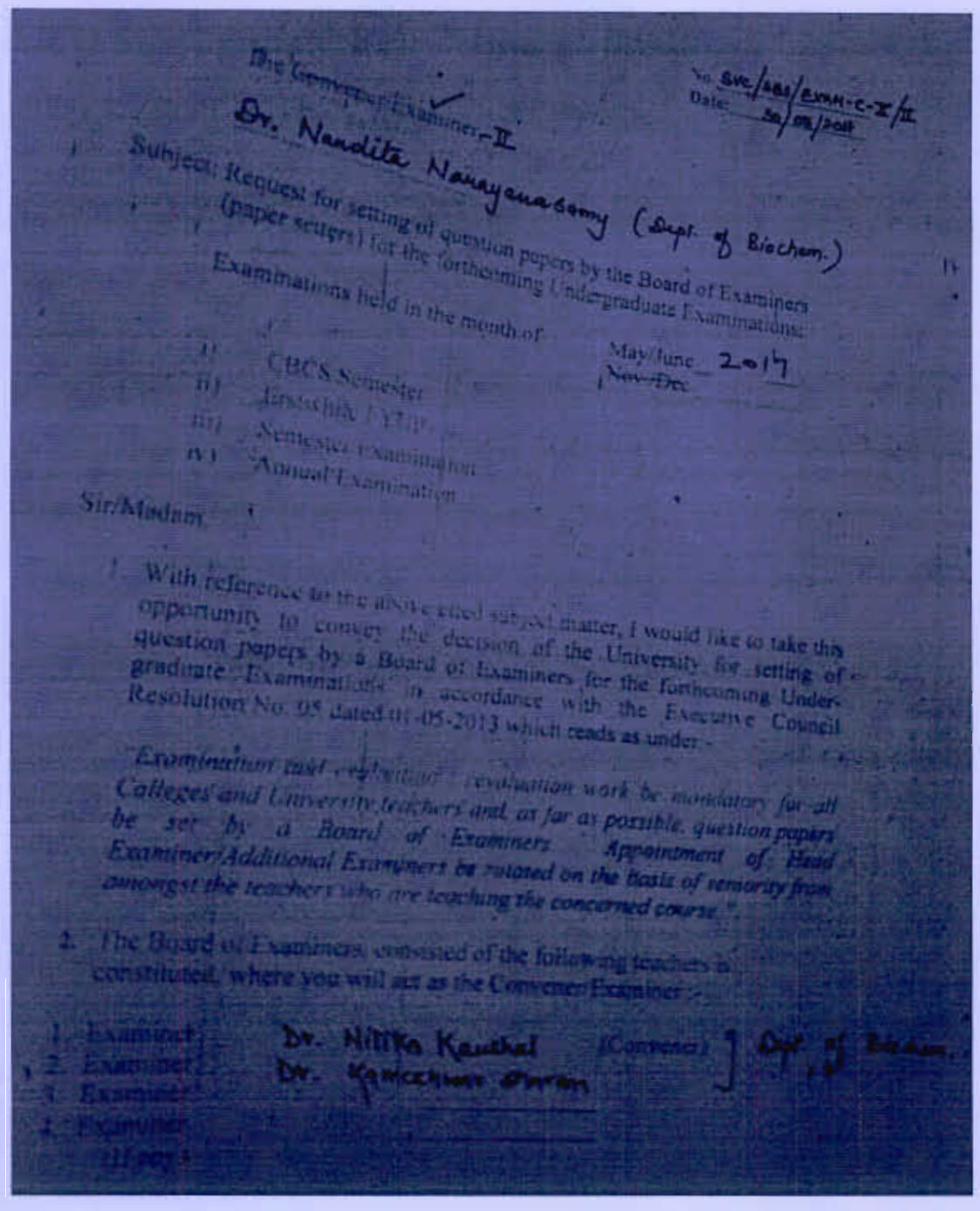
Further, you are requested to ensure before accepting the assignment that none of your relation is a candidate in I/III/ V semester of three years degree course, I/III semester of CBSC and III/V/VIII semester of erstwhile FYUP (including allied subjects) examinations.

Thanking you,

Yours sincerely,

PRINCIPAL
& COORDINATOR
CEC SVC

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021



The Convener/Examiner-II

Dr. Nandita Narayanaswamy (Dept. of Biochem.)

No. SVC/2015/EXAM-C-I/II
Date: 30/05/2017

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations.

Examinations held in the month of May/June 2017

i) CBCS Semester
ii) Annual (Yearly)
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under :-

Examination task, evaluation, revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner: Dr. Nitika Kaushal (Convener)] Dept. of Biochem.
2. Examiner: Dr. Kamchhun Baran
3. Examiner:
4. Examiner:

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

From: head mls <mlsdueag@gmail.com>

Date: Thu, Feb 1, 2018 at 4:42 PM

Subject: UG Committee of Courses Meeting

To: <drmv1956@gmail.com>, Sivalingam Vivekanandhan <drsvivek@gmail.com>, Seenivasan S <snc.seenivasan.delhi@gmail.com>, Uma Devi <vmdchitra@gmail.com>, <sivamatshi@yahoo.co.in>, Govindaswamy Rajagopal <grajagopaldu@gmail.com>, Elchuri Muralidhara Rao <elchurimuralidhararao@gmail.com>, Venkata Ramaiah G <gvramaiah@gmail.com>, Narayanappa V <narayanarcoe@gmail.com>, <rishubekani@gmail.com>, Sreemati Chakravarti <schakravarti2008@yahoo.com>, munshi younus <younus_munshi@yahoo.co.in>, antara chaudhuri <chaudhuri.antara@rediffmail.com>, Sharmistha Sen <sharmisthasen@yahoo.co.in>, kalpana kirty <kalpanakirty@gmail.com>, Debashish Banerjee <debashish.banerjee@northcentury.com>

Dear Colleagues,

A meeting of the Under Graduate Committee of Courses for Tamil, Telugu, Bengali, Sindhi will be held in the Seminar Hall, Tutorial Building on Friday, 9th Feb. 2018 at 11.30 a.m. Pl see the attachment and attend the meeting

With Regards,

G Rajagopal

Head, Department of MIL&LS

University of Delhi, Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

---------- Forwarded message ----------

From: **head mills** <millsduhead@gmail.com>

Date: Tue, Oct 17, 2017 at 9:42 PM

Subject: Request for setting of Discipline Specific Elective (DSE) for B.A. (H)/ B.Sc. (H)/B.Sc. (Prog) for Semester V

To: Tilak Sarkar <sarkar.tilak805@gmail.com>, Sharmistha Sen <sharmisthasenn@yahoo.co.in>, suksss ghosh <suksss1986@gmail.com>, saswati ganguli <ganguli.saswati@gmail.com>, Sreemati Chakravarti <schakravarti2009@yahoo.com>, antara chaudhuri <chaudhuri.antara@rediffmail.com>, munshi younus <younus_munshi@yahoo.co.in>, Jamilur Rahman <jamilur2525@gmail.com>, Dipak Maiti <dipakmaiti.du@gmail.com>, Tana Tani <10tanan@gmail.com>, Mukherjee Shreeta <shri.beng@gmail.com>, kalpana kirty <kalpanakirty@gmail.com>, Sivalingam Vivekananthan <drsvivek@gmail.com>, Seenivasan S <svc.seenivasan.delhi@gmail.com>, Elchuri Muralidhara Rao <elchurimuralidhararao@gmail.com>, Venkata Ramaiah G <gvramaiah@gmail.com>, Narayanappa V <narayanappavv@gmail.com>

Dear Colleagues,

Pl see the attached copy of the letter received from Assistant Registrar (Exam). **It is informed that we need to setting of four sets of Discipline Specific Elective for for B.A. (H)/ B.Sc. (H)/B.Sc. (Prog) for Semester V to be held in Nov/Dec. 2017.** Kindly take of it and set the question paper (4 Sets) and submit the same to the department at the earliest.

With Regards,

G Rajagopal

Head, Department of MIL&LS

University of Delhi, Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

DEPARTMENT OF ZOOLOGY
UNIVERSITY OF DELHI
DELHI-110007 (INDIA)

Phone : 011-27667443
011-27667985, 011-27667212
Website : www.zoology.du.ac.in

Dated: 26th March, 2018

NOTICE

A meeting of Committee of Courses for Under-Graduate, Honours, Post-Graduate and Research Studies in Zoology will be held on Wednesday, the 28th March, 2018 at 12.00 P.M. in the office of Head, Department of Zoology, University of Delhi.

Agenda of the meeting is to finalize the question papers and appointment of external examiners for practical papers for Undergraduate courses in Zoology Hons. and Life Sciences.

All the members are requested to make it convenient to attend the meeting.

Members

01. Prof. Madan Mohan Chaturvedi (Head of the Department)
02. Prof. Rup Lal
03. Prof. Umesh Rai
04. Prof. Rina Chakrabarti
05. Prof. Neeta Sehgal
06. Prof. Vinod Kumar
07. Prof. R. K. Seth
08. Prof. D. K. Singh
09. Prof. Rita Singh
10. Prof. Shibnath Mazumdar
11. Prof. Anju Shrivastava
12. Prof. Sharmila Basu Modak
13. Prof. Rajagopal Raman
14. Prof. Mallikarjun Shakarad
15. Prof. Namita Agrawal
16. Prof. Yogendra Singh
17. Prof. Alok Chandra Bharti
18. Dr. R.K. Negi
19. Dr. Anita Kamra Verma (KMC)
20. Dr. Sarita Kumar (A.N.D.C.)
20. Dr. Anita Verma (SVC)
22. Dr. Vandana Kumari (Hans Raj College)
23. Dr. Indrajant Singh (Deshbandhu College)
24. Dr. Sunil Kumar (Zakir Hussain College)
25. Dr. Sudhir Verma (Deen Dayal Upadhyay College)
26. Dr. Shilpa Bharti (Maitreyi College)

(Prof. M.M. Chaturvedi)
Head of the Department

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

---------- Forwarded message ----------
From: **head mills** <millsduhead@gmail.com>
Date: Thu, Feb 1, 2018 at 4:42 PM
Subject: UG Committee of Courses Meeting
To: <dr.mv1956@gmail.com>, Sivalingam Vivekananthan <drsvveka@gmail.com>, Seenivasan S <svc.seenivasan.delhi@gmail.com>, Uma Devi <umadchitra@gmail.com>, <sivamatshi@yahoo.co.in>, Govindaswamy Rajagopal <grajagopaldu@gmail.com>, Elchuri Muralidhara Rao <elchurmuralidhararao@gmail.com>, Venkata Ramaiah G <gvramaiah@gmail.com>, Narayanappa V <narayanappavr@gmail.com>, <rishubellani@gmail.com>, Sreemati Chakravarti <schakravarti2009@yahoo.com>, munshi younus <younus_munshi@yahoo.co.in>, antara chaudhuri <chaudhuri.antara@rediffmail.com>, Sharmistha Sen <sharmisthasens@yahoo.co.in>, kalpana kirty <kalpanakirty@gmail.com>, Debashish Banerjee <debashish.banerjee@motherdairy.com>

Dear Colleagues,
A meeting of the Under Graduate Committee of Courses for Tamil, Telugu, Bengali, Sindhi will be held in the Seminar Hall, Tutorial Building on Friday, 9th Feb. 2018 at 11:30 a.m. Pl see the attachment and attend the meeting.

With Regards,
G Rajagopal
Head, Department of MIL&LS
University of Delhi, Delhi-110007

---------- Forwarded message ----------
From: **head mills** <millsduhead@gmail.com>
Date: Wed, Apr 18, 2018 at 12:22 PM
Subject: Emergent Meeting of PG Committee of Courses for Tamil
To: Govindaswamy Rajagopal <grajagopaldu@gmail.com>, Prem Ananthan <premananthan@gmail.com>, Uma Devi <umadchitra@gmail.com>, S Manickavasagam <dr.mv1956@gmail.com>, Sivalingam Vivekananthan <drsvveka@gmail.com>, Seenivasan S <svc.seenivasan.delhi@gmail.com>, <sivamatshi@yahoo.co.in>

Dear Colleagues,
an emergent meeting of the PG Courses Committee for Tamil will be held on **Friday, 20th April 2018 at 1:00 pm** in the Seminar Hall of our Department.

Kindly attend the meeting as it is very essential one.

With regards,
G. Rajagopal
Head, Dept. of Modern Indian Languages
and Literary Studies, University of Delhi,
Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF ECONOMICS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI

No.Econ/5-CC/2018-19/
9th April, 2018

Dear Colleague,

I am pleased to inform you that the University has appointed you as a member of the Committee of Courses and Studies for Honours, Post-graduate and Research Studies in Economics for a term of two years w.e.f 01.04.2018 to 31.02.2020. The first meeting of the newly constituted committee will be held on Friday, April 20, 2018 at 2.30 P.M. in Room No. 013 (Old Seminar Room) Ground Floor, Department of Economics, Delhi School of Economics, University of Delhi.

The agenda of the meeting is as follows:

1. Revision of M.A. (Economics) Syllabus
2. Promotion and passing rules for M.A. Economics
3. Any other item with the permission of the Chair.

Please attend.

Thanking you,

Yours sincerely,

(Prof. T.C.A. Anant)
Head of the Department

Prof. T.C.A. Anant – Head of the Department
Prof. Abhijit Banerji
Prof. Shreekant Gupta
Dr. Anirban Kar
Dr. Param Jit
Dr. Dibyendu S. Maiti
Dr. Sugata Bag
Dr. Deepti Goel
Dr. Anand Kumar, College of Vocational Studies
Dr. Padma Suresh, Sri Venkateshwara College
Dr. Banston John, St. Stephen's College
Mr. Ujjwal Gupta, M.A. (Previous) year
Ms. Nandini Kumar, M.A. Final year
Ms. Srishti Gupta, Ph.D Student

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

University Enclave, Delhi 110007, India
Tel. : 91-11-27666395, 27001537, 27001535, Fax : 2766 7159; e-mail : dept@econdse.org

Re:: Letter of Appointment as external examiner at Dyal Singh college

pooja gokhale <gokhale_20@hotmail.com>
Wed 11/1/2017 1:59 PM

To: Prashant Pant <prashantpant15@gmail.com>
Cc: Dr. Neeru Bhandari <neeru3030@yahoo.in>

Thank you prashant for the letter. I will come on 17.11.17.
Regards
Pooja

Sent from my vivo smart phone

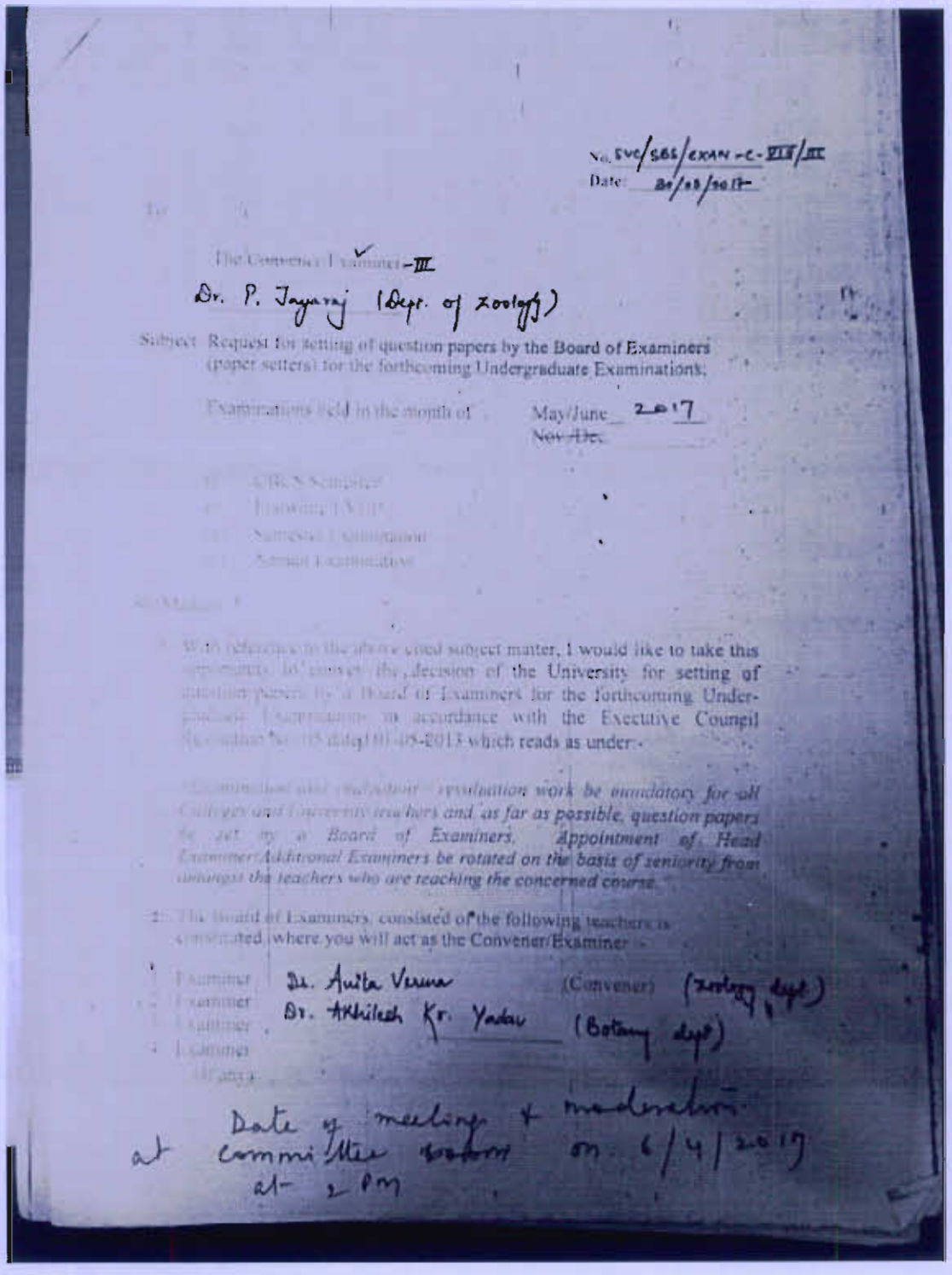
Prashant Pant <prashantpant15@gmail.com> wrote:

Dear Ma'am
On behalf of Dr. Neeru Bhandari, Examination Superintendent, I am to inform you that you have been appointed as an external examiner for Practical Examination at Dyal Singh College. Please find attached letter for the same. All the relevant details are given in the letter. Kindly acknowledge and confirm your availability.
Regards
Dr. Prashant Pant

--
Dr. Prashant Pant
MSc, CSIR-UGC (NET), PhD
Assistant Professor
Department of Botany
Dyal Singh College
University of Delhi, South Campus
College Website: www.dsc.du.ac.in
Contact: (+919899472143)

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



No. SVC/SBS/EXAM-C-VIII/III
Date 20/03/2017

The Convener Examination-III

Dr. P. Jayaraj (Dept. of Zoology)

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations.

Examinations held in the month of May/June 2017
~~Nov./Dec.~~

With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 105 dated 01-08-2013 which reads as under:-

Examination and evaluation work be mandatory for all Colleges and University teachers and as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course.

2. The Board of Examiners consisted of the following teachers is constituted where you will act as the Convener/Examiner :-

1. Examiner Dr. Anita Verma (Convener) (Zoology dept)
2. Examiner Dr. Akhilesh Kr. Yadav (Botany dept)
3. Examiner
4. Examiner

Date of meeting + moderation at committee room on 6/4/2017 at 2 PM

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

/

No SVC/TBS/EXAM-P.23 BIST-401/5
Date 30/08/2017

To

DR P JAYARAJ (C)
The Convener/Examiner,
DEPT OF ZOOLOGY

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – II/IV/VI Examinations, May-June, 2015 for the Academic Year 2014-15 – regarding.

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03. The said E.C Resolution is reproduced below.

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course"

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : DR. P. JAYARAJ (Convener)
2. Examiner : DR. ADITI KOTHARI CHHAJER
3. Examiner : _____
4. Examiner (If any) : _____

Note: Meeting at committee room for finalisation Contd...P2
& moderation
Time : 2 PM
Date : 7/1/17

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U.P.-166-07-2015-70Pads

गोपनीय Confidential

दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr Ram Kishore Yadav
SVC
9871660448

दूरभाष Phone: 24116143
24115236

कोड सं Code No. (111)

दिनांक Dated 2/3/16

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-पुस्तिकाओं का अवलोकन करें।

Kindly find enclosed (21) answer-scripts in Hindi - 'B' paper 305340 of the B.A (P) III examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न है। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) and not on the answer-scripts.

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (201-III) : - 04 - one

Question Paper No. 275

भवदीय
Yours faithfully,

संलग्नक Encl. : यथोपरि As above.

C. Sheela Reddy

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 866
Date: 15.11.18

To

Dr. Shiv Kumar
The Convener/ Examiner

Subject: Request for setting of question papers by the Board of Examiners (Paper Setters) for forthcoming Undergraduate Three Year CBCS Semester-I/III/V Examinations, Nov/Dec, 2018 for the Academic Year 2018-2019 regarding

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003 The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner : 5502-A	Dr. Shiv Kumar (M.Ag.)	(Convener)
2.	Examiner : 5502-B	Dr. Ashi Rani (PGDAV)	
3.	Examiner : 5502-C	Dr. Ramkishore Yadav (VC)	
4.	Examiner : (If any)		

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr. Ram Kishore Yadav

AS PER DATA BASE PROVIDED BY THE UNIVERSITY, YOUR NAME APPEARS FOR THE EVOLUTION OF FOLLOWING PAPERS

Sr. No.	Paper code	Paper Name
1.	12051401	
2.	6205 1201	
3.	1205 1602	
4.	1205 1201	
5.	1205 1403	
6.	5205 1221	
7.	1205 7603	

CODE NO. 079182

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2016

To
Dr. Aditi Kothari - Chhajjer
Dept of Botany
SVC
N. Delhi - 21

Dated: 7/11/16

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper Core - entitled Economic Botany of B.Sc. (Hons.)/ B.Sc Prog. (~~Life Science~~) Semester ~~VIII~~ III Practical Examinations, November, 2016 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
3160201	Dr. Aditi Kothari-Chhajjer	3160202	Dr. Vibha G. Checker

Marks: 50

Time: 15.11.16

Duration 3 Hrs.

Date: 9:30AM - 12:30PM
1:00 - 4:00 PM
Two Batches

Thirdly to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examinations

I therefore request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

7.11.16

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/NOV. 2017

To
Dr Aditi Kottari Chajjer
SVC

Dated 1-11-17

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper CC-6 entitled Economic Botany of B Sc (Hons) / B.Sc. Prog. (Life Science) Semester I, III, V, Practical Examinations, Nov. 2017 at Sri Venkateswara College

Code	Internal Examiner	Code	External Examiner
3170203	Dr Aditi Kottari Chajjer	3170204	Dr Rajkumari Sanayaima Devi

Marks: 1*

Time: 9-30 - 12-30pm (II Batches)
1-00 - 4-00 pm

Duration 3 Hrs.

Date: 18-11-17

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at .....

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

C. Shela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/APRIL, 2018

To
Dr. Anupama Razdan Tiku.
Ramjas College
Delhi

Dated 10/4/18.

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following Teachers as joint examiners to conduct the practical examination in paper 42164404 entitled Pl. Physio. & Metabolism of ~~B.Sc (Hons.)~~ / B.Sc. Prog. (Life Science) ~~Semester-II~~, IV, ~~IV~~, Practical Examinations, April, 2018 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
4180209	Dr. Aditi Kothari Chhajer.	4180210.	Dr. Anupama Razdan Tiku.

Marks: Time: 9:00-12:00 am / 1:00-4:00 pm (4 Batches)

Duration 3. Hrs. Date of Exam 25.4.18 / 26.4.18.

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at 9811757636.

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan New Delhi - 110 021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka, New Delhi -- 110 075.
Accredited by NAAC with 'A' Grade

Ref. No. BCAS/7(1)/College Exams/ND19/1634
Bot.-E8

Date: 06.11.2019

Dr. Aditi Kothari Chhajer
Alexandra E - 503,
Grand Omaxe, Sec - 93B,
Noida
aditikoth@gmail.com

Dear Sir/Madam,

I am pleased to inform you that you have been appointed as an **External Examiner** for conducting practical examination, as per the following details:

Examiner Code	:	**BCAS/ND19/0916**
Course	:	**B.Sc. (H) Botany, V Semester**
Paper Code	:	**32167501**
Paper Title	:	**Analytical Techniques in Plant Sciences**
Date of Exam	:	**13-Nov-2019, Wed**
Time	:	**9:30 a.m. onwards**
Internal Examiner	:	**Dr. Shikha Srivastav** **Assistant Professor,** **Deptt. Of Botany, BCAS**

You are requested to confirm the acceptance and also requested to reach the College on time to conduct the practical examination smoothly.

Thanking you.

Yours sincerely,

(Coordinator)

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2019

To

Dr. Aditi Kothari - Chaujer
Department of Botany.
Sri Venkateswara College.
Delhi - 110021

Dated: 5.11.19

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper _____ entitled Analytical Tech. in Plant of B.Sc. (Hons.)/ B.Sc. Prog. (Life Science), B.Com Semester I, III, V, Practical Examinations, in November , 2019 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5190201	Dr. Aditi Kothari Chaujer	5190202.	Dr. D.K Mallick.

Marks: **Time:** 9:30am - 12:30pm

Duration 3. **Hrs.** **Date of Exam** 14.11.19.

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____.

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

Sunita Khurana
SUPERINTENDENT
Annual Practical Examination
Deptt. of Botany
Sri Venkateswara College
Dhaula Kuan, New Delhi 110 021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/April, 2019

To
Dr. Aditi Kothari
Sri Venkateswara College
University of Delhi
New Delhi - 110021

Dated: 7/11/19

Dear Sir/Madam

This Is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper_____ entitled Light and Life of B.Sc. (Hons.)/ B.Sc. Prog. (Life Science) Semester I, IV, VI, Practical Examinations, in April , 2019 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
1191003		1191004	

Marks: **Time:**_____

Duration_____**Hrs.** **Date of Exam**_____

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership In case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter deall within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____.

Yours Faithfully

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

SUPERINTENDENT
Annual Practical Examination
Deptt. of Botany
Sri Venkateswara College

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/SOS/EXAM-SEC-2/II
Date: 30/08/2017

DR. MANSI VERMA
The Convener/ Examiner,
DEPT. OF ZOOLOGY

ct: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – II/IV/VI Examinations, May-June, 2015 for the Academic Year 2014-15 – regarding.

dam,

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : DR. NIMISHA SINHA (Convener)
2. Examiner : DR. NEETI MEHLA
3. Examiner : _____
4. Examiner (If any) : _____

Meeting at committee room for finalization and Moderation
Date :
Time :

Contd...P/2

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

is Board of Examiners would be responsible for setting of question papers per following details:

me of Course : B.Sc. Biological Science

mester : IV

me of the Paper: Recombinant DNA Technology

ique Paper Code: SEC-2

edium of setting the Question paper: English / English & Hindi Language

would be the responsibility of the Convener to ensure that the paper set as per the syllabus and the scheme of examination. The syllabus d the schemes of examination is available on the University of Delhi ebsite.

e three schemes of Undergraduate examination viz. ***three year semester ode, erstwhile FYUP Semester mode and Annual mode are running nultaneously,*** therefore the boards of examiners are required to ensure to question papers for the mode for which paper setting is to be done as per ique Paper Code alongwith relevant course content / syllabus, scheme of aminations, number of question papers required etc.

e board of examiners shall ensure the compliance of relevant idelines for disable candidates, wherever applicable. Para XV of the tification dated 28/01/2014 in this regard is reproduced below :-

lternative objective questions in lieu of descriptive questions should be ovided for Hearing-Impaired persons, in addition to the existing policy giving alternative questions in lieu of questions requiring visual inputs, persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Contd...P/3

ill be highly appreciated if you kindly go through the entire contents of letter and ensure that the procedure mentioned overleaf and above is pulously adhered to.

of papers for which question papers have to be set, schedule of aneration for such work alongwith various proforma / envelope etc. as tioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

(Head of the Department)

bove

NIMISHA SINHA, Examiner I

NEETI MEHLA, Examiner II

_____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Bot./17/12
Date:23/03/2017

To

Dr. Jasmeet Kaur Abat
The Convener,
Gargi College,
Siri Fort Road, New Delhi - 110049

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June 2017

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr Jasmeet Kaur Abat, **Gargi** (Convener)
2. Examiner : Dr Sunita Yadav, **HRC(Mobile: 9899749008)**
3. Examiner : Dr Neetu Chaudhary, **MH (Mobile: 9958889999)**
4. Examiner (If any) :

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF STATISTICS
सांख्यिकी विभाग
FACULTY OF MATHEMATICAL SCIENCES
गणितीय विज्ञान संकाय
UNIVERSITY OF DELHI / दिल्ली विश्वविधालय
DELHI-110007 / दिल्ली ११०००७

Phone : 91-11-27666671 Extn. 301
: 91-11-27666810
Fax : 91-11-27666671 Extn. 316
Web : http://Statistics.du.ac.in
E-mail : dustatistics@gmail.com
head@stats.du.ac.in

Ref. No.: Stats./

Dated/तिथि:- September 14, 2016

Dear Colleague,

The following Sub-Committee has been formed to prepare and finalize the **guidelines** and the **pattern of the Question Paper** for Paper **Stat-C-303- (Mathematical Analysis)** of **Semester-III** of the **CBCS B.Sc. (Hons.) Course in Statistics** already implemented from the academic session **2016-17.**

1. **Mrs. Raj Kumari**, Sri Venkateswara College,**Convener** (M) 9971230588
2. **Mrs. Savitri Sharma**, Kirorimal College, Co-Convener (M) 9868345093
3. Dr. I.J.Arora, PGDAV College, (M) 9868554110
4. Dr. Veena Budhraja Sri Venkateswara College, (M) 9818970981
5. Dr. Sanjay Roy Chowdhury, LSR College, (M) 9873300560
6. Mr. Rajesh Sachdev, RLA College, (M) 9911824474
7. Mrs. Seema Joshi, RLA College, (M) 9868814825
8. Dr. M.K. Jha, PGDAV College, (M) 9868417047
9. Mr. Narender Kumar, Hindu College,(M) 9213290031
10. Dr. Gajraj Singh, Ramjas College, (M) 9015061941
11. Mrs. Shruti Nandchal, Ramjas College, (M) 9891141014
12. Mr. Kunal Kapoor, Kirorimal College, (M)9899559096

The Convener is requested to call a meeting of the above Sub-Committee and finalize the aforesaid **guidelines** and the **pattern of the Question Paper** and submit the same to the undersigned **latest by September 22 , 2016.**

C. Sheela Reddy

Yours sincerely,

14/09/2016

(Poonam Singh)
Professor & Head

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Date

Dr. Subhash Kumar
The Convener (Head Examiner)
Acharya Narender Dev College
Delhi-

Subject: Request for setting of question papers by a Board of Examiners (paper setters) for forthcoming Undergraduate Examinations ;

Examination to be held in the month of : May/June 2017

I) CBCS Semester
II) Erstwhile FYUP
III) Semester Examination
IV) Annual Examination

Sir/Madam,

1. With reference to the above sited matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under Graduate in Examination in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which read as under:-

"Examination and evaluation/revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consists of the following teachers where you will act as the Convener/Examiner:-

1.	Examiner (Convener):		Dr. Subhash Kumar (ANDC), 9810926151 Examiner Code no. 17HGE322254181
2.	Examiner	:	Dr. Chetana Jain(HR), 9818945708 Examiner Code no. 17HGE322254182
3.	Examiner	:	Dr. Garima Saxena (SVC), 9650585966 Examiner Code no. 17HGE322254183

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a)	Name of Course	:	B.Sc. (Hons.) Physics- CBCS- GE
b)	Scheme/Mode of Examinations:		IV- Semester
c)	Name of the Paper	:	Astronomy and Astrophysics
d)	Unique Paper Code/Subject Code	:	32225418
m)	Medium of setting the Question paper:		English

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

C. Sheela Reddy

Scanned by TapScanner

No._____
Date: 05-10-2016

To

Dr. Veena Budhraja
The Convener/Examiner,
SV College, (M) 9818970981
University of Delhi, Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June_____.
Nov./Dec._____.

i) **CBCS Semester**
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : **Dr. Veena Budhraja** (Convener)
2. Examiner : **Mrs. Raj Kumari (SV, (M) 9971230588)**
3. Examiner : **Dr. Ashish Shukla (Ramanujam, (M) 981885116)**
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : **B.A (Prog) STATISTICS**

b) Scheme/Mode of Examinations *:- **SEMESTER- I**

c) Name of the Paper: **Basic Statistics & Probability**

d) UPC/Subject Code: **237151**

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

7. The Board of examiners shall be required to prepare and submit the sets of Question Papers to the University in the following manner:-

1) For Honours Courses	:	02 (two) sets of Question Papers
2) **For Porgramme Courses Papers**	:	**02 (two) sets of Question**
i) For B.A. (Prog.) Discipline Course – I/II	:	04 (four) sets of Question Papers
ii) For B.A. (Prog.) Language Courses	:	03 (three) sets of Question Papers

There should not be any preference of any particular set. The sets should be numbered as A, B, C & D (as the case may be). Each page of such set of question paper is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity, **but personal details should not be mentioned on the question paper such as Name of Deptt./College of Paper Setter, telephone number, address etc.**

8. While undertaking this exercise, you are required to take into consideration the following instructions ;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-III to this letter.

(ii) Any two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-I. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department
(b) Name of the Course
(c) Name of the Paper
(d) Scheme / Mode of Examinations
(e) Unique Paper Code /Subject Code

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Department Office within 02 (two) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. **Mrs. Raj Kumari (SV, (M) 9971230588)** Examiner I
2. **Dr. Ashish Shukla (Ramanujam, (M) 981885116)** Examiner II
3. _____, Examiner III
4. _____, Examiner IV (if any)

C. Shula Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-I

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code	:	237151
Name of the Paper	:	Basic Statistics and Probability
Name of the Course	:	B.A. (Prog) STATISTICS
Semester	:	I
Duration	:	3 hours
Maximum Marks	:	75 Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration schedule alongwith remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-II

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 1061
Date: 23/2/17

To Dr. Chandramohan Rawat
The Convener/Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June, 2017

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination ✓
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner 282-A : Dr. Chandramohan Rawat (SVC) (Convener) 9211397709
2. Examiner 282-B : Dr. Seema Rani (DAC) 9873409165
3. Examiner 282-C : Dr. N.N Das (SOTB, KHU) 9868533228
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

No.

Date: 29-9-2016

To

Dr. K. Nirmala
The Convener/~~Examiner~~,
~~Deptt. of Biochemistry,~~
~~D.R.C, Delhi-7~~

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : ~~May/June~~ —.
Nov./Dec. 2016.

i) CBCS Semester
ii) Erstwhile FYUP
~~iii)~~ Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr K. Nirmala (D.R.C) (Convener)
2. Examiner : Dr. Nimisha Sinha (S.V.C)
3. Examiner : Dr. Sunita Singh (S.H.C)
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10 Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr K. Nirmala Chary, Examiner I
2. Dr. Nimisha Singh (Sd), Examiner II
3. Dr Sunita Singhesh, Examiner III
4. ——— Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned By Scanner Go

No. _____

Date: 22-2-2017

To

Dr. Rashmi Wardhan
The Convener/Examiner,
S.H.C
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : ~~May/June 2017~~.
Nov./Dec. _____.

i) CBCS Semester
ii) Erstwhile FYUP
~~iii)~~ Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course "

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner — Dr. Rashmi Wardhan (Convener) (S.H.C)
2. Examiner — Dr. Nimisha Sinha (S.V.C)
3. Examiner — Dr. K. Nirmala (D.R.C)
4. Examiner (If any) — _____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
New Delhi-110021

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Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

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11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Copy to:

1. Dr. Nimisha Sinha (SVC), Examiner I
2. Dr. K. Nirmala (DRC), Examiner II
3. _____, Examiner III
4. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned By Scanner Go

No. _____

Date: 22-2-2017

To,

Dr. Nimisha Sinha

The Convener/~~Examiner~~.

S.V.C

New Delhi-21

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : ~~May~~/June 2017.

Nov /Dec _____

i) CBCS Semester

~~ii)~~ Erstwhile FYUP

iii) Semester Examination

iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course "

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1.	Examiner	Dr. Nimisha Sinha (Convener) S.V.C)
2.	Examiner	Dr. Satvinder Singh CS.H.C)
3.	Examiner	Dr. Kamana Singh CD.B.C)
4.	Examiner (If any)	

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-11002

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Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

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13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr Satvinder Singh, Examiner I (CS:H.C)
2. Dr. Kamana Singh, Examiner II (C.D.B.C)
3. _____, Examiner III
4. _____, Examiner IV (if any)

P. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned By Scanner Go

CONFIDENTIAL

No._____
Date: 29-9-2016

To

Dr. Archana Burman (IHE)
The Convener/~~Examiner~~,
Deptt. of Biochemistry
I.H.E., New Delhi-

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June —.
~~Nov.~~/Dec. 2016.

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Archana Burman (Convener) (I.H.E.)
2. Examiner : Dr. Nitika Kaushal (S.V.C.)
3. Examiner : Dr. Renu Baweja (S.H.C.)
4. Examiner (If any) : —

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : B.Sc. (Hons.) Biochemistry

b) Scheme/Mode of Examinations *:- CBCS

c) Name of the Paper: Molecules of Life

d) UPC/Subject Code: 32491101 (Semester I)

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.
Date: 22/2/2017

To
Dr. Nitika Kaushal
The Convener/~~Examiner~~,
SVC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : ~~May~~/June 2017.
Nov./Dec._____.

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Nitika Kaushal (Convener) (SVC)
2. Examiner : Dr. Savita Bansal (IHE)
3. Examiner : Dr. Renu Baweja (SHC)
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : B.Sc. (Hons) Biochemistry

b) Scheme/Mode of Examinations *:- CBCS

c) Name of the Paper: Fundamentals of Cell Biology & Immunology (GE-5)

d) UPC/Subject Code: 32495905

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

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C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2016-2017

CONFIDENTIAL

No. _____

Date: 29-9-2016

To

Dr. Rajni Jain
The Convener/~~Examiner~~
Deptt. of Biochemistry
D.B.C, New Delhi –

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June ——.
~~Nov./~~Dec. 2016.

i) CBCS Semester
ii) Erstwhile FYUP
~~iii)~~ Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Rajni Jain (D.B.C) (Convener)
2. Examiner : Dr. Rashmi Wardhan (S.H.C)
3. Examiner : Dr. Vandana Malhotra (S.V.C)
4. Examiner (If any) : ——

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

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12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr. Rajni Jain (D.B.C.), Examiner I
2. Dr. Rashmi Wardhan (S.H.C.), Examiner II
3. Dr. Vandana Malhotra (S.V.C.), Examiner III
4. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF ECONOMICS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI

No.Econ/4-CC/2016-17/
23rd March, 2017

Dear Colleague,

The Committee of Courses and Studies for B.A. (Programme) will meet on Friday 31st March, 2017 at 3.00 pm in Room No. 013 Ground Floor, Department of Economics, University of Delhi, Delhi – 110 007 to decide on the recommendation of the following existing Core Economics courses as Generic Electives in Semesters V and VI of the BA (Programme) for students of other disciplines:

Core Economics I: Principles of Microeconomics–I
Core Economics III: Principles of Macroeconomics–I

It is advised that any other suggestions should be circulated in advance to members of the Committee by email, for final decision at the meeting.

Thanking you,

Yours Sincerely,

Head of the Department

Prof. Aditya Bhattacharjea, Head of the Department
Prof. Shreekant Gupta
Dr. Param Jit
Dr. Sugata Bag
Dr. Akhilesh Yadav, Satyawati College
Dr. Krishna Kumar, Sri Venkateshwara College
Dr. Rubina Naqvi, Hindu College
Dr. Deb Kusum Das, Ramjas College
Dr. Saumyajeet Bhattacharya, K.M. College
Dr. Manjula Singh, St. Stephen's College
Dr. Shilpa Chaudhury, Janki Devi Mahavidalaya

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

University Enclave, Delhi 110007, India
Tel. : 91-11-27666395, 27001537, 27001535, Fax : 2766 7159; e-mail : dept@econdse.org
Website : http://www.econdse.org

DEPARTMENT OF ZOOLOGY
UNIVERSITY OF DELHI
DELHI-110007 (INDIA)

Phone : 011-27667985
011-27667212
011-27667725 / 1408, 1409
Website : www.zoology.du.ac.in

Dated: 10th March, 2017

NOTICE

A meeting of Committee of Courses for Under-Graduate, Honours, Post-Graduate and Research Studies in Zoology will be held on Thursday, the 16th March, 2017 at 10.00 A.M. in the office of Head, Department of Zoology, University of Delhi.

Agenda of the meeting is to finalize the list of Examiners for practical papers for Undergraduate courses in Zoology Hons. and Life Sciences.

All the members are requested to make it convenient to attend the same.

Members

01. Prof. Neeta Sehgal
02. Prof. Rup Lal
03. Prof. Rina Chakrabarti
04. Prof. Vinod Kumar
05. Prof. R. K. Seth
06. Prof. D. K. Singh
07. Prof. Rita Singh
08. Prof. Shibnath Mazumdar
09. Prof. Anju Shrivastava
10. Prof. Sharmila Basu Modak
11. Prof. Rajagopal Raman
12. Prof. Mallikarjun Shakarad
13. Prof. Namita Agrawal
14. Dr. Renu Gupta (Ramjas College)
15. Dr. Sarita Kumar (A.N.D.C.)
16. Dr. Tanushri Saxena (SSN College)
17. Dr. Anita Kamra Verma (KMC)
18. Dr. Anita Verma (SVC). Co-opted member
19. Dr. Neerja Sood (DSC). Co-opted member
20. Dr. Kamal Kumar Gupta (DBC). Co-opted member
21. Dr. Versha Goel (Maitreyi College). Co-opted member

10/3/17

(Prof. M.M. Chaturvedi)
Head of the Department

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2016-17 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

/

No. SVC/TBS/EXAM-P.25 BIST-401/5
Date 30/08/2017

To

DR P. JAYARAJ (C)
The Convener Examiner,
DEPT. OF ZOOLOGY

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – II/IV/VI Examinations, May-June, 2015 for the Academic Year 2014-15 – regarding.

Sir/Madam,

I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03. The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course"

The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

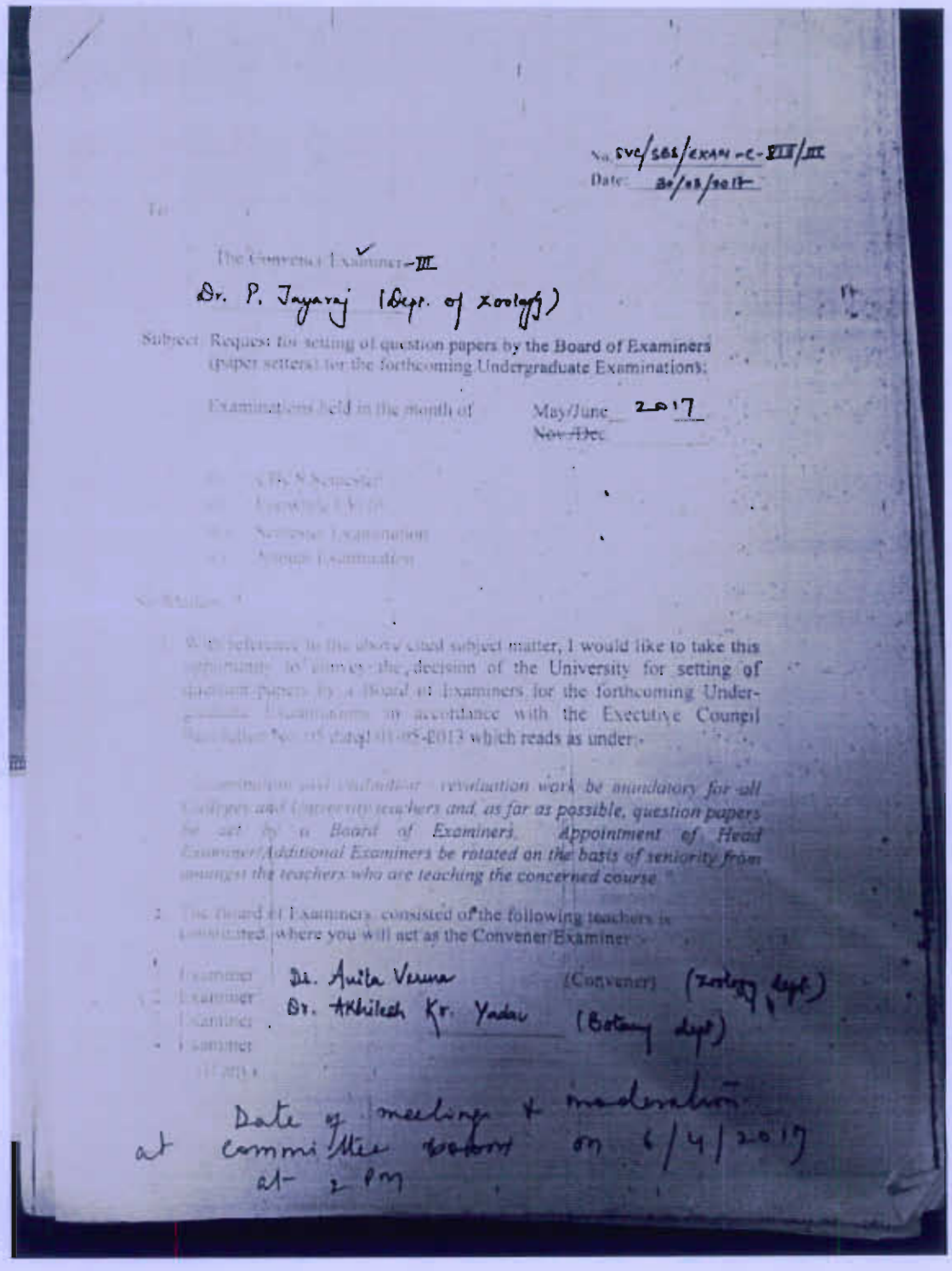
1. Examiner : DR. P. JAYARAJ (Convener)
2. Examiner : DR. ADITI KOTHARI CHHAJER
3. Examiner : _____
4. Examiner (If any) : _____

Note: Meeting at committee room for finalisation Contd...P2
& moderation
Time : 2 PM
Date : 7/9/17

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2016-17 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



No. SVC/SOL/EXAM-C-III/III
Date 30/03/2017

To

The Convener Examiner-III
Dr. P. Jayaraj (Dept. of Zoology)

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations.

Examinations held in the month of May/June 2017
~~Nov./Dec.~~

With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. [illegible] dated 31.05.2013 which reads as under:-

"Question paper and evaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

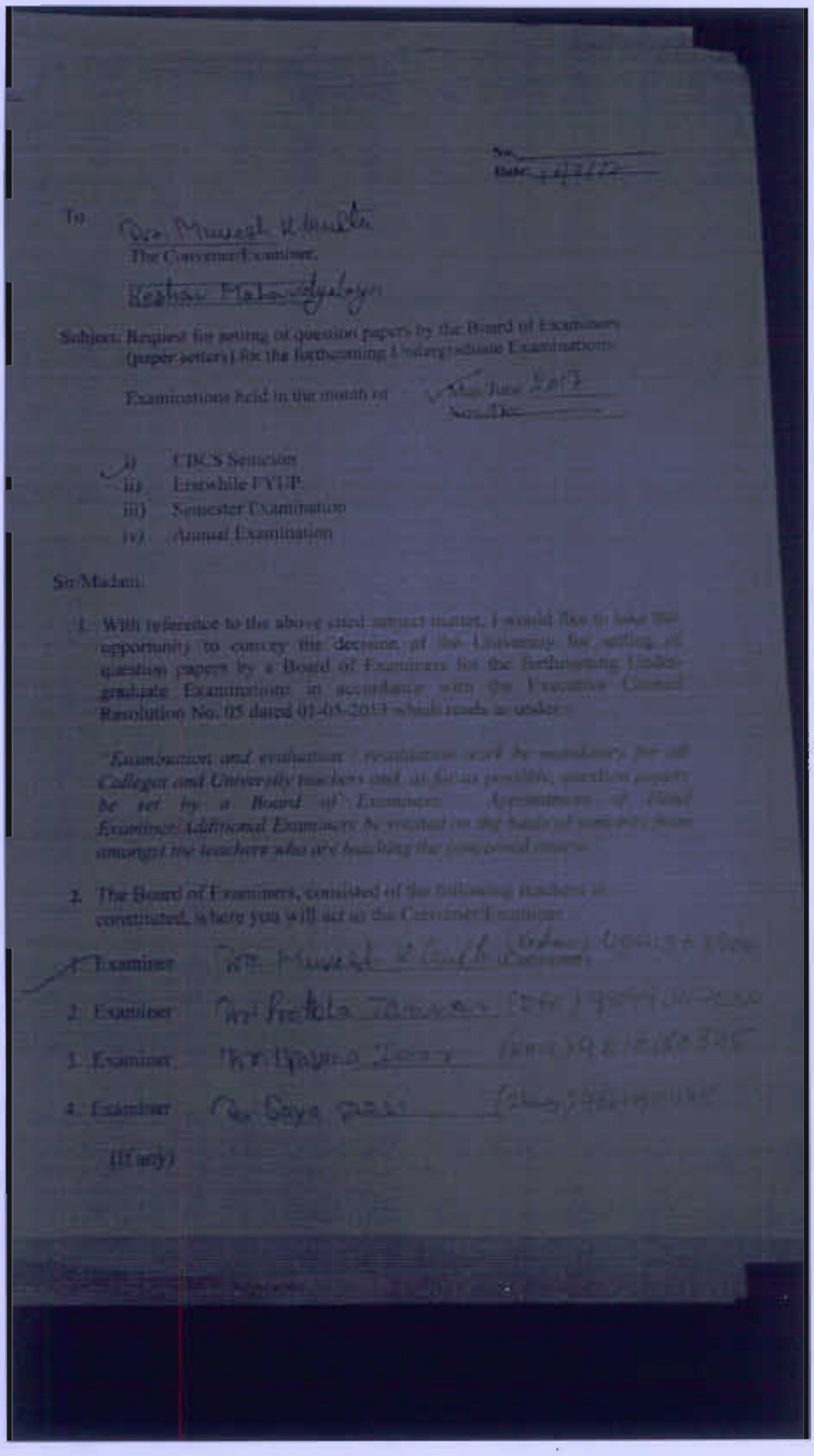
2. The Board of Examiners consisted of the following teachers is constituted where you will act as the Convener/Examiner :-

Examiner Dr. Anita Verma (Convener) (Zoology dept)
Examiner Dr. Akhilesh Kr. Yadav (Botany dept)
Examiner
Examiner

Date of meeting & moderation at committee room on 6/4/2017 at 2 PM

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2016-17 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



To

Dr. Mukesh Khurana

The Convener Examiner,

Keshav Mahavidyalaya

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations

Examinations held in the month of June 2017 / Nov-Dec

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take the opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-07-2013 which reads as under:

"Examination and evaluation reforms will be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Chief Examiner, Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following members is constituted, where you will act as the Convener Examiner:

1. Examiner Dr. Mukesh Khurana (Convener)
2. Examiner Dr. Prafulla Tanwar (Member)
3. Examiner Dr. Gaurav Tyagi (Member)
4. Examiner Dr. Satya Pal (Member)

(If any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 855
Date: 20/10/16

To

Dr. Vijya Lakshmi
The Convener/Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : Nov./Dec. 2016

i) CBCS Semester ✓
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner 5308-A : Dr. Vijya Lakshmi (Hindu) (Convener) 8587093235
2. Examiner 5308-B : Dr. Dhananjay Dubey (MLN) 9811335031
3. Examiner 5308-C : Dr. Ramkishore Yadav (SVC) 9871600448
4. Examiner (If any) : /

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 1061
Date: 23/3/17

To

Dr Sushil Gupta
The Convener/Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June, 2017

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination ✓

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Sushil Gupta (SVC) (Convener) 9871410494
   BC-137-A
2. Examiner : Dr. Veena Sharma (Ganga) 9810547596/9650536258
   BC-137-B
3. Examiner : Dr. Ram Kishore Yadav (SVC) 9871600448
   BC-137-C
4. Examiner (If any) :

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 1061
Date: 23.3.2017

To

Dr. Kamlesh Mahajan
The Convener/Examiner,

_____

_____

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June, 2017

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner BC 136 A	:	Dr. Kamlesh Mahajan (JMC) (Convener) 9810336641
2. Examiner BC 136 B	:	Dr. Ram Kishore Yadav (SVC) 9971600448
3. Examiner BC 136-C	:	Dr. Archana Tripathi (JMC) 9891021839
4. Examiner (If any)	:	_____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 1

Date: 7-10-16

To

Dr. Rekha Yadav.
The ~~Convener~~/Examiner,
Dept. of Chemistry
SVC, U. Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June ___
Nov./Dec. ✓

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation/ revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Shefali Sharma (SVC) Convener)
2. Examiner : Dr. Jagram Meena (SVC)
3. Examiner : Dr. Rekha Yadav (SVC)
4. Examiner (If any) : ___

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. _____
Date: 7/11/2016

To

Dr Adili K. Chhaggan
The ~~Convener~~/ Examiner,
Department of Botany
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year of CBCS Semester – II Examinations, May – June, 2016 for the Academic Year 2015 - 16 – regarding.

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year CBCS Semester – II Examinations, May – June, 2016 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr Rajendra Phadtare (Convener)
2.	Examiner	:	Dr Adili K. Chhaggan
3.	Examiner	:	_____
4.	Examiner (If any)	:	_____

Contd...P/2

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ecology

No. SVC/PBS/EXAM-P-10 BIST-205/II
Date:

To

DR. ADITI KOTHARI CHHATER
The Convener/Examiner,-II
DEPT. OF BOTANY

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June 2017
Nov./Dec.

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course.

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : DR. RAJENDRA PHARTHYAL (Convener) (Dept. of Zoology)
2. Examiner :
3. Examiner :
4. Examiner :
(If any)

Note: Meeting at committee room for finalisation and moderation
Date : 6/4/17
Time : 2pm

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

GLR.

No. SVC/TBS/EXAM-P-23 BIST-40/II
Date: 26/05/2017

To

DR. ADITI KOTHARI CHHATER
The Convener/ Examiner-II
DEPT. OF BOTANY

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – II/IV/VI Examinations, May-June, 2015 for the Academic Year 2014-15 – regarding.

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. P. JAYARAJ (Convener)
2. Examiner : _____
3. Examiner : _____
4. Examiner (If any) : _____

Note : Meeting at committee room for finalisation & Moderation
Date : 7/4/17
Time : 2 PM

Contd...P/2

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D&M

No. SVC/TBG/P-39 BISt-602/I
Date: 31/03/17

To

DR. ADITI KOTHARI CHHAJER (CONVENER)
The Convener/ Examiner,-1
DEPT. OF Botany

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – II/IV/VI Examinations, May-June, 2015 for the Academic Year 2014-15 – regarding.

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : DR. ADITI KOTHARI (Convener)
2. Examiner : DR. P. JAYARAJ (DEPT. OF ZOOLOGY)
3. Examiner : DR. P. DHANARAJ (DEPT. OF ZOOLOGY)
4. Examiner (If any) : _____

Note: Meeting at committee room for finalisation and Moderation
Date: 7/4/2017
Time: 2 PM

Contd...P/2

C. Sheela Reddy
7/4/2017

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/BICT-101/07
Date: 11/11/12

To

Dr. Adik Kothari
The Convener/ ~~Examiner~~,
Dept of Botany
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year I, III, V Semester – ~~II/IV/VI~~ Examinations, ~~May-June, 2015~~ for the Academic Year ~~2014-15~~ 2012-13 - regarding. Nov. Dec 2012

Sir/Madam, (IYUP)

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II IV VI Examination May June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03. The said E.C Resolution is reproduced below:

"Examination and evaluation/ revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Adik. K. (Convener)
2. Examiner : Dr. Rajender Pharyal
3. Examiner : _____
4. Examiner (If any) : _____

C. Sheela Reddy

Contd...P/2

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/BS-C2/1
Date: 1/11/17

To

Dr. Aditi Kothari-Chhajed (Convener)
The Convener/ Examiner,
Dept of Botany
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – ~~II/IV/VI~~ III/V Examinations, ~~May-June~~ Nov-Dec, 2017 for the Academic Year 2017-18 – regarding. (CBCS)

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03. The said E.C Resolution is reproduced below:

Examination and evaluation revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Aditi Kothari-Chhajed, SVC (Convener)
2. Examiner : Dr. Rajendra Phaetyal, SVC
3. Examiner :
4. Examiner : (If any)

Contd...P/2

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. Bot./18/21
Date: February 28, 2018

To

Dr Reetu Sharma
The Convener,
Ramjas College
University of Delhi, Delhi – 110007

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr Reetu Sharma, RJC (9810610624) (Convener)
2.	Examiner	:	Dr Dharmendra Kumar Mallick, DBC (9811501596)
3.	Examiner	:	Dr. Aditi Kothari-Chhajer, SVC (9810336240)
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/Ex./Th./BS/2018/B1ST101/1
Date: 8th October, 2018

To

Dr. Aditi Kothari
The Convener/ Examiner,
Department of Botany
Sri Venkateswara College
University of Delhi, Delhi-21

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year Semester- I / III / V Examinations, Nov / Dec - 2018 for the Academic Year2018-19- (Principal Approval Ref. No. SVC/Exam/Th/BS/2018/2 dt. 4th September, 2018) – Regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : Dr. Aditi Kothari (Convener)
   2. Examiner : Dr. Rajendra Phartyal
   3. Examiner : —
   4. Examiner (If any) : —

C. Shula Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/Ex./Th./BS/2018/BSc 2/1
Date: 8th October, 2018

To

Dr. Aditi Kothari
The Convener/ Examiner,
Department of Botany
Sri Venkateswara College
University of Delhi, Delhi-21

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year Semester- I / III / V Examinations, Nov / Dec - 2018 for the Academic Year2018-19- (Principal Approval Ref. No. SVC/Exam/Th/BS/2018/2 dt. 4th September, 2018) – Regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Aditi Kothari (Convener)
2.	Examiner	:	Dr Rajendra Pharyal
3.	Examiner	:	—
4.	Examiner (If any)	:	—

-1- C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/Ex./Th./BS/2019/TYUP/AB-2
Date: 27th February, 2019

To

Dr. Adin Kothari
The ~~Convener~~/ Examiner,
Department of Botany
Sri Venkateswara College
University of Delhi, Delhi-21

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester- II / IV / VI Examinations, May / June – 2019 (CBCS & TYUP) for the Academic Year 2018-19 (Courses Committee Ref. No. SVC/BS/Th.Exam./May-2019/1 dt. 26th February, 2019) – Regarding.

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : Dr Anita Verma (Convener)
   2. Examiner : Dr Adin Kothari
   3. Examiner : _____
   4. Examiner (If any) : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Utmost Urgent
CONFIDENTIAL _ By E mail

Ref.No. SVC/BS/Exam/OBE/2021/___

Dated: 16th February, 2021

Dr. Aditi Kothari Chhajer
Department of Botany
Sri Venkateswara College
University of Delhi
New Delhi-110021.

Dear Sir/Madam,

I am to inform you that the Courses Committee of Biological Sciences (COC), University of Delhi and Sri Venkateswara College authorities have appointed you as the (Head or Convener/Examiner) for the paper Light and Life of the course B.Sc. Hon's. Biological Science, with UPC _____.

Last date for sending the question papers is 25th February, 2021.

Guidelines for the Question paper in OBE online mode.

1. **As per University guidelines, three sets of each theory paper should be set.**
2. **Each question paper will have 06 questions (without any sub- parts) of equal marks 18.75**

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2016

To

Dr. Aditi Kothari chajjer
Dept of Botany
Sri Venkateswara college
University of Delhi
Delhi - 110021

Dated 02/11/2016

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper LSPP 512 entitled Genetics and Genomics of B.Sc. (Hons.) / B.Sc Prog (Life Science) Semester Vth Practical Examinations, November, 2016 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5160213	Dr. Aditi Kothari chajjer	5160214	Dr. V. Prabhavathi

Marks 50

Time: 9:30 AM - 1:30 PM ; 2:00 PM - 6:00 PM

Duration 4 Hrs

Date: 11.11.2016 ; 12.11.2016 (Total four batches)

I am to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays / holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I therefore request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law, brother-in-law, daughter-in-law and son-in-law) is/are appearing for this examination.

You are particularly requested to treat the matter dealt within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____

Yours Faithfully,

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

2.11.16
A. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2016

To

Dr. Sujata Sinha
Dept of Botany
Deen Dayal Upadhyaya College
University of Delhi.
Delhi.

Date 9/11/16.

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper LSPP-512 entitled Genetics & Genomics of ~~B.Sc (Hons.)~~ / B.Sc Prog (Life Science) Semester VIth Practical Examinations, November, 2016 at Sri Venkateswara College

Code	Internal Examiner	Code	External Examiner
5160213	Dr. Aditi Kothari Chayjee	5160214.	Dr. Sujata Sinha.

Marks: 50

Time: 9:30AM - 1:30PM; 2:00 AM - 6:00PM

Duration 4 Hrs.

Date: 11/11/16 & 12/11/16.
(4 Batches).

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being maintained in setting the questions of the practical examinations.

I therefore request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your relations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

9/11/16

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Swarn Singh <ssingh@svc.ac.in>

Practical Examiners for Paper No. C4: Differential Equations

1 message

Head <head@maths.du.ac.in> Tue, Mar 27, 2018 at 2:42 PM
To: "contact@mlnce.org" <contact@mlnce.org>, Motilal Nehru <motilalnehru64@gmail.com>
Cc: "ssingh@svc.ac.in" <ssingh@svc.ac.in>

The Principal

Motilal Nehru College

Dear Sir/Madam,

The following Examiner has been appointed to conduct Practical Examination of B.Sc. (Hons.) Mathematics Part- I Semester – II to be held in April -May 2018:

Semester	Practical	External Examiner			
		Name of Teacher	College	E-mail ID	Telephone Number
II	C4: Differential Equations	Swarn Singh	Sri Venkateswara College	ssingh@svc.ac.in	9818627285

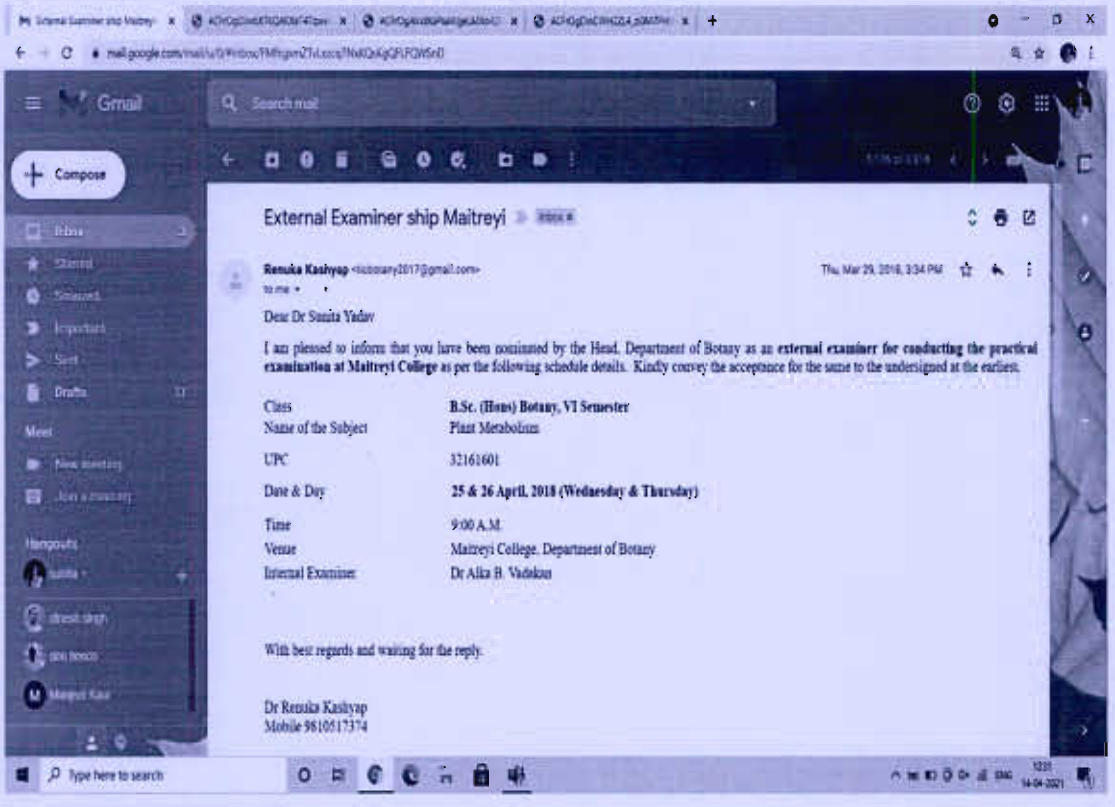
The college may contact the external examiner for the date and time of the practical examination.

HEAD

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



External Examiner ship Maitreyi

Renuka Kashyap <botany2017@gmail.com> Thu, Mar 29, 2018, 3:34 PM

to me

Dear Dr Sunita Yadav

I am pleased to inform that you have been nominated by the Head, Department of Botany as an **external examiner for conducting the practical examination at Maitreyi College** as per the following schedule details. Kindly convey the acceptance for the same to the undersigned at the earliest.

Class	**B.Sc. (Hons) Botany, VI Semester**
Name of the Subject	Plant Metabolism
UPC	32161601
Date & Day	**25 & 26 April, 2018 (Wednesday & Thursday)**
Time	9:00 A.M.
Venue	Maitreyi College, Department of Botany
Internal Examiner	Dr Alka B. Vadakan

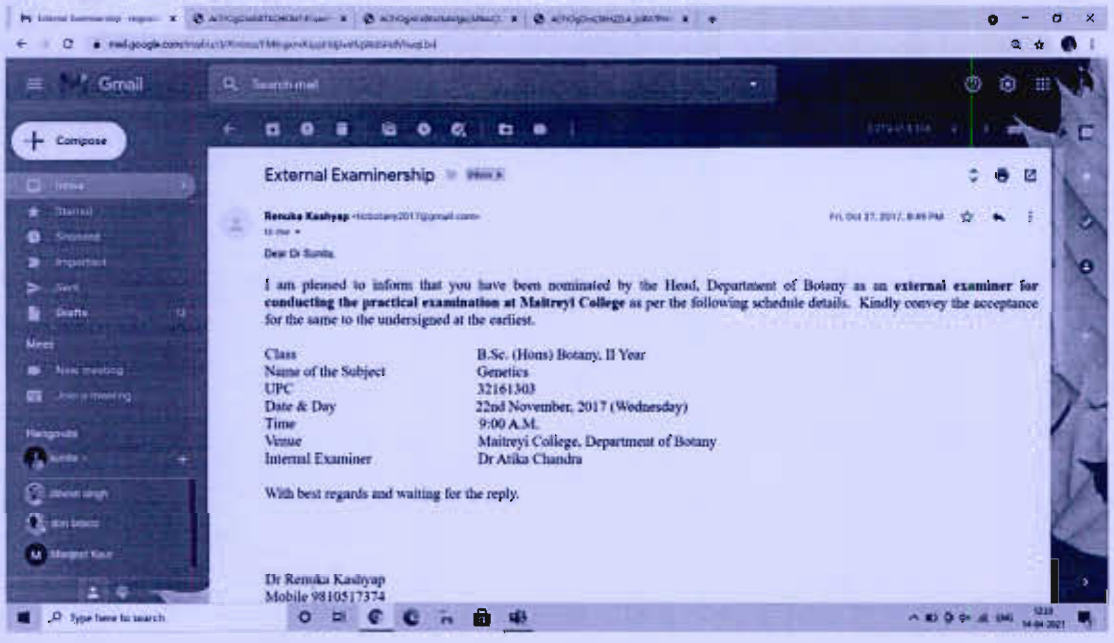
With best regards and waiting for the reply.

Dr Renuka Kashyap
Mobile 9810517374

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



External Examinership

Renuka Kashyap

Dear Dr Sunita,

I am pleased to inform that you have been nominated by the Head, Department of Botany as an **external examiner for conducting the practical examination at Maitreyi College** as per the following schedule details. Kindly convey the acceptance for the same to the undersigned at the earliest.

Class	B.Sc. (Hons) Botany, II Year
Name of the Subject	Genetics
UPC	32161303
Date & Day	22nd November, 2017 (Wednesday)
Time	9:00 A.M.
Venue	Maitreyi College, Department of Botany
Internal Examiner	Dr Atika Chandra

With best regards and waiting for the reply.

Dr Renuka Kashyap
Mobile 9810517374

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF HISTORY
UNIVERSITY OF DELHI
DELHI – 110007.
Phone No. 011-27666659

Ref. No. FASS/History/2017

Dated: 23rd Oct., 2017

To
The Member of Board of Examiners
Paper Code 231151, 231173, 623111121, 623111122, 2311
PaperTitle History-I : History of India upto C 300 B.C.,
History of India from the Earliest Times upto 300 C.E.,
History-I
B.A./B.Com/B.Sc. (H)(Prog.) _____
Semester/Annual I
Nov./Dec. 2017

Dear Dr. Neeraj Sahay,

You have been appointed as member of the Board of Examiners for the above paper. The Convener of the Board, Dr. Nagendra Sharma, has been requested to convene a meeting of the Board and set the question papers by 07.11.2017 as per direction from the University. The Contact no of the convener is 9910625621.

Thanking you.

Yours Sincerely

Professor Sunil Kumar
Head of the Department

विभागाध्यक्ष / Head
इतिहास विभाग / Department of History
दिल्ली विश्वविद्यालय / University of Delhi
दिल्ली-110007 / Delhi-110007

C. Shula Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF HISTORY
UNIVERSITY OF DELHI
DELHI – 110007.
Phone No. 011-27666659

Ref. No. FASS/History/2017

Dated: 31st Oct., 2017

To
The Member of Board of Examiners
Paper Code 231101, 12311102, 12311103
PaperTitle History of India - I

B.A./B.Com/B.Sc.(H)(Prog.)
Semester/Annual I
Nov./Dec. 2017

Dear Dr. Neeraj Sahay

You have been appointed as member of the Board of Examiners for the above paper. The Convener of the Board, Dr. S.M. Jha, has been requested to convene a meeting of the Board and set the question papers by 07.11.2017 as per direction from the University. The Contact no of the convener is 9871500470.

Thanking you.

Yours Sincerely

Professor Sunil Kumar
Head of the Department

विभागाध्यक्ष / Head
इतिहास विभाग / Department of History
दिल्ली विश्वविद्यालय / University of Delhi
दिल्ली-110007 / Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

No.
Date: 19/9/2017

To
Dr. Nimisha Sinha
The Convener/~~Examiner~~.
SVC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations.

Examinations held in the month of May/June —
~~Nov.~~/Dec. 2017.

i) CBCS Semester
ii) Erstwhile FYUP
~~iii)~~ Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Nimisha Sinha (SVC) (Convener)
2. Examiner : Dr. Sunita Singh (SHC)
3. Examiner : Dr. Taruna Arora (SHE)
4. Examiner (If any) :

P. Sheela Reddy

PRINCIPAL
Sri Venkateswara Coll
Dhaula Kuan, New Delhi

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Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9 You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner - convener per paper

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl. As above

Copy to:

1. Dr. Sunita Singh (SHC), Examiner I
2. Dr. Tanuja Arora (DHE), Examiner II
3. _____, Examiner III
4. _____, Examiner IV (if any)

Chairperson / Head
डा. रमण सिंह
Department of Biochemistry
Delhi University South Campus
New Delhi-110021

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-1

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BY HAN

CONFIDENTIAL

No _____
Date. 27th February 2018

To
Dr. Kamna Singh
Convener
Deshbandhu College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1 This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below :-

Examination and evaluation - revaluation work be mandatory for all College and University teachers and as far as possible question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course.

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : **Dr. Kamna Singh, DBc** (Convener)
2. Examiner : **Dr. Nimisha Sinha, SVC**
3. Examiner : **Dr. Taruna Arora, IHE**
4. Examiner (If any) : _____

3. **This Board of Examiners would be responsible for setting of question papers as per following details:**

a) Name of Course : B.Sc. (Hons) Biochemistry
b) Semester : IV
c) Name of the Paper : Metabolism of Amino Acids and Nucleotides
d) Unique Paper Code : 249403
e) Medium of setting the Question paper : English

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-1100..

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(c) Name of the Paper
(d) Semester
(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance along with guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12 The last date of submission of the question papers is 9th March 2018. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work along with various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:
1. Dr. Nimisha Sinha, SVC, Examiner I
2. Dr. Taruna Arora, IIIE., Examiner II
3. _____ , Examiner III (if any)

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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CONFIDENTIAL BY HAND

No. _____
Date: 27th February 2018

To
Dr. Nimisha Sinha
Convener
Sri Venkateswara College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E. C. Resolution is reproduced below -

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	: **Dr. Nimisha Sinha, SVC** (Convener)
2.	Examiner	: **Dr. Kamna Singh, DBC**
3.	Examiner	: **Dr. Taruna Arora, IHE**
4.	Examiner (If any)	: _____

3. **This Board of Examiners would be responsible for setting of question papers as per following details:**

a)	Name of Course	: **B.Sc. (Hons) Biochemistry**
b)	Semester	**IV**
c)	Name of the Paper	**Metabolism of Amino Acids and Nucleotides**
d)	Unique Paper Code	: **32491403**
e)	Medium of setting the Question paper:	**English**

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-11002

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(c) Name of the Paper
(d) Semester
(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance along with guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus

12 The last date of submission of the question papers is 9th March 2018. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work along with various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)
Chairperson / Head
[illegible]
Department of Biochemistry
[illegible]

Encl.: As above

Copy to:
1 Dr. Kamna Singh, DBC, Examiner I
2 Dr. Taruna Arora, BIF, Examiner II
3. _____, Examiner III (if any)

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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Ref No. - SVC/PREX/NOV, 2017

To
Dr. Tarnna Arora
B-27, Rose Apartments,
Sector - 14 Extn
Rohini
Delhi - 110085

Dated 30/10/17

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper BAH C-12 entitled Gluc Exp & Regulat of B Sc (Hons) Bioche - sem
B Sc Prog (Life Science) Semester I, III, V Practical Examinations Nov, 2017 at Sri Venkateswara College

Code	Internal Examiner	Code	External Examiner
5170103	Dr. Nimisha Sinha	5170104	Dr. Tarnna Arora

Marks: 25 Time 9:30 am

Duration 3 Hrs. Date 16/11/17

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty

The question will be set by the examiners concerned on the spot

The department concerned will notify, through the Principal of the college concerned such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being maintained in setting the questions of the practical examination

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter Change of address, if any, along with telephone no may kindly be intimated to the undersigned

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sister,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL The University takes great care not to discuss the name of the examiners

I am sure you will kindly extend your help and cooperation

You may contact the Superintendent for practical examinations for any information if necessary at 9810677630

Yours Faithfully

Sign(a) Smt
C. Sheela Reddy

ICIPAL
kateswara College
Kuan, New Delhi - 110 021

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-1100

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"CONFIDENTIAL"

DAULAT RAM COLLEGE, DELHI

Ref No. DRC/UPE/16 (E)/BIOCHEM/ -2016

4, Patel Marg
Maurice Nagar
Delhi-110007
Phone 27666532

Dr. NIMISHA
Sri Venkateshwara College.

Dear Madam,

The university of Delhi has communicated to me your name as an ExternalExaminer for B.Sc. (Hons.) Biochemistry Semester- I. Practical Examination to be held on 19/11/16 Saturday Tuesday at 9.00 A.M.

Please report at the Centre at least half an hour before the start of the Examination.

Kindly acknowledge and confirm the date/s.

Yours Sincerely,

Principal & Co-ordinator

Principal
Deulat Ram College
University of Delhi
Maurice Nagar, Delhi-7

Dr. NIMISHA
Dept of Biochemistry
Sri Venkateshwara College
Dhaula Kuan, New Delhi-21

L. Nirmala
C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-1100

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Ref No. SVC/PREX/APRIL, 2015

To Dr Nivisha Sinha
Deptt of Botany
SVC, New Delhi

Dated 12/11/2016

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper C-5 entitled Biotechnology - Enzymes of B.Sc. Hons./Prog. B.Sc. Prog (Life Science) Semester IV/VI Practical Examinations, April/May, 2016 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
3161001	✓ Dr Nivisha Sinha	3161002	Dr Renu Saxena

Marks 50 Time 9.30 - 12.30

Duration 3 hrs Hrs Date 12/11/2016

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or in a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mensioned in setting the questions of the practical examination.

I therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sister,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the panel of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-1100

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DESHBANDHU COLLEGE, KALKAJI, NEW DELHI-19

DEPARTMENT OF BIOCHEMISTRY

STRICTLY CONFIDENTIAL

Dated 17-04-2017

To,

Dr. Nimisha Sinha

Sri Venkateshwara College

Dhaula Kuan

New Delhi-21

Dear Madam,

In connection with your appointment by the Delhi University as an External Examiner for conducting practical examination in Biochemistry for **Recombinant DNA Technology**, I am pleased to inform you that the above examination will be held on **26 April 2017** at **9:00** a.m in the Biochemistry Department of the college.

Kindly acknowledge receipt of this letter and confirm your availability.

Thanking you,

Yours sincerely

Supdt. [illegible] Annual
Practical [illegible]tion
Deshbandhu College,
Kalkaji, New Delhi-19

C Leela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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इंस्टीट्यूट ऑफ होम इकोनॉमिक्स
(दिल्ली विश्वविद्यालय)
एफ-4, हौज खास एन्क्लेव
नई दिल्ली-110016
फोन 26532402, 46018108
टेलीफैक्स 26510616
E-mail principal.ihe@gmail.com

NAAC
GRADE 'A'
ACCREDITED

FIST-DST AWARDEE

INSTITUTE OF HOME ECONOMICS
(University of delhi)
F-4, HAUZ KHAS ENCLAVE
NEW DELHI-110016
Phone 26532402, 46018108
Telefax 26510616
E-mail principal.ihe@gmail.com

Ref No IHE/2017/1518

October 16, 2017

Dr Nimisha Sinha
A-164, Abhiyan Apartments
Plot No. 15, Sector 12, Dwarka
New Delhi 110075

Dear Madam,

You have been appointed by the University of Delhi as one of the Joint Examiners to conduct Practical Examination, 2017 in **BSc (H) Biochemistry** course, Semester V, for the paper **Concepts in Genetics** at the Institute of Home Economics, to be held in November, 2017.

I am writing this to inform you that the Practical Examination for the aforesaid paper will be held on **November 14, 2017**, in one/two batches.

Kindly confirm the same.

With regards,
Yours sincerely,

Dr Ranjana Mahna
Director (Officiating)

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-11

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शिवाजी कॉलेज
(दिल्ली विश्वविद्यालय)
Shivaji College
(University of Delhi)
NAAC ACCREDITED "A" GRADE COLLEGE

पत्र सं/Ref No SH/Admn/2471/17 दिनांक/Dated 06/11/17

To,

DR. NIMISHA SINHA (BIOCHEMISTRY)
SRI VENKATESWARA COLLEGE
BENITO JUAREZ ROAD, DHAULA KUAN, NEW DELHI-21

Sub: Internal/External Examiner –ship for Practical Exams.

Dear Ma'am

The undersigned is pleased to inform that you have been appointed as External/Internal examiner to conduct the Semester II, IV and VI Practical examinations for November-December 2017.

Date	Session	Class	Name of Paper	Paper Code
17-11-2017	M	BSC I Sem	GENE EXPRESSION AND REGULATION	

Thanking You

Yours sincerely,

C. Sheela Reddy

Dr. Manjula Singh
Coordinator Practical Examination
Shivaji College, Raja Garden
New Delhi-110027

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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2017-18

2017-2018

CONFIDENTIAL

No.
Date: 19/9/2017

To Dr. Rashmi Wardhan
The Convener/Examiner,
SHC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : ~~May/June~~ Nov./Dec. 2017.

i) CBCS Semester
ii) Erstwhile FYUP
~~iii)~~ Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Rashmi Wardhan (SHC) (Convener)
2. Examiner : Dr. Vandana Malhotra (SVC)
3. Examiner : Dr. Vanshika Kumb (DBC)
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Chairman / Head
Department of Biochemistry
Delhi University South Campus
New Delhi-110021

Encl.: As above

Copy to:

1. Dr. Vandana Malhotra (SVC), Examiner I
2. Dr. Vanshika Lumb, Examiner II
3. _____ (DTU), Examiner III
4. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

No.
Date: 19-9-2017

To
Dr. Vandana Malhotra
The Convener/~~Examiner~~.
S.V.C
New Delhi-110021

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June_____.
✓ Nov./Dec. 2017.

i) CBCS Semester
~~ii)~~ Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Vandana Malhotra (Convener) (S.V.C)
2. Examiner :
3. Examiner : Dr. Leena Vig (DRC)
4. Examiner (If any) : Dr. Vanshika Kumb (DBS) C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr. Leena Vij CDRC, Examiner I
2. Dr. Vandhika Lamba CDRC, Examiner II
3. _____, Examiner III
4. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

BY HAND

CONFIDENTIAL

No. _____
Date: 27th February 2018

To
Dr. Vandana Malhotra
Convener
Sri Venkateswara College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	: **Dr. Vandana Malhotra, SVC** (Convener)
2.	Examiner	: **Dr. Bhupinder Kumar, IHE**
3.	Examiner	: **Dr. Vanshika Lumb, DBC**
4.	Examiner (If any)	: _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a)	Name of Course	: **B.Sc. (Hons) Biochemistry**
b)	Semester	: **VI**
c)	Name of the Paper	: **Recombinant DNA Technology**
d)	Unique Paper Code	: **249603**
e)	Medium of setting the Question paper:	**English**

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(c) Name of the Paper
(d) Semester
(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance along with guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. **The last date of submission of the question papers is 9th March 2018.** It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work along with various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:
1. **Dr. Bhupinder Kumar, IHE**, Examiner I
2. **Dr. Vanshika Lumb, DBC**, Examiner II
3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

2019-2020

BY HAND
19.20

No. _____
Date: 25 September 2019

To

Dr. Vandana Malhotra
The Convener/ Examiner,
SVC
Delhi / New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2019 for the Academic Year 2019-20 – regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Vandana Malhotra, SVC (Convener)
2.	Examiner	:	Dr. Radhika Gupta, DRC
3.	Examiner	:	Dr. V.K. Pratusha, SRCASW
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-2018

शिवाजी कॉलेज

(दिल्ली विश्वविद्यालय)

Shivaji College

(University of Delhi)

NAAC ACCREDITED "A" GRADE COLLEGE

Ref No/Ref No SH/Exam./2472/17 Dated/Dated 06/11/17

To,

DR. VANDANA MALHOTRA (BIOCHEMISTRY)

SRI VENKATESWARA COLLEGE

BENITO JUAREZ ROAD, DHAULA KUAN, N.DELHI-21

Sub: Internal/External Examiner –ship for Practical Exams.

Dear Ma'am

The undersigned is pleased to inform that you have been appointed as External/Internal examiner to conduct the Semester II, IV and VI Practical examinations for November-December 2017.

Date	Session	Class	Name of Paper	Paper Code
20-11-2017		BSc Sem I	CELL BIOLOGY	

Thanking You.

Yours sincerely,

Dr. Manjula Singh
Coordinator Practical Examination
Shivaji College, Raja Garden
New Delhi-110027

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/NOV, 2017

To Dr. Jayita Thakur
Flat No. 9087, Sector C,
Pocket 9, Vasant Kunj,
N. Delhi - 70.

Dated 30/10/17

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper BCH-C2 entitled Cell Biology of B.Sc. (Hons.) B.Sc. Prog. (Life Science) Semester I, III, V, Practical Examinations, Nov. 2017 at Sri Venkateswara College

Code	Internal Examiner	Code	External Examiner
1170103	Dr Vandana Malhotra	1170104	Dr Jayita Thakur

Marks: 25

Time: 9:30am

Duration 3 Hrs.

Date 14/11/17

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sister,nephew,niece,sister-in-law brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation

You may contact the Superintendent for practical examinations for any information, if necessary at 9810677620 exon@svc.ac.in

Yours Faithfully

MK

for PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

232261 paper setter board meeting 15.3.18

Political Science <polscience.conf@gmail.com>

Wed 3/7/2018 12:19 PM

To: Srishant Singh <sangitadhal@hotmail.com>; Shailza Singh <shailza134@gmail.com>; Santosh Singh <santoshjnu@hotmail.com>; skpasia@yahoo.com <skpasia@yahoo.com>
Cc: Navnita Behera <navnita@iriis.in>; kusum chadda <kusumchadda56@rediffmail.com>

1 attachments (16 KB)
232261-board letter 15.3.18.docx;

Dear **Dr. Sangita Dhal, Dr Shaileja, Dr Santosh, Dr Shashikant Pandey**

It is my pleasure to inform you that you have been appointed members of the Board of question paper setters/ examiners for **BA (Hons.)** Political Science, **Part-1, (Paper code 232261)** titled "**Reading Gandhi**" by the Committee of Courses.

You are requested to come to the Department on **15.3.18** and prepare Two sets of question papers. Kindly note that while the members of your board can collectively decide the time at what they will arrive in the Department to undertake this task, however no change in dates is permissible. This is being done to ensure smooth conduct of exams boards in a timely fashion.

Please ensure that the members of your Board bring a draft of the question paper.

The senior most member of the Board will be the convenor. The Board is also expected to provide the Hindi translation of the question papers. Please find enclosed the syllabus of the concerned course and a web link to the last year's question paper for your ready reference.

The convenor of the board is expected to utilize the contingency grant (approx. Rs. 600) and submit the bill. All colleagues must carry the full bank details to facilitate speedy transfer of remuneration.

Members of the Board:

Dr. Sangita Dhal (Kalindi) (M) 9891881909

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr Shaileja, Bharti college 9871738581
Dr Santosh, Venkateshwara College (M) 9871952447
Dr Shashikant Pandey, SGTB Khalsa College (M) 9560856691

The Department will provide a certificate of work on the basis of which you may claim Duty Leave.

Prof. Navnita C. Behera

Note:
Please note that the letter from the OSD examinations clearly states that examination work is mandatory. The following citation from Resolution No. 5 dated 01.05.03 of the Executive Council has been provided by the OSD and is reproduced below.

"Examination and evaluation/ revaluation work be mandatory for all college and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of Seniority from amongst the teachers who are teaching the concerned of the board."

Please check last year question papers on the following link:
http://www.du.ac.in/du/index.php?page=academic-resources

--

_
With Regards,
Department of Political Science
2nd Floor, Faculty of Social Sciences
University of Delhi
Delhi 110 007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. SVC/BIST501/1
Date: 1/11/12

To

Dr. Mansi Verma
The Convener/ ~~Examiner~~,
Dept Of Zoology
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – ~~II/IV/VI~~ Examinations, ~~May-June~~, ~~2015~~ for the Academic Year ~~2014-15~~ regarding. I, III, V Nov - Dec, 2012

2019 - 18

(TY UP)

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May / June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below:

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Mansi Verma (Convener)
2. Examiner : Dr. Sunita Khurana
3. Examiner : _____
4. Examiner (If any) : _____

C. Sheela Reddy

Contd...P/2

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details

a) Name of Course : B.Sc (H) Biological Science

b) Semester : V

c) Name of the Paper: Defence Mechanisms

d) Unique Paper Code: 107541

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website.**

5. The three schemes of Undergraduate examination viz. *three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously*, therefore the boards of examiners are required to ensure to set question papers for the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for disable candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully.

(Head of the Department)

Encl.: As above

Copy to:

1. Dr Sunita Khurana, Examiner I

2. _____, Examiner II

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U.P.-166-07-2015-70Pads

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दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

UDSC

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

दूरभाष Phone: 24116143
24115236

Dr. Neki Mehla
SVC
9968184494

कोड सं. Code No. 45

दिनांक Dated 18.8.17
21/8/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201...7

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें।

Kindly find enclosed ..... (01) ..... answer-scripts in Molecular Biology-II paper 107485 ..... of the B.Sc(H) Zoology ..... examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरे एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) and not on the answer-scripts.

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (269-VI): 01

Question Paper No. 676

भवदीय
Yours faithfully,

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations

संलग्नक Encl. : यथोपरि As above.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.R.

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दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS
बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Pkt

Dr. Neeti Mehra
SVC
9968184494

दूरभाष Phone: 24116143
24115236

कोड सं. Code No. 29

दिनांक Dated 16/8/17
17/8/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 2017

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की .....
..... उत्तर-पुस्तिकाओं का अवलोकन करें।
Kindly find enclosed (01) answer-scripts in Plant Biotechnology paper 216603 of the B.Sc.(H) Botany VI Sem. examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरे एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (429-F): 01

Question Paper No. 1657

भवदीय
Yours faithfully,

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations
D.R.I

संलग्नक Encl. : यथोपरि As above.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS
बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr. Neeti Mehla PKT
SRC
9968184494 after 9/10/17

दूरभाष Phone: 24116143
24115236

कोड सं. Code No. 373

दिनांक Dated 4/10/17
9/10/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-पुस्तिकाओं का अवलोकन करें।

Kindly find enclosed 02 answer scripts in Biology - II paper 216251 of the B.Sc. (Life sc.)/Physical examination for revaluation (LSPT-202)
IV Sem

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) and not on the answer-scripts.

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (283-E): 01,
(282-E) 12

Question Paper No. 125

भवदीय
Yours faithfully,

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations

संलग्नक Encl. : यथोपरि As above.

C. Sheila Reddy
D.R.

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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THE IIS UNIVERSITY
deemed to be a university under section 3 of UGC Act.,1956

No . 01 / Exam. / 1050

Examiner No. 1050

To,

Dr. Neeti Mehla

Dated 16/1/2018

Sir / Madam,

I have the honour to invite you to act as a paper-setter in the following paper/papers :

Name of Exam. With Semester	Subject	Paper Code & Paper Title	No. of Question Papers to be set	Due Date
B.Sc/BCA Sem End Examination, April 2018 II Semester		BOT 201 CELL AND MOLECULAR BIOLOGY	One	27/1/18

1. Detailed distribution of marks for different parts of each question or marking scheme as it is called, should be given in the question paper itself. The paper setter shall have to give a detailed 'Marking Key' and solutions to numerical problems along with the paper. The instructions should be written very legibly to avoid errors in printing. NO PAPER SHALL BE ACCEPTED WITHOUT MARKING KEY.
2. No payment for the paper-setting will be made for a paper without the marking key and solution to numerical problems. The IIS University will get such paper set by another person immediately without any information.
3. Question-papers are required to be set in English, except for languages in which the question paper will normally be set in the language concerned or in English.
4. The IIS University rules provide that no person who is himself appearing at any examination, except the Certificate / Diploma / Advance Diploma Examinations in Career Oriented and Skill Development programmes, can act as an examiner for any examination of The IIS University in the year in which he / she is so appearing. Similarly, no person can act as a paper-setter in any subject for an examination at which any of his / her close relations intends to appear in that year at the IIS University. The term 'Close relation' includes wife, husband, son, daughter, grandson, grand daughter, brother, sister, nephew, niece, son-in-law, daughter-in-law, brother-in-law of the paper-setter.

IISU/Exams/April 2018 /E101

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

IIS
(deemed to be UNIVERSITY)
JAIPUR

CONFIDENTIAL

Despatch No. 01/278

Examiner No. 278

To,

Dated 25/6/2018

Dr. Neeti Dhaka

Sir / Madam,

I have the honour to invite you to act as a paper-setter in the following paper/ papers:

Name of Exam. With Semester	Subject	Paper Code & Paper Title	No. of Question Papers to be set	Due Date
BSc. Sem End Exam., November 2018 V Sem		BOT 501 PLANT PHYSIOLOGY AND METABOLISM	One	5/7/18

1. Detailed distribution of marks for different parts of each question or marking scheme as it is called, should be given in the question paper itself. The paper setter shall have to give a detailed 'Marking Key' and solutions to numerical problems along with the paper. The instructions should be written very legibly to avoid errors in printing. NO PAPER SHALL BE ACCEPTED WITHOUT MARKING KEY.
2. No payment for the paper-setting will be made for a paper without the marking key and solution to numerical problems. The IIS University will get such paper set by another person immediately without any information.
3. Question-papers are required to be set in English, except for languages in which the question paper will normally be set in the language concerned or in English.
4. The IIS University rules provide that no person who is himself appearing at any examination, except the Certificate / Diploma / Advance Diploma Examinations in Career Oriented and Skill Development programmes, can act as an examiner for any examination of The IIS University in the year in which he / she is so appearing. Similarly, no person can act as a paper-setter in any subject for an examination at which any of his / her close relations intends to appear in that year at the IIS University. The term 'Close relation' includes wife, husband, son, daughter, grandson, grand daughter, brother, sister, nephew, niece, son-in-law, daughter-in-law, brother-in-law of the paper-setter.

IISU/Exams/November 2018/E101

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

हिंदी-विभाग

दिल्ली विश्वविद्यालय
दिल्ली-110007

दिनांक : 22.01.2018

प्रमाणित किया जाता है सीबीसीएस (सेमेस्टर-4) की अध्यापन-व्यवस्था/परीक्षा-योजना के संबंध में एक आवश्यक बैठक सोमवार, दिनांक 22.01.2018 को पूर्वाह्न/अपरह्न 10:30AM बजे, कक्ष संख्या 15, कला संकाय भवन, दिल्ली विश्वविद्यालय, दिल्ली में हुई। जिसमें डॉ. .....
डॉ० राम किशोर यादव श्री वेंकटेश्वर कॉलेज ने भाग लिया।

(प्रो. मोहन)
अध्यक्ष, हिन्दी-विभाग

22/01/2018

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U. Examination & Syllabus Committee

हिंदी विभाग
दिल्ली विश्वविद्यालय
दिल्ली-110007

दिनांक : 17 जनवरी, 2018

प्रमाणित किया जाता है कि सीबीसीएस (सेमेस्टर-6) की अध्यापन-व्यवस्था/परीक्षा-योजना के संबंध में एक आवश्यक बैठक आज अपराह्न 2.00 बजे से कक्ष सं. 56, कला संकाय, दिल्ली विश्वविद्यालय, दिल्ली में संपन्न हुई। इस बैठक में डॉ॰ ...श्रीराम विश्वेश्वर भट्ट... ...श्री वेंकटेश्वर...कॉलेज ने उपस्थिति दर्ज की।

17/1/18

अध्यक्ष, हिंदी विभाग

Department of Hindi
University of Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

हिंदी विभाग
दिल्ली विश्वविद्यालय
दिल्ली-110007

प्रमाणित किया जाता है कि डॉ. राम किशोर यादव
असिस्टेन्ट/एसोसिएट प्रोफेसर श्री वेंकटेश्वर कॉलेज ने आज
दिनांक 25.1.2018 को 12.00 बजे से सीबीसीएस-पद्धति के अंतर्गत बी.ए. (ऑनर्स)
हिंदी पाठ्यक्रम में सेमेस्टर-6 के नए पाठ्यक्रमों में अत्यावश्यक संशोधन एवं प्रश्नों के प्रारूप
बनाने के लिए विभागाध्यक्ष द्वारा बनायी गयी उपसमिति में अपना योगदान दिया।

(प्रो. मोहन)
अध्यक्ष, हिंदी विभाग

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U.P.-481-02-2018-70Pads

गोपनीय Confidential

दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr Ram Kishore Yadav

SVC

9871600448

दूरभाष Phone 24116143
24115236

कोड सं. Code No 574

दिनांक Dated 21/6/18

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें। Hindi Sahitya ka Itihas (Adhunik kal)
Kindly find enclosed (01) answer-scripts in paper 12051301 of the B A (H) Hindi examination for revaluation III Sem.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकन हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (516-III): 03

Question Paper No. 2664

भवदीय
Yours faithfully,

संलग्नक Encl. : यथोपरि As above.

C. Sheela Reddy

उप कुलसचिव (परीक्षा)
Deputy Registrar of Examinations

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF STATISTICS
सांख्यिकी विभाग
FACULTY OF MATHEMATICAL SCIENCES
गणितीय विज्ञान संकाय
UNIVERSITY OF DELHI / दिल्ली विश्वविद्यालय
DELHI-110007 / दिल्ली ११०००७

Phone : 91-11-27666671 Extn. 301
: 91-11-27666810
Fax : 91-11-27666671 Extn. 316
Web : http://Statistics.du.ac.in
E-mail : dustatistics@gmail.com
head@stats.du.ac.in

Ref. : No. S/

Dated:- **October 17, 2017**

Confidential

Prof. Ajit Chaturvedi
Professor
Department of Statistics
University of Delhi
Delhi-110007

Dear Prof. Chaturvedi,

A **Board of Moderators** has been constituted for **B.Sc. (Hons.) Statistics Three year Semester Examination and erstwhile Four Year UG Programme (FYUP) Statistics Semester Examination, Nov./Dec., 2017** with the following members:

S. No.	Name of Teacher	Department/College	Mobile No.
1.	**Prof. Ajit Chaturvedi, Convener**	Department of Statistics	9871375196
2.	Dr. Seema Gupta	RLA College	9891664133
3.	Dr. Veena Budhraja	SV College	9818970981

You are requested to call meetings of the above mentioned Board and submit all the papers after moderation to the undersigned **latest by October 27, 2017**. You may collect the question papers of the above said examinations from me.

Thanking you,

Yours sincerely,
17/10/2017
(POONAM SINGH)
Professor & Head

C. Sheela Reddy

Copy to:-

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No._____

Date: 10-11-2017

To

Dr. Mukti Kant Sukla
The Convener/Examiner,
SV College, (M) 9891584025
University of Delhi, Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June_____.
Nov./Dec._____.

i) **CBCS Semester**
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : **Dr. Mukti Kant Sukla** (Convener)
2. Examiner : **Dr. Veena Budhraja (SV College, (M) 9818970981)**
3. Examiner : **Dr. S. R. Chowdhury (LSR, (M) 9873300560)**
4. Examiner (If any) :

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : **B.A. (Prog.) Statistics**

b) Scheme/Mode of Examinations *:- **CBCS Semester**

c) Name of the Paper: **Data Analysis Using Spreadsheet (SE-1)**

d) UPC/Subject Code: **62373904**

e) Medium of setting the Question paper : **English** / English & Hindi Language

* (Semester, FYUP, **CBCS** or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

7. The Board of examiners shall be required to prepare and submit the sets of Question Papers to the University in the following manner:-

1)	For Honours Courses	:	02 (two) sets of Question Papers
2)	For Porgramme Courses	:	**02 (two) sets of Question Papers**
	i) For B.A. (Prog.) Discipline Course – I/II	:	04 (four) sets of Question Papers
	ii) For B.A. (Prog.) Language Courses	:	03 (three) sets of Question Papers

There should not be any preference of any particular set. The sets should be numbered as A, B, C & D (as the case may be). Each page of such set of question paper is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity, **but personal details should not be mentioned on the question paper such as Name of Deptt./College of Paper Setter, telephone number, address etc.**

8. **While undertaking this exercise, you are required to take into consideration the following instructions ;**

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-III to this letter.

(ii)Any two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(v)Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-I. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) **Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.**

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department
(b) Name of the Course
(c) Name of the Paper
(d) Scheme / Mode of Examinations
(e) Unique Paper Code /Subject Code

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Department Office within 01 (one) week time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. **Dr. Veena Budhraja (SV College, (M) 9818970981)** Examiner I
2. **Dr. S. R. Chowdhury (LSR, (M) 9873300560)** Examiner II
3. _____, Examiner III
4. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-I

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code	:	**62373904**
Name of the Paper	:	**Data Analysis Using Spreadsheet (SE-1)**
Name of the Course	:	**B.A. (Prog.) Statistics**
Semester	:	III
Duration	:	2 hours
Maximum Marks	:	50 Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration schedule alongwith remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-II

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(for Dec 2017 exam)

No. 1974
Date: 11-10-2017

To

Dr. BALI SINGH
The Convener/Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : Nov./Dec. 2017.

i) CBCS Semester ✓
ii) Erstwhile FYUP
iii) Semester Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Bali Singh (KMC) (Convener)
1307-A 9818877429

2. Examiner : Dr. Manoj Kumar Kalra (PGDAV)
1307-B 9212763369

3. Examiner : Dr. Jeetendra Vir Kalra (SVC)
1307-C 9968236224/9958979-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 88
Date: 15/3/18

To

Dr. Hemlata
The Convener/ Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-

(i) **Three year Semester Examination – II / IV / VI**
(ii) **Three year CBCS Semester Examination – II / IV / VI** ✓

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner 1407-A	:	Dr. Hemlata (Ramanujan) (Convener) 9868173701
2.	Examiner 1407-B	:	Dr. Meena Sharma (PGDAV/E) 9818625989
3.	Examiner 1407-C	:	Dr. Jeetendra Veer Kalra (SVC) 9968936224
4.	Examiner (If any)	:	9958179224

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 1974
Date: 11-10-17

To

Dr. Manjula Das
The Convener/Examiner,

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : Nov./Dec. 2017.

i) CBCS Semester ✓
ii) Erstwhile FYUP
iii) Semester Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Manjula Das (rajawati) (Convener)
7505-A 9818216712
2. Examiner : Dr. Chandramohan Rawat (SVC)
7505-B 9911377709
3. Examiner : Dr. Seema Sharma (JDM)
7505-C 9818541565

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

5. Before accepting the offer, the paper-setter is expected to inform The IIS University (a) if any person having blood relationship with him / her of a similar type as described in the preceding paragraph is appearing at the examination for which paper-setting has been offered to him / her or (b) if he/she is author of a book or book-let on the subject and, if so, the standard for which the book can be utilized. Kindly send this information positively.

6. The IIS University rules provide that the paper-setter will not undertake any private tuitions of The IIS University girls in the subject upto the date of examination. This may kindly be noted.

7. The question paper will be set as per pattern of the **Blue Print** and **Question Paper / Model Question Paper** enclosed herewith.

8. The questions to be set shall pertain to the syllabus enclosed herewith. No question(s) should be set beyond the scope of syllabus.

9. Paper-setter will also act as Examiner in case his / her paper is used for examination and will be required to participate in Central Evaluation (for U.G. [Pass and Honours] and Career Oriented and Skill Development Programmes) to be done at The IIS University. If you are unable to participate in Central Evaluation please give your denial in Form No. E102.

10. The maximum remuneration for paper setting and evaluation of answer-books, payable to a person for examinations held during an academic year shall not exceed Rs.20,000/- (Rupees Twenty Thousand only) irrespective of the actual date of payment. If the total remuneration exceeds the above limit, the excess amount shall be retained by / refunded to The IIS University. The onus for ascertaining that the work allotted by The IIS University from time to time does not exceed the ceiling shall be on the person concerned.

11. PUNCTUALITY SHALL BE OBSERVED IN ALL MATTERS.

Kindly note that the Question Paper will be moderated as per the policy of this University and some questions may be changed / altered / omitted.

You are requested to kindly send your consent in the enclosed form and the manuscript of the Question Paper be sent duly packed, sealed and dispatched as per instructions enclosed herewith.

In case you are not able to accept the offer for any reasons, you are requested to kindly inform the undersigned immediately on phone no. **9783307161** or the **Registrar on Phone No. 9783300009** and return the material enclosed herewith at your earliest.

Yours sincerely,

Controller of Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

No. SVC/BKST-302/1
Date: 1/11/17

To

Dr. NITIKA. K
The Convener/ ~~Examiner~~,
Dept. of Biochemistry
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – ~~II/IV/VI~~ Examinations, ~~May-June,~~ ~~2015~~ for the Academic Year ~~2014-15~~ – regarding. I, III, V NOV - DEC. 2017 2017-18 (TYUP)

Sir/Madam,

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below.

"Examination and evaluation revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. NITIKA K. (Convener)
2. Examiner : _____
3. Examiner : _____
4. Examiner (If any) : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Contd... P/2

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : B.Sc.(H) Biological Sciences

b) Semester : III

c) Name of the Paper: Metabolism Integration & Adaptation

d) Unique Paper Code: 107343 (FYUP)

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website.**

5. The three schemes of Undergraduate examination viz. *three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously*, therefore the boards of examiners are required to ensure to set question papers for the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for disable candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Contd...P/3

CONFIDENTIAL

BY HAND

No. _____
Date: 27th February 2018

To
Dr. Nitika Kaushal
Convener
Sri Venkateswara College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : **Dr. Nitika Kaushal, SVC** (Convener)
2. Examiner : **Dr. Renu Baweja, SHC**
3. Examiner : **Dr. Rashmi Dudeja, DBC**
4. Examiner (If any) : _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : **B.Sc. (Hons) Biochemistry**
b) Semester : **VI**
c) Name of the Paper : **Basic Microbiology**
d) Unique Paper Code : **32497908**
e) Medium of setting the Question paper: **English**

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

1

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A-22

Ref No. - SVC/PREX/ , 2017

To
Dr. Vartika Mathur
SVC
University of Delhi

Dated 6th Nov'2017

Dear Sir/Madam

I am to inform you that the Sri Venkateswara College authorities have appointed the following persons as joint examiners to conduct the practical examination in paper CC I entitled Non Chordates - Protista, Porifera, Pseudocoelomate
B.Sc. Prog. (Life Science) Semester I ~~II~~ Practical Examinations, April, 2017 at Sri Venkateswara College

Code	Internal Examiner	Code	External Examiner
1170901	Dr Vartika Mathur	1170902	Dr. Pooja Suman

Marks: 25

Time: 9:30 am - 12:30 pm (Batch I)
1:30 pm - 4:30 pm (Batch II)

Duration 3 Hrs.

Date: 20-11-2017

This is to inform you that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law, brother-in-law, daughter-in-law and son-in-law), is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at 9818311447

Yours Faithfully

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A.20

No._____
Date:_____

To Dr. Varsha Mathur 9810386575
The Convener~~/Examiner~~,
Sri Venkateswara College

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : May/June 2017
~~Nov./Dec.~~

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Undergraduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : (Convener)
2. Examiner : Dr Shaily Anand, PDU. - 9873700
3. Examiner : Dr. Amanjyoti, DRC-
4. Examiner (If any) :

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

A-20

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : Skill Enhancement Course

b) Scheme/Mode of Examinations *:- Semester - IV

c) Name of the Paper: Research methodology

d) UPC/Subject Code: 32233904

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode*** are running simultaneously, therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

SRI VENKATESWARA COLLEGE
DHAULA KUAN, NEW DELHI-110021

Dated: - 07.05.2018

OFFICE ORDER

The following teachers are appointed as Deputy Coordinators for Central Evaluation Centre for the Semester Examinations to be held in month of May/June 2018

1. Dr. Nandita Narayanasamy
   Associate Professor
   Department of Biochemistry

2. Dr. Muktikant Shukla
   Associate Professor
   Department of Stastics

3. Dr. Namita Pandey
   Associate Professor
   Department of Political Science

Ag. PRINCIPAL

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2017-18 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

No.soc/2017/201
Date: 03/10/2017

To

Dr. Padma Priyadarshini
Convener
House No. 1312, Poorvanchal
JNU Campus, New Delhi – 110 0067
Te. No. 26741422
padma_priyadarshini@rediffmail.com

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : Nov./Dec.2017.

i) Semester Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : Dr. Padma Priyadarshini (SVC)(Convener)
   Mob: 26741422
   Email Id:padma_priyadarshini@rediffmail.com

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2. Examiner : Ms. Pravati Dalua(KNC)
Mob No: 9971668804
Email Id: pravati.jnu@gmail.com

3. Examiner : Dr. Ruby Bhardwaj(JDM)
Mob No:9910124655
Email Id: bhardwaj_ruby@yahoo.com

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : B.A (Hons)

b) Scheme/Mode of Examinations*:-SEMESTER-III

c) Name of the Paper: Economic Sociology

d) UPC/Subject Code: 230302

e) Medium of setting the Question paper : English / English & Hindi Language

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

C. Sheela Reddy

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

7. The Board of examiners shall be required to prepare and submit the sets of Question Papers to the University in the following manner:-

1) For Honours Courses	:	02 (two) sets of Question Papers
2) For Porgramme Courses	:	04 (four) sets of Question Papers
i) For B.A. (Prog.) Discipline Course – I/II	:	04 (four) sets of Question Papers
ii) For B.A. (Prog.) Language Courses	:	03 (three) sets of Question Papers

There should not be any preference of any particular set. The sets should be numbered as A, B, C & D (as the case may be). Each page of such set of question paper is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity, **but personal details should not be mentioned on the question paper such as Name of Deptt./College of Paper Setter, telephone number, address etc.**

8. While undertaking this exercise, you are required to take into consideration the following instructions ;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-III to this letter.

(ii) Any two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-I. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD.**Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes- for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department
(b) Name of the Course

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(c) Name of the Paper
(d) Scheme / Mode of Examinations
(e) Unique Paper Code /Subject Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 03 (three) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr. Padma Priyadarshini, Examiner I

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2. Ms. Pravati Dalua, Examiner II
3. Dr. Ruby Bhardwaj, Examiner III

(if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-I

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code	:	
Name of the Paper	:	
Name of the Course	:	
Semester	:	
Duration	:	_____ hours
Maximum Marks	:	_____ Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration schedule alongwith remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-II

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

वाणिज्य विभाग
दिल्ली स्कूल ऑफ इकोनॉमिक्स
दिल्ली विश्वविद्यालय, दिल्ली-110007
दूरभाष : 27667891
टेलीफैक्स : 27666781

DEPARTMENT OF COMMERCE
Delhi School of Economics
University of Delhi, Delhi-110007
Phone : 27667891
Telefax : 27666781

प्रो. कविता शर्मा
अध्यक्षा

Prof. Kavita Sharma
Head

फाईल संख्या
Ref. No. ...C.D./Ex/539/17.

दिनांक
Dated ..12/07/2017

Principal
Sri Venkateswara College
University of Delhi

Subject: Meeting to set the guidelines of Paper titled " Computer Applications in Business of B.Com Sem III (CBCS)".

Respected Sir/Madam

Department is planning to hold the meetings to set the guidelines for the papers of B.Com (H)/ B.Com (Semester I, III & V) under CBCS scheme. Dr...Shruti Mathur...of Commerce Department of your college has kindly consented to be the Convener for the meeting of the teachers teaching this above mentioned paper. The meeting will be convened to set guidelines to bring uniformity in content delivery for the course. Meeting will be held on ..Wednesday..,.....16th August....2017 in your College at....1:30..p.m am/pm. You are kindly requested to provide necessary logistics and other support for holding of the guidelines meetings.

Regards

12.7.17

Prof. Kavita Sharma
Head, Department of Commerce,
Delhi School of Economics
University of Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

DEPARTMENT OF MODERN INDIAN LANGUAGES AND LITERARY STUDIES
UNIVERSITY OF DELHI
DELHI-110007

No. FA / MILLS / 2018/4537(ii) Dated: 27.08.2018

TO WHOMSOEVER IT MAY CONCERN

Certified that, Dr./Mr./Ms. S. Vivekanandhan of Sri Venkateswara College, attended the Committee of Courses meeting for Undergraduate Course Tamil language, which was held in the Department of Modern Indian Languages and Literary Studies, University of Delhi, on 27.08.2018.

G. Rajagopal
Head of the Department

आधुनिक भारतीय भाषा एवं साहित्यिक अध्ययन विभाग
Department of Modern Indian Languages & Literary Studies
दिल्ली विश्वविद्यालय / University of Delhi
दिल्ली-110007 / Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

---------- Forwarded message ---------
om: **head mlils** <mllsduhead@gmail.com>
ate: Thu, Aug 16, 2018 at 10:38 AM
Subject: Under Graduate Courses Committee Meeting
: Sharmistha Sen <sharmisthasenc@yahoo.co.in>, munshi younus <younus_munshi@yahoo.co.in>, antara chaudhuri <chaudhuri.antara@rediffmail.com>, Debashish Banerjee debashish.banerjee@motherdairy.com>, Sivalingam Vivekananthan <drsviveka@gmail.com>, Seenivasan S <svc.seenivasan.delhi@gmail.com>, Elchuri Murakhara Rao elchurimurakhararao@gmail.com>, Prem Ananthan <premananthan@gmail.com>, Uma Devi <umadchitra@gmail.com>, Govindaswamy Rajagopal <prajagopaldu@gmail.com>, Venkata amaiah G <gvramaiah@gmail.com>, Narayanappa V <narayanappav@gmail.com>, chak amitava <amitavaz@yahoo.com>, S Manickavasagam <dr.mv1956@gmail.com>, sivappiriya usha ivamatshi@yahoo.co.in>, Mitali Barman <mitali@armanx@gmail.com>, ratnottama das <ratnottama@yahoo.com>, dr.rajendra mehta <darvesh184@yahoo.com>, ravi prakash lakchandani avilakchandani@gmail.com>, <vishubellani@gmail.com>, Sreemati Di <itsmebong@yahoo.com>, Prakash Pattnak <prakash5385@yahoo.com>

ear Colleagues,
reetings to all. Please attend the UG Courses Committee meeting (related to preparing question papers for UG Programmes) scheduled on **Monday, 27th ug. 2018 at 11:30 a.m.** in the Seminar Hall, Tutorial Building, University of Delhi.

/ith regards,
. Rajagopal
ead, Dept. of Modern Indian Languages

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Letter for external examinership

varnika bhatia <varnikabhatia@yahoo.com>

Thu 11/8/2018 6:27 AM

To: gokhale_20@hotmail.com <gokhale_20@hotmail.com>

Dear Examiner

As Superintendent, Practical Examinations, Deen Dayal Upadhyaya College and in communication by the university I am pleased to invite you as external examiner to conduct the practical examination at our college as per the schedule below. A duly signed hardcopy of the same letter is dispatched at your address.

S.No.	Course/ Semester	Paper	Date	Time	Lab	Batch
1.	B.Sc. (H) Botany/ V-Semester	Reproductive Biology of Angiosperms	19.11.18	09:30 am-12:30 pm	II	I & II

I would appreciate a word of confirmation from your side by a returning mail.

Looking forward to see you

Thanks and kind regards
Dr. Varnika Bhatia
TIC, Botany Deptt.
Deen Dayal Upadhyaya College
University of Delhi, Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appointment as External Examiner for Practical Examination

deshbandhu college <dbcbotany@gmail.com>
Fri 4/19/2019 6:31 PM
To: gokhale_20@hotmail.com <gokhale_20@hotmail.com>

Dr. Pooja Gokhle Sinha
Department of Botany
Sri Venkateswara College
University of Delhi

Dear Madam,
This is to inform you that the practical examination for which you have been appointed as an External examiner by the University of Delhi will be held in the Department of Botany, Deshbandhu College as per the detail below:

Course/Class: B.Sc. (Hons.) Botany (Semester-IV) Practical Examination
Paper: Ecology (UPC- 32161402)
Date: 03-05-2019 (Friday)
Time: Morning (9:30 AM to 12:30 PM) group-I
Evening (01 PM to 04 PM) group-II

Thanking you

With regards
Dr. Rajender Kumar
(Teacher-in-Charge)
Department of Botany
Deshbandhu College
University of Delhi
Kalkaji, New Delhi- 19
Email: rkumar12@db.du.ac.in
Ph. 9958598104

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref. No.: CD/Ex/038/19
Date: 15/03/2019

To

Dr. Pooja Bansal (SBSC) (Convener)
Examiner Code-19MBCPA5A

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : Apr./May.2019

i) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

"Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner	:	**Dr. Pooja Bansal (SBSC) (Convener)**
2. Examiner	:	**Dr. Neha Singhal (Venkateshwara)**
3. Examiner	:	**Dr. Shweta Kalra(STAC)**

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) Name of course : **B.Com(P) Part-II**

b) Scheme/Mode of Examinations*:- **Annual**

c) Name of the Paper: **Business Statistics**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

d) UPC/Subject Code: **B-101**

e) Medium of setting the Question paper : English / English & Hindi Language

* (Semester, FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

. The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Department of Commerce

University of Delhi

Delhi-110007

B.Com (P)Annual Part II Examination May/June 2019

Paper Setter

Paper-VI-A Business Statistics

(3Q.P/2hr/37Mks.)

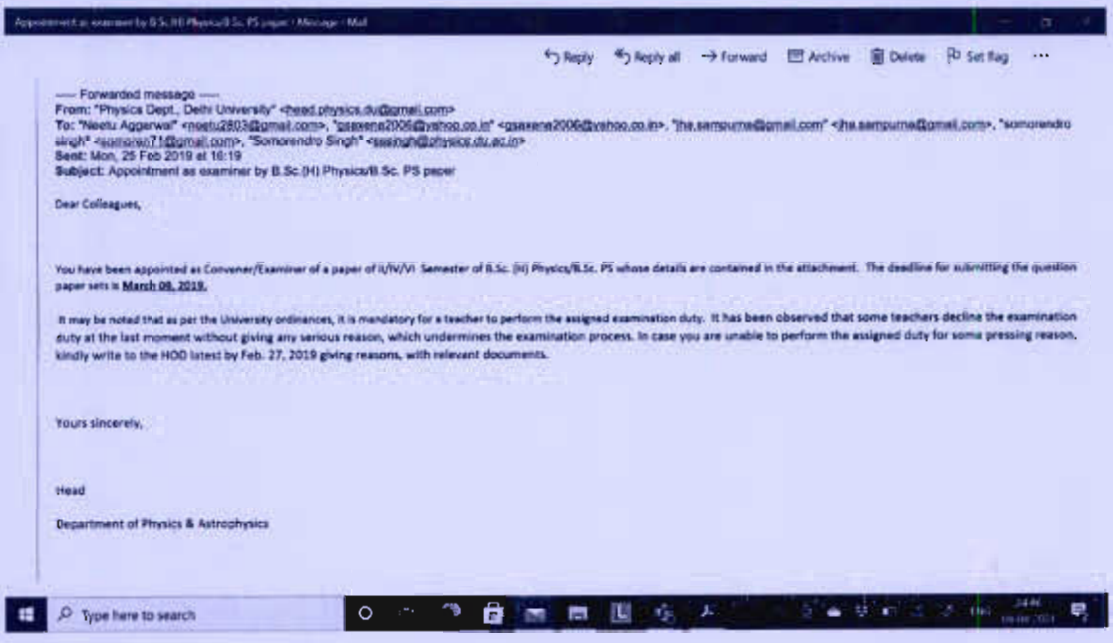
1. ***Dr. Pooja Bansal (SBSC) (Convener)(Examiner Code-19MBCPA5A)***
   Ph:- **9311437085**

2. ***Dr. Neha Singhal (Venkateshwara) ()(Examiner Code-19MBCPA5B)***
   Ph:- **9871724799**

3. ***Dr. Shweta Kalra (STAC)(Examiner Code-19MBCPA5C)***
   Ph:- **9953308983**

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



Appointment as examiner by B.Sc.(H) Physics/B.Sc. PS paper - Message - Mail

Reply | Reply all | Forward | Archive | Delete | Set flag | ...

---- Forwarded message ----
From: "Physics Dept., Delhi University" <head.physics.du@gmail.com>
To: "Neetu Aggarwal" <neetu2803@gmail.com>, "praveen2006@yahoo.co.in" <praveen2006@yahoo.co.in>, "the.sampurna@gmail.com" <the.sampurna@gmail.com>, "somorendro singh" <somoren71@gmail.com>, "Somorendro Singh" <ssingh@physics.du.ac.in>
Sent: Mon, 25 Feb 2019 at 16:19
Subject: Appointment as examiner by B.Sc.(H) Physics/B.Sc. PS paper

Dear Colleagues,

You have been appointed as Convener/Examiner of a paper of I/II/IV/VI Semester of B.Sc. (H) Physics/B.Sc. PS whose details are contained in the attachment. The deadline for submitting the question paper sets is **March 08, 2019.**

It may be noted that as per the University ordinances, it is mandatory for a teacher to perform the assigned examination duty. It has been observed that some teachers decline the examination duty at the last moment without giving any serious reason, which undermines the examination process. In case you are unable to perform the assigned duty for some pressing reason, kindly write to the HOD latest by Feb. 27, 2019 giving reasons, with relevant documents.

Yours sincerely,

Head

Department of Physics & Astrophysics

Type here to search

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

Date: 27th February, 2019

Dr. P. Jayraj
Convener/ Examiner,
Department of Zoology
Sri Venkateswara College
University of Delhi, Delhi-21

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester- II / IV / VI Examinations, May / June – 2019 (CBCS & TYUP) for the Academic Year 2018-19 (Courses Committee Ref. No. SVC/BS/Th.Exam /May-2019/1 dt. 26th February, 2019) – Regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set-in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr Kalyani Kashyap (Convener)
2. Examiner : Dr. P. Jayraj
3. Examiner : _____
4. Examiner (If any) : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

From: Department of Commerce Delhi University "[redacted]"
Date: Thu, 31 Oct, 2019, 11:52 AM
Subject: Details of External Examiner
To: <arpita@svc.ac.in>, sangeeta dodrajka <sangeetasggs@gmail.com>, <sggscc@rediffmail.com>

Dear Sir/Madam

The External Exam for the paper titled " Financial Accounting" of Semester I of B.Com under CBCS scheme will be held in the colleges.

Details of External Examiner

SGGSSC	Arpita Kaul	Venkateshwara college	arpita@svc.ac.in	9873609207

Head Office,
Department of Commerce,
Delhi school of Economics,
University of Delhi

From: Shaheed Bhagat Singh College <sbscconcoal@gmail.com>
Date: Fri, 15 Nov, 2019, 2:25 PM
Subject: Re: Appointment as External Examiner to conduct Practical Examination in the College
To: Arpita Kaul <arpita@svc.ac.in>

No. SBSC/ **Date: 13.11.2019**

Dr. Arpita Kaul
Sri Venkateswara College
Dhaula Kuan Enclave-I,
Dhaula Kuan
Delhi-110021

Dear Madam,

I am pleased to informed you that you have been appointed as External Examiner to conduct the practical examination of B.Com. (Prog.) on paper Tally to be held on 22nd November, 2019 in the College

I request you to make it convenient to be present in the College for the conduct of practical examination as aforesaid on the above date and time.

Warm regards

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

(Dr. Anil Sardana)
Principal (Offg.)

On Thu, Nov 14, 2019 at 4:27 PM Arpita Kaul <arpita@svc.ac.in> wrote:

> Kindly change its Dr. Arpita Kaul
>
> On Thu, 14 Nov, 2019, 4:14 PM Shaheed Bhagat Singh College, <sbscprincipal@gmail.com> wrote:
>
> > Dear Madam,
> >
> > Please find enclosed herewith an attachment file for your kind information.
> >
> > (Dr. Anil Sardana)
> > Acting Principal

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No._____

Date: 05/02/2019

To

Dr. Seema Gupta (RLA, 9891664133)
The Convener/Examiner,

_____

_____

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the forthcoming Undergraduate Examinations;

Examinations held in the month of : **May/June**_____.
Nov./Dec._____.

i) CBCS Semester
ii) Erstwhile FYUP
iii) Semester Examination
iv) Annual Examination

Sir/Madam,

1. With reference to the above cited subject matter, I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming Under-graduate Examinations in accordance with the Executive Council Resolution No. 05 dated 01-05-2013 which reads as under:-

   "Examination and evaluation / revaluation work be mandatory for all Colleges and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course."

2. The Board of Examiners, consisted of the following teachers is constituted, where you will act as the Convener/Examiner :-

1. Examiner : **Dr. Seema Gupta (RLA, 9891664133)** (Convener)
2. Examiner : **Dr. Veena Budhiraja (SVC, 9818970981)**
3. Examiner : **Dr. Priyanka Aggarwal (Hindu, 9810289803)**
4. Examiner (If any) : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:-

a) **Name of course : B.Sc. (H) Statistics**

b) **Scheme/Mode of Examinations *:- SEMESTER**

c) **Name of the Paper: Econometrics**

d) **UPC/Subject Code: 237603**

e) **Medium of setting the Question paper : English** / English & Hindi Language

*** (Semester,** FYUP, CBCS or Annual)

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website OR may be obtained from the Department Concerned.

5. The four schemes of Undergraduate examinations viz. ***CBCS mode, three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously,*** therefore the board of examiners are required to ensure to set question papers for the mode/scheme for which paper setting is to be done as per Subject Code / Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compline of relevant guidelines for P.W.D. category candidates, wherever applicable. Para XV of the notification dated 28-01-2014 in this regard is reproduced below:-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

7. The Board of examiners shall be required to prepare and submit the sets of Question Papers to the University in the following manner:-

1) For Honours Courses	**:**	**02 (two) sets of Question Papers**
2) For Porgramme Courses	:	04 (four) sets of Question Papers
i) For B.A. (Prog.) Discipline Course – I/II	:	04 (four) sets of Question Papers
ii) For B.A. (Prog.) Language Courses	:	03 (three) sets of Question Papers

There should not be any preference of any particular set. The sets should be numbered as A, B, C & D (as the case may be). Each page of such set of question paper is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity, **but personal details should not be mentioned on the question paper such as Name of Deptt./College of Paper Setter, telephone number, address etc.**

8. While undertaking this exercise, you are required to take into consideration the following instructions ;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-III to this letter.

(ii) Any two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-I. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department
(b) Name of the Course
(c) Name of the Paper
(d) Scheme / Mode of Examinations
(e) Unique Paper Code /Subject Code

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

9. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-II. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

10. Matters relating to South Delhi Campus should be taken up with the Examination Branch (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

11. **The Question paper/s must reach in the Examination Branch within 02 (two) weeks time from the date of issue of this letter.**

12. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

13. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. **Dr. Veena Budhiraja (SVC, 9818970981)**, Examiner I
2. **Dr. Priyanka Aggarwal (Hindu, 9810289803)** , Examiner II
3. _____, Examiner IV (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-I

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code	:	**237603**
Name of the Paper	:	**Econometrics**
Name of the Course	:	**B.Sc. (H) Statistics**
Semester	:	**VI**
Duration	:	**3 hours**
Maximum Marks	:	**75 Marks**

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration schedule alongwith remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-II

University of Delhi

(To be filled up by the Head of the Department and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

---------- Forwarded message ----------
rom: **Seenivasan S** <svc.seenivasan.delhi@gmail.com>
ate: Fri, Sep 14, 2018 at 9:43 PM
ubject: Re: Tamil UGCC Meeting
o: head mils <milsduhead@gmail.com>
c: Prem சி(ரா)ம <koremananthan@gmail.com>, Uma Devi <umadchira@gmail.com>, Govindaswami Rajagopal <grajagopaldu@gmail.com>, dr.mv1956 <dr.mv1956@gmail.com>, sivamatshi@yahoo.co.in>, Sivalingam Vivekanenthan <drvivekas@gmail.com>

will attend the meeting.

n Thu, Sep 13, 2018 at 1:52 PM head mils <milsduhead@gmail.com> wrote

Dear Colleagues,

Please attend the **UG Courses Committee meeting for Tamil** (related to preparing question papers for UG Programmes) scheduled on **Monday, 17th September 2018 at 11:30 a.m.** in the Seminar Hall, Tutorial Building, University of Delhi.

Pl see the attachment.

With regards,

G. Rajagopal

Head, Dept. of Modern Indian Languages

and Literary Studies, University of Delhi,

Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2018/PS/09
Date: 04.10.2018

Sir/Madam,

1. You are appointed as a Convener/Examiner for setting of question papers as per following details:-

Convener	Examiner	Examiner
Swarn Singh Sri Venketswara College 9818627285	Ritu Kathuria MNC 9818002596	Sucheta Nayak LSR 9990412080

2. The Board of Examiners will set question paper for the **CBCS (B.Sc. (H) Mathematics** for the subject with the following details:

CBCS B.Sc. (Hons.) Mathematics **SEMESTER V**

Unique Paper Code	Paper Name
323S7501	DSE-I Numerical methods

- Examinations to be held in the month of : November /December 2018
- Medium of setting the Question paper : English
- Submit Question paper in the department by **October 15, 2018**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : _____ (Convener)
   2. Examiner : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. Examiner : _____

4. Examiner (If any) : _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : _____

b) Semester : _____

c) Name of the Paper: _____

d) Unique Paper Code: _____

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester mode and examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

1. The Board of examiners shall be required to prepare the question papers in the following manner :-

   - For **Three Years CBCS Examination;**

S. No.	Paper	No. of Sets Required
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets
ii.	All discipline Centered Courses I & II Papers (Except discipline Centered Courses / Papers offered in B. Com (H) & B. Com (Prog.)	4 Sets
iii.	Language papers offered in B. A. (Prog.)	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. While undertaking this exercise, you are required to take into consideration the following instructions ;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.

(ii) These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(a) Name of the Department

(b) Name of the Course

(c) Name of the Paper

(d) Semester

(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. The last date of submission of the question papers is October 15, 2018. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-II

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code :

Name of the Paper :

Name of the Course :

Semester :

Duration : _____ hours

Maximum Marks : _____ Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI EXAMINATION – I / II CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-III

University of Delhi

(To be filled up by the Head of the Department
and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

BY HAND

CONFIDENTIAL

No. _____

Date: 01.10.18

To

Dr. Nimisha Sinha
The Convener/ Examiner,
S.V.C.
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2018 for the Academic Year 2018-19- regarding

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below -

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. **The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.**

1.	**Examiner**	:	**Dr. Nimisha Sinha, SVC (Convener)**
2.	**Examiner**	:	**Dr. Meenakshi Vachher, IHE**
3.	Examiner	:	Dr. Neeraj Dohare, DRC
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Shaula Kuan, New Delhi-110021

Scanned By Scanner Go

CONFIDENTIAL

BY HA

No. _____
Date: 13th March 2019

To

Dr. Nimisha Sinha
The Convener/ Examiner,
S.V. College
New Delhi

Subject Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2019 for the Academic Year 2018-19 :-

(i) Three year Semester Examination – II / IV / VI
(ii) Erstwhile FYUP Semester Examination – IV / VI / VIII

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	**Dr. Nimisha Sinha (SVC) (Convener)**
2.	Examiner	:	**Dr. Vanshika Lumb (DBC)**
3.	Examiner	:	**Dr. Leena Vig (DRC)**
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned By Scanner Go

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. **Dr. Vanshika Lumb (DBC), Examiner I**

2. **Dr. Leena Vig (DRC), Examiner II**

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned By Scanner Go

LOCF:DU, Login Credentials for LOCF

1 message

LOCF:DU Team <ugcr2019@du.ac.in> Tue, Mar 19, 2019 at 2:56 PM
Reply-to: LOCF:DU Team <ugcr2019@du.ac.in>
To: Nimisha Sinha <nimisha10@gmail.com>

Dear Nimisha Sinha,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Molecules of Life Course Code BCH C-1 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.

Login URL: ugcr2019.du.ac.in
Username: nimisha10@gmail.com
Password: 6521

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

LOCF:DU, Login Credentials for LOCF

1 message

LOCF:DU Team <ugcr2019@du.ac.in> Tue, Apr 9, 2019 at 12:14 PM
Reply-to: LOCF:DU Team <ugcr2019@du.ac.in>
To: Nimisha Sinha <nimisha10@gmail.com>

Dear Nimisha Sinha,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Plant Biochemistry Course Code BCH DSE-5 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.

Login credentials are same as sent you in past

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka, New Delhi – 110 075.

Ref. No. BCAS/7(1)/College Exams/MJ19/9949
GE-E1

Date: 18.04.2019

Dr. Nimisha Sinha
A-64, Abhiyan Apartments,
Plot No. 15, Sector-12,
Dwarka, New Delhi - 110075.
935074184
nimisha10@gmail.com

Dear Sir/Madam,

I am pleased to inform you that you have been appointed as an **External Examiner** for conducting practical examination, as per the following details:

Examiner Code	:	**BCAS/MJ19/9902**
Course	:	**GE Paper (Biochemistry) - II Semester**
Paper Code	:	**32495902**
Paper Title	:	**Proteins and Enzymes**
Date of Exam	:	**29-04-2019**
Time	:	**09:00 a.m. onwards**
Internal Examiner	:	**Dr. Anita Sondhi** **Associate Professor** **Department of Biochemistry** **BCAS**

You are requested to confirm the acceptance and also requested to reach the College on time to conduct the practical examination smoothly.

Thanking you,

Yours sincerely,

Manu Kalsia

(Coordinator)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned by CamScanner

LOCF:DU, Login Credentials for LOCF

1 message

LOCF:DU Team <ugcr2019@du.ac.in> Mon, Apr 15, 2019 at 2:44 PM
Reply-to: LOCF:DU Team <ugcr2019@du.ac.in>
To: Dr Nimisha Sinha <nimishasinha@svc.ac.in>

Dear Dr Nimisha Sinha,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Biotechnology Course Code BS DSE-3 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

Login credentials are same as sent you in past

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

BY HAND

No. _____
Date: 27th February 2018

To
Dr. Nitika Kaushal
Convener
Sri Venkateswara College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : **Dr. Nitika Kaushal, SVC** (Convener)
2. Examiner : **Dr. Renu Baweja, SHC**
3. Examiner : **Dr. Rashmi Dudeja, DBC**
4. Examiner (If any) : _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : **B.Sc. (Hons) Biochemistry**
b) Semester : **VI**
c) Name of the Paper : **Basic Microbiology**
d) Unique Paper Code : **32497908**
e) Medium of setting the Question paper: **English**

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

BY HAND

CONFIDENTIAL

No. _____
Date: 01.10.18

To

Dr. Nitika Kaushal
The Convener/ Examiner,
SVC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2018 for the Academic Year 2018-19- regarding**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Nitika Kaushal, SVC (Convener)
2.	Examiner	:	Dr. Jayita Thakur, SHC
3.	Examiner	:	Dr. Anita Mangla, DRC .
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a)	Name of Course	:	B.Sc. (Hons) Biochemistry
b)	Semester	:	V
c)	Name of the Paper:		Molecular Basis of infectious diseases
d)	Unique Paper Code:		32497904
e)	Medium of setting the Question paper:		**English** / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester mode and examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL BY HAND

No. _____
Date: 13th March 2019

To

Dr. Nitika Kaushal
The Convener/ Examiner,
S.V. College
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2019 for the Academic Year 2018-19 :-

(i) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	**Dr. Nitika Kaushal (SVC)** (Convener)
2.	Examiner	:	**Dr. Rashmi Dudeja (DBC)**
3.	Examiner	:	**Dr. Radhika Gupta (DRC)**
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : B.Sc. (Hons) Biochemistry

b) Semester : VI

c) Name of the Paper: Molecular Basis of Infectious Human Diseases (DSE)

d) Unique Paper Code: 32497904

e) Medium of setting the Question paper: **English** / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

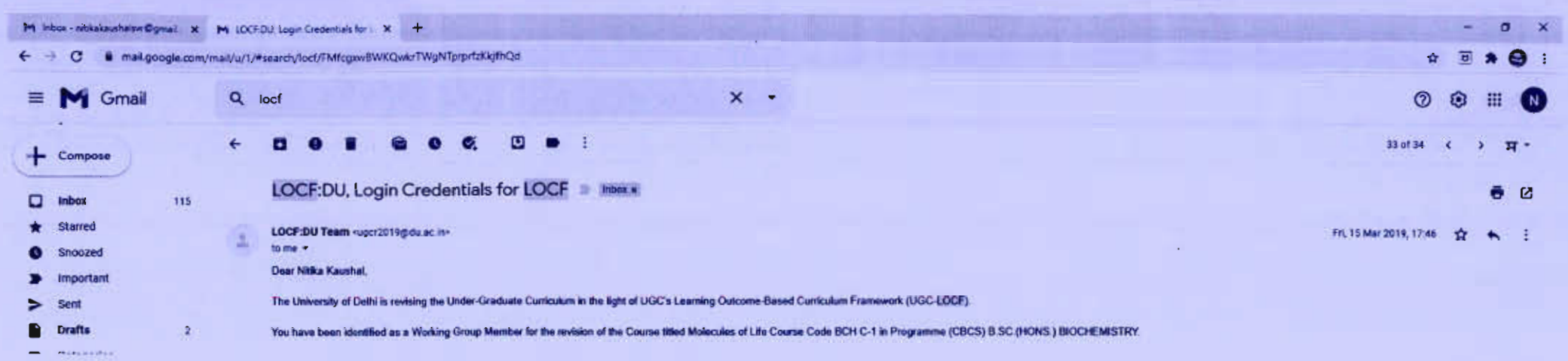
5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester mode and examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021



Gmail

locf

Compose

Inbox 115
Starred
Snoozed
Important
Sent
Drafts 2

33 of 34

LOCF:DU, Login Credentials for LOCF Inbox ×

LOCF:DU Team <ugcr2019@du.ac.in>
to me

Fri, 15 Mar 2019, 17:46

Dear Nitika Kaushal,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Molecules of Life Course Code BCH C-1 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.



Gmail

locf

Compose

Inbox 115
Starred
Snoozed
Important
Sent
Drafts 2
Categories
Social 644
Updates 2,236
Forums

Meet
New meeting
Join a meeting

Hangouts
Nitika

25 of 34

LOCF:DU, Login Credentials for LOCF Inbox ×

LOCF:DU Team <ugcr2019@du.ac.in>
to me

Tue, 9 Apr 2019, 12:03

Dear Nitika Kaushal,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Advanced Cell Biology Course Code BCH DSE-2 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.

Login credentials are same as sent you in past

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

LOCF:DU Team <ugcr2019@du.ac.in>
to me

Tue, 9 Apr 2019, 12:10

Dear Nitika Kaushal,

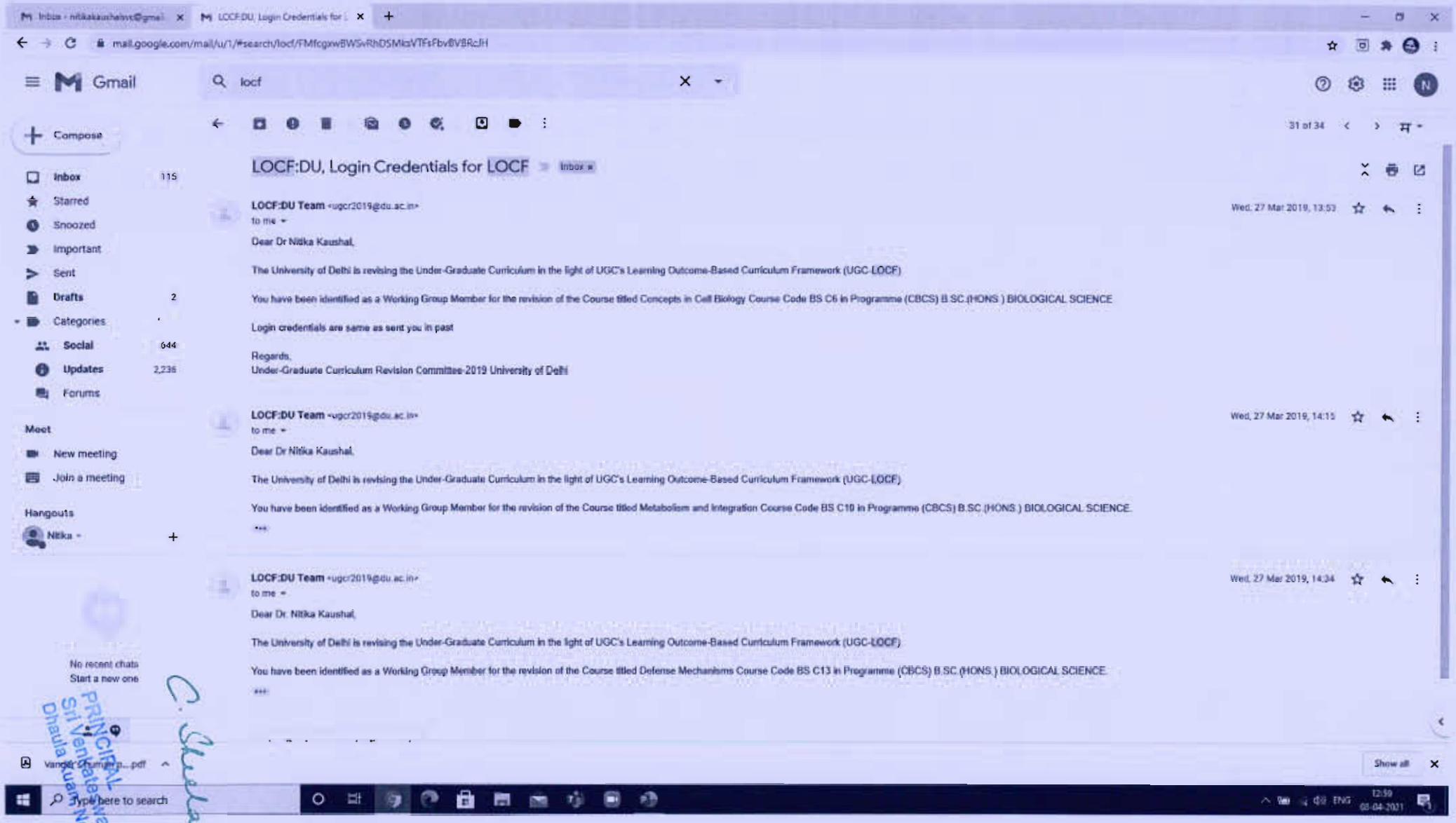
The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Molecular Basis of Infectious Disease Course Code BCH DSE-4 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.

...

Reply Forward

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021



LOCF:DU, Login Credentials for LOCF

LOCF:DU Team <ugcr2019@du.ac.in> — Wed, 27 Mar 2019, 13:53

Dear Dr Nitika Kaushal,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF)

You have been identified as a Working Group Member for the revision of the Course titled Concepts in Cell Biology Course Code BS C6 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE

Login credentials are same as sent you in past

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

LOCF:DU Team <ugcr2019@du.ac.in> — Wed, 27 Mar 2019, 14:15

Dear Dr Nitika Kaushal,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF)

You have been identified as a Working Group Member for the revision of the Course titled Metabolism and Integration Course Code BS C10 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

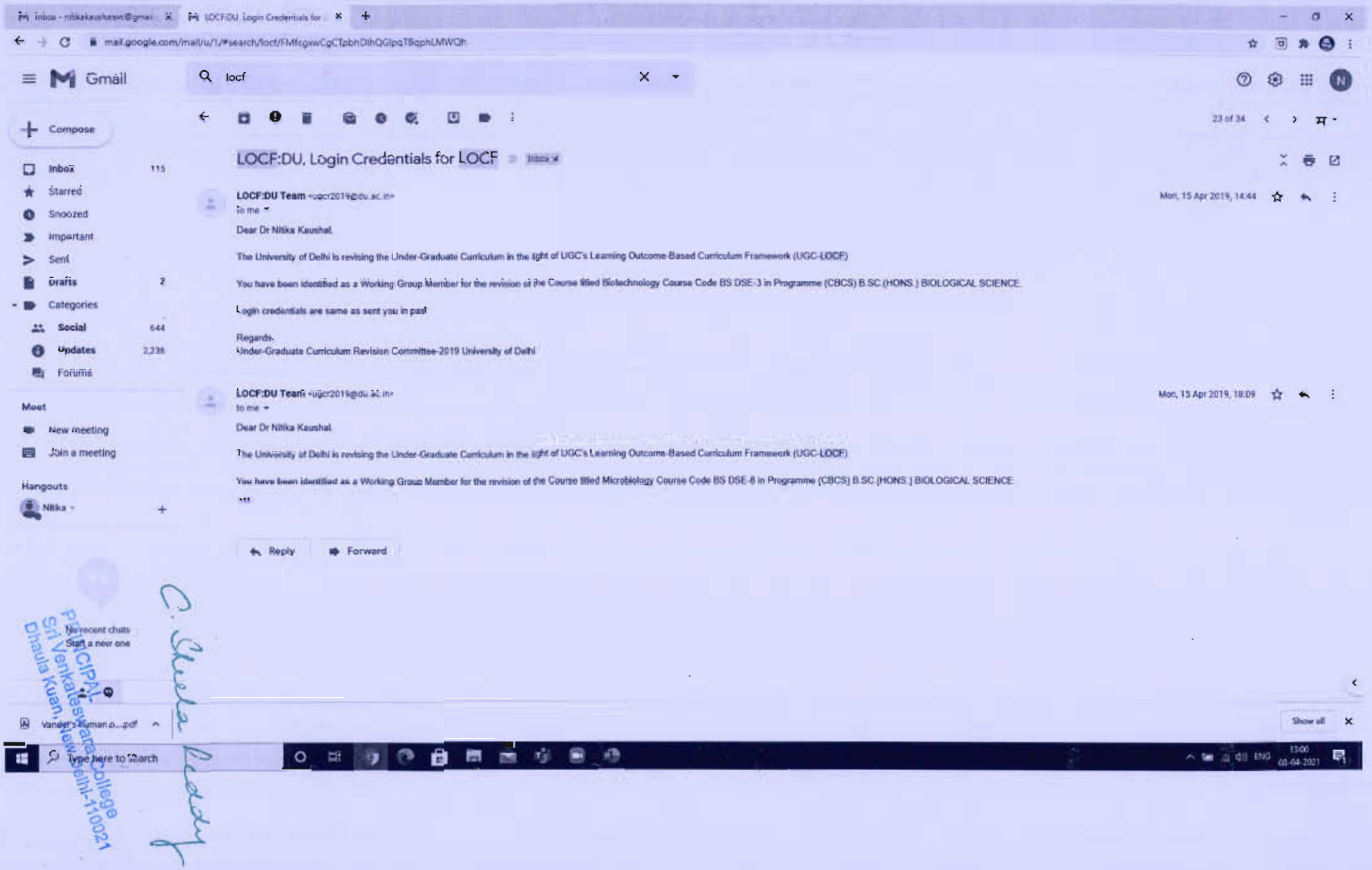
LOCF:DU Team <ugcr2019@du.ac.in> — Wed, 27 Mar 2019, 14:34

Dear Dr. Nitika Kaushal,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF)

You have been identified as a Working Group Member for the revision of the Course titled Defense Mechanisms Course Code BS C13 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021



PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

CONFIDENTIAL

BY HAND

To

No.
Date: 01.10.18

Dr. Nandita Narayansamy
The Convener/ Examiner,
SVC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2018 for the Academic Year 2018-19- regarding**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Nandita Narayansamy, SVC (Convener)
2.	Examiner	:	Dr. Taruna Arora, IHE
3.	Examiner	:	Dr. Radhika Gupta, DRC
4.	Examiner (If any)	:	_____

-1-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

SRI VENKATESWARA COLLEGE
DHAULA KUAN, NEW DELHI-110021

Dated: - 26.11.2018

OFFICE ORDER

The following teachers are appointed as Deputy Coordinators for Central Evaluation Centre for the Semester Examinations to be held in month of November/December 2018.

1. Dr. R.P.Singh
   Associate Professor
   Department of Chemistry

2. Dr. Nandita Narayanasamy
   Associate Professor
   Department of Biochemistry

3. Dr. Namita Pandey
   Associate Professor
   Department of Political Science

PRINCIPAL
Coordinator, CEC/SVC

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bot./19/30
25.03.2019

To

Dr. Kuldeep Kumar Koul
The Convener
Hindu College
North Campus
University of Delhi
Delhi - 110007

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2019 for the Academic Year 2018-19 :-

(i) Three year Semester Examination – II / IV / VI
(ii) Erstwhile FYUP Semester Examination – IV / VI / VIII

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	: Dr. Kuldeep Kumar Koul, Hindu (9718383989) (Convener)
2.	Examiner	: Dr. Romila Rawat Bisht, HRC (9999994835)
3.	Examiner	: Dr. Sunita Yadav, SVC (9899749008)
4.	Examiner (If any)	: _____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bot./19/19
19.03.2019

To

Dr. Kalyani Krishna
The Convener
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110021

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2019 for the Academic Year 2018-19 :-

(i) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : Dr. Kalyani Krishna, SVC (9810637363) (Convener)
   2. Examiner : Dr. Rajesh Kumar, Hindu (9810344831)
   3. Examiner : Dr. Sunita Yadav, SVC (9899749008)
   4. Examiner (If any) : _____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

दयाल सिंह कॉलेज
(दिल्ली विश्वविद्यालय)
लोधी रोड, नई दिल्ली - 110003
दूरभाष : फैक्स : 24367819, 24365948 / 24365606
ईमेल : principal@dsc.du.ac.in
वेबसाइट : www.dsc.du.ac.in
DEPTT OF BOTANY

NAAC Accredited 'A' Grade
NIRF - 2017 All India 8th Rank

DYAL SINGH COLLEGE
(University of Delhi)
Lodhi Road, New Delhi 110003
Telephone/Fax 24367819,24365948/ 24365606
Email : principal@dsc.du.ac.in
Website : www.dsc.du.ac.in

Date:

Dr Sunita Yadav
Sri Venkateshwara College
University of Delhi.

Dear sir/Madam,

In accordance with the University Notification and your appointment as external Examiner in respect of GE (Hons.) Course Sem..III...Plant Physiology.....
Practical Examination. You are requested to conduct the Examination as per details given below.

Examination/Lab.	Date	Time (Morn/Eve)
G.E. III Sem (Hons.)/ Lab B	17.11.18	9.30a.m - 12.30p.m.

Tulsi
SUPERINTENDENT
PRACTICAL EXAMINATIONS
DEPT. OF BOTANY.

27

31-Oct-18 1:09 PM

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

हिंदी-विभाग

दिल्ली विश्वविद्यालय

दिल्ली-110007

दिनांक : 29.3.2019

प्रमाणित किया जाता है कि बी.ए. स्नातक स्तर के परीक्षा-कार्य हेतु विभिन्न महाविद्यालयों के प्रभारी, हिंदी विभाग/प्रतिनिधि की अध्यक्ष, हिंदी विभाग द्वारा बुलाई गई एक आवश्यक बैठक दिनांक 29.3.2019 को पूर्वाह्न/अपराह्न 2:30 p.m. बजे हुई। जिसमें डॉ. राम किशोर यादव कॉलेज ने भाग लिया।

29/3/19

प्रो. मोहन / Prof MOHAN
(प्रो. मोहन)
Head
हिंदी विभाग / Department of hindi
दिल्ली विश्वविद्यालय / दिल्ली-110007
University of Delhi, Delhi-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Department of Hindi

DR. RAM KISHOR YADAV
Working Group Member

Guidelines for Course Coordinator and Working group members

Welcome to the revision of Under Graduate Curriculum, under UGC-LOCF, 2019!

The task involves:

1. Revising the existing Under Graduate programmes of Delhi University in the light of UGC's Learning Outcome-based Curriculum Framework (UGC-LOCF). Please go through the guidelines of UGC-LOCF (https://www.ugc.ac.in/pdfnews/4598476_LOCF-UG.pdf)

2. Learning outcomes specify what graduates completing a particular programme of study are expected to know, understand and be able to do at the end of their programme of study. The expected learning outcomes are used as reference points that would help formulate graduate attributes, qualification descriptors, programme learning outcomes and course learning outcomes which in turn will help in curriculum planning and development, and in the design, delivery and review of academic programmes.

3. Aspects that need attention:

a. Defining and listing Learning Outcomes for Under Graduate Education: Fulfilment of NAAC/UGC requirements

b. Revision of Courses and Filling the gaps in the Programme/Course

c. Bridging of UG Curriculum with Sr. Sec. School curriculum and PG courses (Refer NCERT books to know the entry level)

d. Providing more options for Generic Elective Papers

e. Further Strengthening

i. Inclusion of Research

ii. Widening the pool of Skill Enhancement Courses for better integration of Life Skills

f. Updating Reading List

i. Identifying Readings in other languages

ii. Providing Compulsory and Additional Reading Lists of each course keeping in mind the level of students and availability of time

iii. Identifying Classic Readings for each Course

4. All members have been provided access to participate in the revision process. There will be 1 Course Coordinator and 3 Working Group members for each course. A provision of adding 2 students has also been provided. The students must be involved in the revision process.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

LOCF Dashboard

5. The Course Coordinator will be responsible for the overall working of the group. S(he) will ensure the coordination between the Working Group members so that the expected outcomes within the scheduled time frame.

6. Each Working Group member can add, delete, modify, edit their own text. S(he) c... members, but cannot edit other member's work.

Department of Hindi

DR. RAM KISHOR YADAV
Working Group Member

7. The Course Coordinator can view, modify, and edit the work of every member.

8. The overall responsibility of the compiling and preparing the final draft of the Course will be with the Course Coordinator. The draft submitted by the Course Coordinator will be considered as FINAL.

9. **The exiting curriculum has to be considered for the revision purpose.**

10. **Please Note: The revision process involves revision of content in the light of UGC-LOCF, and updating the reading lists. No structural changes on the set template can be done.**

11. **The last date for the FIRST DRAFT of the Course is March 29, 2019.** The Course Coordinators must submit the courses before this date.

For any clarification, you may email on ugcr2019@du.ac.in. Alternatively, call Dr. Pankaj Arora (Convener, UGCRC-2019) at 9818787576 or Dr. Haneet Gandhi (Co-Convener, UGCRC-2019) at 9910688111.

Our best wishes to the entire team!

I undertake that I have read the Guidelines | I Agree

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C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Ram Kishore Yadav <macramkishore.yadav@gmail.com>

LOCF:DU, Login Credentials for LOCF

LOCF:DU Team <ugcr2019@du.ac.in> Mon, Apr 29, 2019 at 12:08 PM
Reply-To: "LOCF:DU Team" <ugcr2019@du.ac.in>
To: "DR. RAM KISHORE YADAV" <rnacramkishore.yadav@gmail.com>

Dear DR. RAM KISHORE YADAV,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF)

You have been identified as a Working Group Member for the revision of the Course titled â¤â¤¾â¤·â¤¾ â¤"â¤' â¤¸â¤®â¤¾â¤œ Course Code BAHHSEC07 in Programme (CBCS) B.A (HONS.) HINDI.

Login credentials are same as sent you in past

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

BPGP1004Question Paper for the End Term Examination- May 2019,

Prof. H. C. Rai <coe_qp@galgotiasuniversity.edu.in>

Mon 4/29/2019 3:36 PM

To: santoshjnu@hotmail.com <santoshjnu@hotmail.com>

2 attachments (28 KB)

Mandate_ETE Format (1).docx; BPGP1004 - Shreesh Kumar Pathak.docx;

Dear Dr. Santosh Kumar Singh,

Greetings from Galgotias University!

It is my pleasure to inform you that you have been nominated to set the question paper for the End Term Examination, May 2019 for the following course(s):

School Name	:	**SLA**
Course Code	:	**BPGP1004**
Course Title	:	**INDIAN GOVERNMENT AND POLITICS**
Max. Marks	:	**100**
Duration of Exam	:	**3 Hrs.**
No. of sets	:	**TWO**

You are requested to Upload Question Paper and the marking scheme along with the solutions to numerical problems (if any). Kindly ensure that the question paper is evenly spread over the entire syllabus and is set as per the attached template. The syllabus, Undertaking form and the guidelines for question paper setting are attached.

You will be paid remuneration of Rs. 2000 for two question papers. However, if you are in a position to supply only one set of question paper then the remuneration will be Rs 1500/-. Kindly Upload the Question Paper along with the marking scheme in given link preferably in a week's time (Not later than 06/05/2019).

Undertaking Format:

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

https://drive.google.com/file/d/1BVYOffpR2KkAmvRic4BfehaGsgRZJS-B/view?usp=sharing

Guideline for Question Paper Setting:

https://drive.google.com/file/d/1jmui1SRFWqV5CohzRKyRl4RCj31OoAfT/view?usp=sharing

Question Paper: UPLOAD LINK

Thanks and Regards

Prof. H. C. Rai
Pro-VC, Galgotias University Uttar Pradesh
Greater Noida (U. P.)Plot No:1,
Sector-17/A,Yamuna Expressway,
Greater Noida, GB Nagar,UP-India.

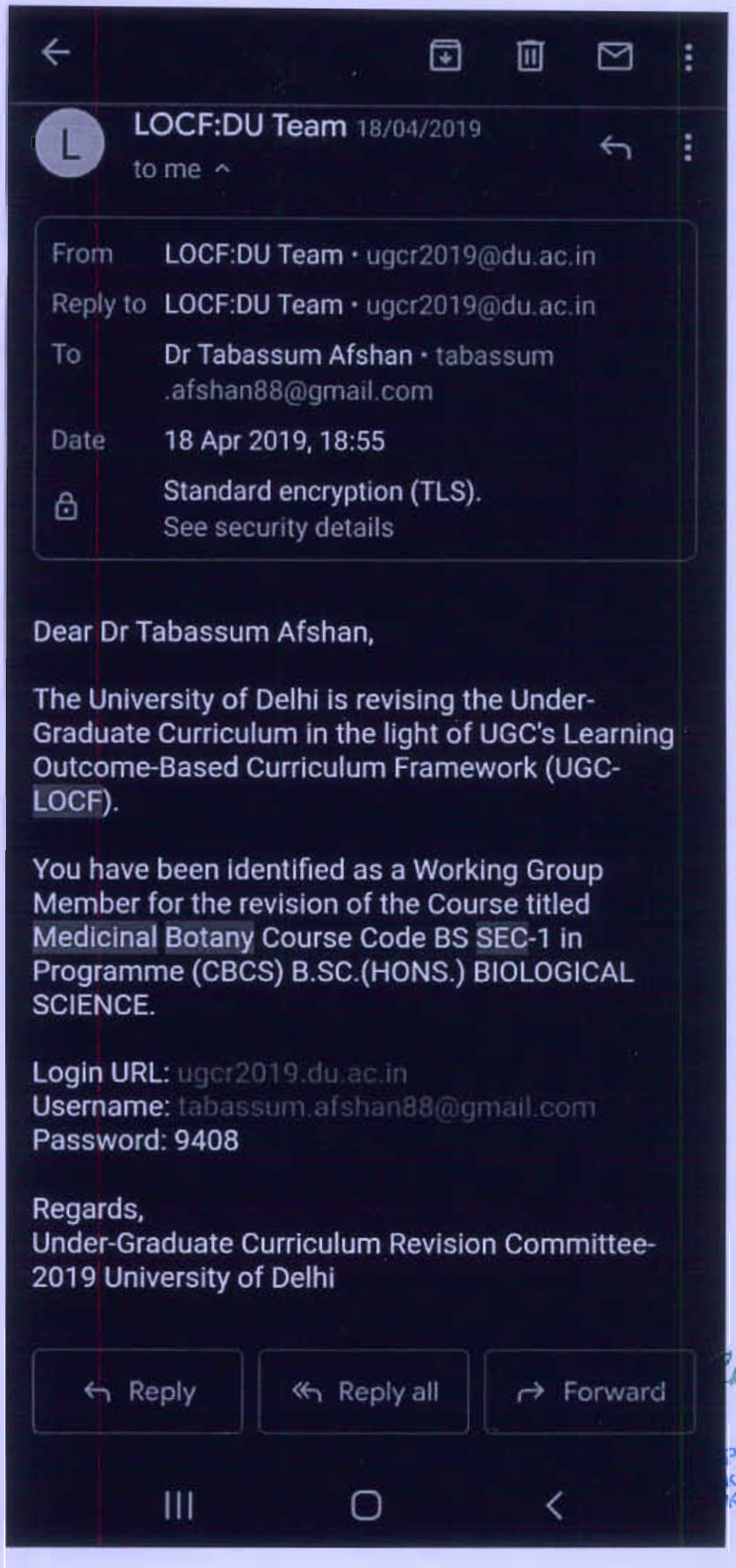
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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DISCLAIMER

Any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the University.



LOCF:DU Team 18/04/2019
to me

From LOCF:DU Team • ugcr2019@du.ac.in
Reply to LOCF:DU Team • ugcr2019@du.ac.in
To Dr Tabassum Afshan • tabassum .afshan88@gmail.com
Date 18 Apr 2019, 18:55
Standard encryption (TLS).
See security details

Dear Dr Tabassum Afshan,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Medicinal Botany Course Code BS SEC-1 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

Login URL: ugcr2019.du.ac.in
Username: tabassum.afshan88@gmail.com
Password: 9408

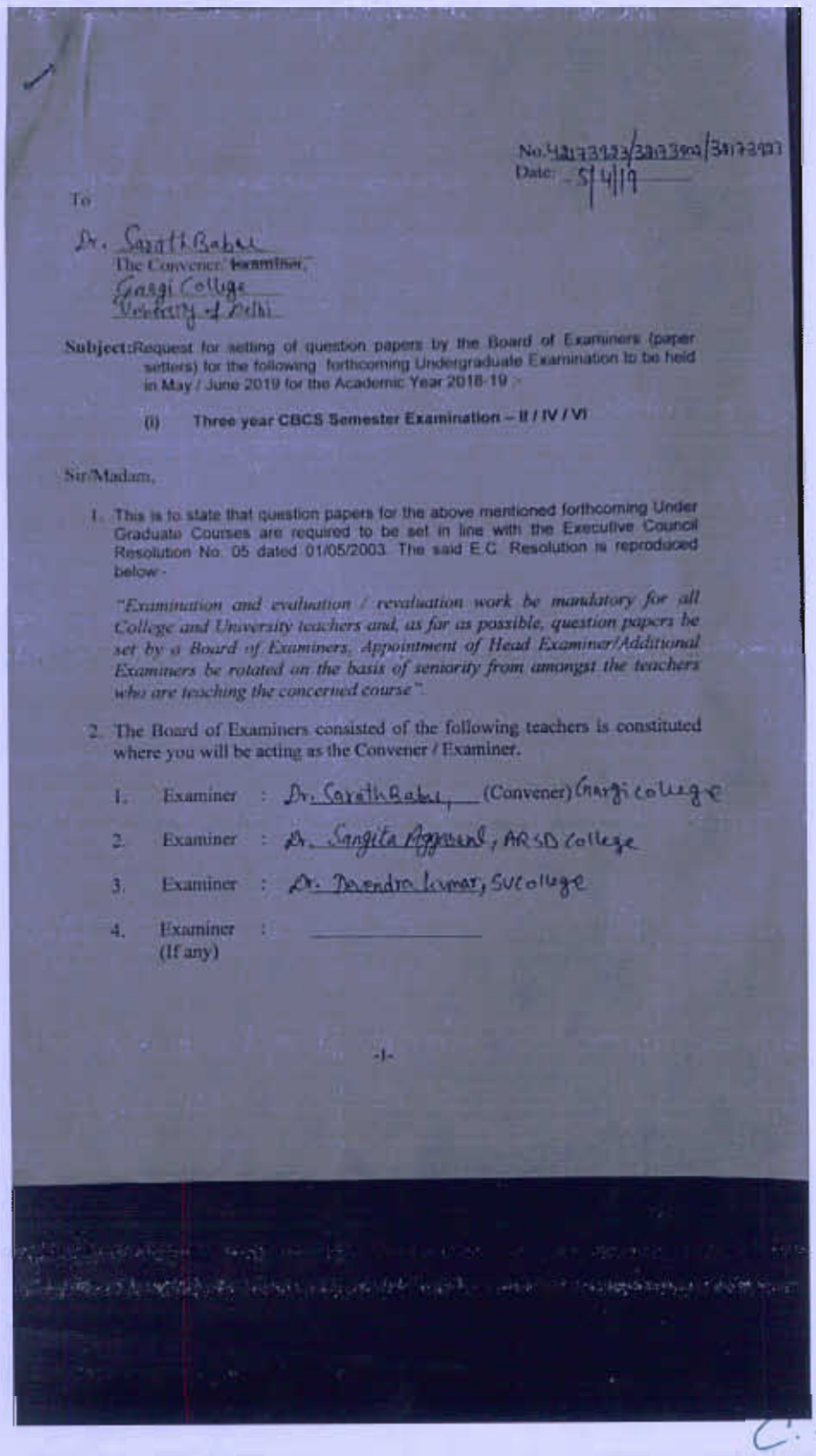
Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

Reply | Reply all | Forward

Sheela Reddy

PAL
kateswara College
Kuan, New Delhi-1100

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



No. 42/3723/3303304/3172493
Date: 5/4/19

To

Dr. Sarath Babu
The Convener/ ~~Examiner~~,
Gargi College
University of Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2019 for the Academic Year 2018-19 :-

(i) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below -

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Sarath Babu (Convener) Gargi college
2. Examiner : Dr. Sangita Aggarwal, ARSD College
3. Examiner : Dr. Devendra Kumar, SVC college
4. Examiner (If any) : _____

-1-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 34(1)
Date:

To

Dr. Vartika Mathur
The Convener/~~Examiner~~,
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester - ~~I / II / I~~ V Examinations, Nov / Dec - 2018 for the Academic Year 2018-19- regarding

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Vartika Mathur (Convener) SVC
2.	Examiner	:	Dr. K. Dabas (Sri Aurobindo) 9654269354
3.	Examiner	:	Dr. Ojit M (Ramjas) 9971328910
4.	Examiner (If any)	:	_____

-1-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

3. This Board of Examiners would be responsible for setting of question papers as per following details: 3401)

a) Name of Course : B.Sc (Life Science) Exam 2018

b) Semester : II DSE

c) Name of the Paper: DSE: Applied Zoology

d) Unique Paper Code: 42237905

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester mode and examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in addition to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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Confidential

DAULAT RAM COLLEGE
(UNIVERSITY OF DELHI)
4, Patel Marg, Maurice Nagar,
Delhi-110007

Ex. code -2001 | BSc | 06

DRC/11-Practical Exams/2018/Sem. – I, ~~III, V~~

Date:- 2-11-18

Dr. Vartika Mathur

Dept of Zoology

Sri Venkateswara College

D.U.

Dear ~~Sir~~/ Madam,

This is to inform you that University of Delhi has appointed you as an External/ ~~Internal~~ Examiner for the practical examination of B.Sc. Hons. / ~~Life Science~~ 1st year Paper Principles of Ecology of Semester I, ~~III, V~~. The practical examination is scheduled on 16-11-18 & 17-11-18 at 9.30 am in the Department of Zoology. Please report at the Centre at least half an hour before the start of the Examination.

Kindly acknowledge and confirm.

Thanking You,

Yours truly,

Gautam

Dr.NidhiGautam

Superintendent

Practical Examination Nov.2018

Daulat Ram College

Mobile No. -9868535813

S. Roy

Dr. Savita Roy

Principal

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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A.37

P.G DEPARTMENT OF ENVIRONMENTAL SCIENCES

UNIVERSITY OF JAMMU

Baba Saheb Ambedkar Road, Jammu-180 006

No. JU/Env.Sc./18/ 314
Dt. 02-08-18

Dr. Vartika Mathur
Sri Venkateswara College
South Campus, University of Delhi
Benito Juarez Marg, Dhaula Kuan,
New Delhi – 110021, India
Tel: +91 9810386575; e-mail: vmathur@svc.ac.in

Sub.: Appointment as Extemal Examiners

Dear Dr Mathur

It gives me pleasure to inform you that Hon'ble Vice Chancellor has appointed you as External Examiners for evaluating M.Sc Dissertation, Course No. PSESDC-401, Environmental Sciences which has been fixed on 08-08-2018 at 10 am. You are requested to convey your acceptance along with your travel itinerary so that necessary arrangement for your stay can be made.

With regards

Rampal 2.8.XVIII

(Prof. R. K. Rampal)
Head
Dept. of Environmental Sciences
University of Jammu
JAMMU.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

मिरांडा हाऊस
MIRANDA HOUSE

मिरांडा हाऊस
दिल्ली विश्वविद्यालय, दिल्ली-110007
MIRANDA HOUSE
University of Delhi 110007
Phone: 91-11-27666983, 91-11-27667367
E-mail: office@mirandahouse.ac.in
website: www.mirandahouse.ac.in

INTIMATION TO EXTERNAL EXAMINER FOR EVEN SEMESTER PRACTICAL EXAMINATION ACADEMIC YEAR 2018-19

Name: Dr. Vartika Mathur
Designation: Assistant Professor
Department: Zoology
College: Sri Venkateswara College

Greetings from Miranda House! As per the list of Examiners sent to Miranda House by Examination Branch, University of Delhi, you have been appointed External Examiner for the following University of Delhi CBCS Practical for the even semester, Academic year 2018-19. Details are given below:

Paper Name: Wildlife Conservation and Management
Course Name: B.Sc(H) Zoology, Sem-VI
Date (s):29-04-19(Batch-I) &29-04-19 (Batch-II)
Time: 9:30 AM (Batch-I), 12:30 PM(Batch-II)
Venue: Room No 247(Batch-I),
247(Batch II)Miranda House
Name of Internal Examiner: Dr.Jyoti Arora

Kindly acknowledge receipt and send your consent by return email.

With regards

Dr. Monika Sharma
Teacher-in-Charge
Department of Zoology

C. Shula Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

मिरांडा हाऊस
MIRANDA HOUSE

मिरांडा हाऊस
दिल्ली विश्वविद्यालय, दिल्ली-110007
MIRANDA HOUSE
University of Delhi 110007
Phone: 91-11-27666683, 91-11-27667367
E-mail: office@mirandahouse.ac.in
website: www.mirandahouse.ac.in

INTIMATION TO EXTERNAL EXAMINER FOR EVEN SEMESTER PRACTICAL EXAMINATION ACADEMIC YEAR 2018-19

Name: Dr.Mansi Verma
Designation: Assistant Professor
Department: Zoology
College: Sri VenkateswaraCollege

Greetings from Miranda House! As per the list of Examiners sent to Miranda House by Examination Branch, University of Delhi, you have been appointed External Examiner for the following University of Delhi CBCS Practical for the even semester, Academic year 2018-19. Details are given below:

Paper Name:Evolutionary Biology
Course Name: B.Sc(H) Zoology, Sem- VI
Date (s):23-04-19(Batch-I) &23-04-19 (Batch-II)
Time:09:00 AM (Batch-I), 12:00 PM(Batch-II)
Venue: Room No 239(Batch-I),
239(Batch II)Miranda House
Name of Internal Examiner: Dr. Simran Jit

Kindly acknowledge receipt and send your consent by return email.

With regards

Dr. Monika Sharma
Teacher-in-Charge
Department of Zoology

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

to me ▾

Dear Dr Mansi Verma,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF)

You have been identified as a Working Group Member for the revision of the Course titled Concepts in Cell Biology, Course Code BS C6 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE

Login URL: ugcr2019.du.ac.in
Username: mansiverma20@gmail.com
Password: 4682

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

LOCF:DU, Login Credentials for LOCF

Inbox ×

LOCF:DU Team <ugc2019@du.ac.in>

Mon, Apr 15, 2019, 3:20 PM

to me

Dear Dr Mansi Verma,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Bioinformatics Course Code BS SEC-3 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

Login credentials are same as sent you in past.

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

LOCF:DU Team <ugcr2019@du.ac.in>

Wed, Mar 27, 2019, 2:03 PM

to me

Dear Dr Mansi Verma,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Concepts of Molecular Biology Course Code BS C9 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE

Login credentials are same as sent you in past

C. Sudha Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2018/PS/26
Date: 04.10.2018

Sir/Madam,

1. You are appointed as a Convener/Examiner for setting of question papers as per following details:-

Convener	Examiner	Examiner
Vanita Jain Maharaja Agrasen College 9868725181	Richa Krishna JMC 9810354271	Deepti Jain Sri Venketswara College 9871413161

2. The Board of Examiners will set question paper for the **CBCS (Other than B.Sc. (H) Mathematics** for the subject with the following details:

B.A. (PROG.) **SEMESTER V**

Unique Paper Code	Paper Name
62357502	DSE- Differential Equations

- Examinations to be held in the month of : November /December 2018
- Medium of setting the Question paper : English
- Submit Question paper in the department by **October 15, 2018**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : _____ (Convener)

   2. Examiner : _____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. Examiner : _____

4. Examiner : _____
(If any)

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : _____

b) Semester : _____

c) Name of the Paper: _____

d) Unique Paper Code: _____

e) Medium of setting the Question paper: English / English & Hindi Language

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester mode and examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

1. The Board of examiners shall be required to prepare the question papers in the following manner :-

   - For **Three Years CBCS Examination;**

S. No.	Paper	No. of Sets Required
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets
ii.	All discipline Centered Courses I & II Papers (Except discipline Centered Courses / Papers offered in B. Com (H) & B. Com (Prog.)	4 Sets
iii.	Language papers offered in B. A. (Prog.)	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. While undertaking this exercise, you are required to take into consideration the following instructions ;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.

(ii) These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(a) Name of the Department

(b) Name of the Course

(c) Name of the Paper

(d) Semester

(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. **The last date of submission of the question papers is October 15, 2018.** It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Encl.: As above

Appendix-II

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code :

Name of the Paper :

Name of the Course :

Semester :

Duration : _____ hours

Maximum Marks : _____ Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI EXAMINATION – I / II CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-III

University of Delhi

(To be filled up by the Head of the Department
and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

OSD - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2019/CBCS/01
Date: 12.03.2019

Sir/Madam,

1. You are appointed as a Convener/Examiner for setting of question papers as per following details:-

Convener	Examiner	Examiner
Manjari Srivastava MH 9899228986	Deepti Jain Sri Venkateshwar College 9871413161	Bharti Talwar Gargi College 9811095485

2. The Board of Examiners will set question paper for the **CBCS (B.Sc. (H) Mathematics** for the subject with the following details:

CBCS B.Sc. (Hons.) Mathematics **SEMESTER II**

Unique Paper Code	Paper Name
32351201	C3- Real Analysis

- Examinations to be held in the month of : May / June 2019
- Medium of setting the Question paper : English
- Submit Question paper in the department by March 19, 2019

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : _____ (Convener)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2. Examiner : _____

3. Examiner : _____

4. Examiner : _____
(If any)

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : _____

b) Semester : _____

c) Name of the Paper: _____

d) Unique Paper Code: _____

e) Medium of setting the Question paper: English / English & Hindi Language

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester modeand examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

7. The Board of examiners shall be required to prepare the question papers in the following manner :-

(i) For **Three Years Semester Examination ;**

Two sets of question papers for Hons. / **Four sets** for B. A. (Prog.)Courses. There should not be any preference of any particular set. The sets should be numbered as A& B (as the case may be) for Hons. Courses and A, B, C & D for Programme Courses.

(ii) For **Three Years CBCS Examination;**

S. No.	Paper	No. of Sets Required
i.	All papers of Honours / Programme except Discipline Centered Course-I, II & Language Papers.	2 Sets
ii.	All discipline Centered Courses I & II Papers (Except discipline Centered Courses / Papers offered in B. Com (H) & B. Com (Prog.)	4 Sets
iii.	Language papers offered in B. A. (Prog.)	4 Sets

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper.**

9. While undertaking this exercise, you are required to take into consideration the following instructions;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.

(ii) These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course

C. Sheela Reddy

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Dhaula Kuan, New Delhi-110021

content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / krutidev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(ix) There will be separate envelopes- for each set of question paper and it's CD. Theseenvelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department

(b) Name of the Course

(c) Name of the Paper

(d) Semester

(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. The last date of submission of the question papers is March 19, 2019. It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. _____, Examiner I

2. _____, Examiner II

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-II

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code	:	
Name of the Paper	:	
Name of the Course	:	
Semester	:	
Duration	:	_____ hours
Maximum Marks	:	_____ Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S.No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I)	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a &b as the case may be) size of [10"x12"].	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-III

University of Delhi

(To be filled up by the Head of the Department
and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____

_____

Dean - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Neeraj Sahay <neeraj.sahay1@gmail.com>

Core Course Paper Revisions-BA Programme-History of India 1) till 300 CE & 2) 300-1200 CE

Neeraj Sahay <neeraj.sahay1@gmail.com> Fri, May 31, 2019 at 7:55 PM
To: historydepartment department <historydepartment2011@gmail.com>

Dear Sir,

Thanks for your mail. Will discuss among colleagues and do the needful. I understand that time is short and we have to do it in a proper format, within the given deadline.

Regards,
Neeraj

Sent from my iPhone

On 31-May-2019, at 5:47 PM, historydepartment department <historydepartment2011@gmail.com> wrote:

> Thank you for getting back Dr. Singh. I am grateful to Dr. Sahay for accepting the role of convener. Neeraj, time is short and you might need help. Since Naina is unwell and also unavailable please confer amongst colleagues and coopt permanent faculty as you think necessary. The deadlines that we are working with are sadly not negotiable.
>
> Best.
> Sunil
>
> On Fri, May 31, 2019 at 5:27 PM O P Singh <opsingh1968@gmail.com> wrote:
> > Dear Sir!
> > Due to my unfamiliarity with B A Program paper and being extremely preoccupied with various other things I may not be able to be a convenor of this paper. Kindly replace me with Dr. Neeraj Sahay. However, I may be available to advise on LOCF guidelines as a resource person.
> > Regards.
> >
> > On Fri, 31 May 2019 at 4:50 PM, historydepartment department <historydepartment2011@gmail.com> wrote:
> > > Thank you for letting me know Naina. Please look after yourself and get well; that has priority. We'll find an alternative convener since this is a very time-bound and important exercise.
> > >
> > > All best.
> > > Sunil
> > >
> > > On Fri, May 31, 2019 at 4:30 PM Naina Dayal <dayalnaina@gmail.com> wrote:
> > > > Dear Professor Kumar,
> > > >
> > > > I have not been at all well this week, and will not be in Delhi next week. I will not have easy access to the internet next week, but can certainly help after the 9th.
> > > >
> > > > With best wishes,
> > > > Naina
> > > >
> > > > On Fri, 31 May 2019, 16:21 historydepartment department, <historydepartment2011@gmail.com> wrote:
> > > > > Dear Colleagues,
> > > > >
> > > > > Apologies for the delay in getting back to you regarding the revision of Core Courses. I am writing to all of you since you are (and have been in the past) associated with the teaching/ examination of this/these paper(s) and/or with the preceding course revisions exercise.
> > > > >
> > > > > I am afraid we have very, very little time available to us and can hardly be ambitious with our exercise. But since these are recently revised Core Papers where we cannot intervene too

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

broadly anyway, our agenda is limited to the following:
1) Pruning sub-rubrics with the intention to balance course content and teaching;
2) Adding such details urgently missing;
3) Pruning our reading lists particularly under 'essential' and reordering then according to the course units/rubrics with a brief statement (in one sentence; never more than two) of what the unit/rubric will teach (the teaching outcome) and how much time in weeks would be devoted to the teaching of this unit.

Please keep the 30% limit in mind as you prune or add to sub-rubrics (please note -- that is one reason I do not mention 'rubrics'). Fix only the most grievous/urgent of problems since we would be very close to the permissible 30% limit allowed for revisions already. Drafting the teaching outcome of the unit and pruning reading lists to fix the units/rubrics should help us visit our current syllabus and mark out areas where intervention is necessary.

We have to accomplish this task by 7th June and finalise the revisions during the GBM on the 10th. The BRS of the Social Sciences is meeting on the 10th as well. They will hold another meeting, hopefully, on the 12th, giving us the minimal time necessary to get the final version of our courses in order.

It is likely that some of you will not be in Delhi between now and the 7th, but I would appreciate if you kept in touch and let your colleagues have the benefit of your insights. Since time is extremely short, I am requesting Dr. Naina Dayal, Dr. Nagendra and Dr. O.P. Singh to be the conveners of the Core Course Committee. Between them there is considerable familiarity with the teaching and examination of this paper. So that the revisions coincide with the demands of the LOCF and the mode by which the University requires the reorganised rubric-wise teaching outcomes and reading lists, I am requesting all coordinators to seek the help of Dr. O.P. Singh should they require such a resource person. Kindly divide the work amongst yourselves and please be sure to include any permanent teacher who wishes to be a part of this exercise -- the colleagues copied into this mail do not comprise an exclusive listing.

The composite BA Programme course curriculum as a word document is attached below. Please use this document for all revision purposes.

With my warm regards.
Sunil

--
Head, Department of History
Social Sciences Building
University of Delhi, Delhi 110007

--
Head, Department of History
Social Sciences Building
University of Delhi, Delhi 110007

--
O P Singh

--
Head, Department of History
Social Sciences Building
University of Delhi, Delhi 110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Neeraj Sahay <neeraj.sahay1@gmail.com>

BA Programme core Courses I & II Revision

Neeraj Sahay <neeraj.sahay1@gmail.com> Sat, Jun 8, 2019 at 1:26 PM
To: historydepartment department <historydepartment2011@gmail.com>, Sunil Kumar <sunilkumar.history.du@gmail.com>

Dear Sir,

PFA the revised drafts of BA Programme Courses I & II

Best Regards,

Nagendra Sharma
Neeraj Sahay

---

2 attachments

BA Prog Core Course I Revision.docx
36K

BA Prog Core Course II Revision.docx
28K

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Neeraj Sahay <neeraj.sahay1@gmail.com>

Core Course Revisions-History of India I and II

historydepartment department <historydepartment2011@gmail.com> Fri, May 31, 2019 at 9:56 AM
To: Neeraj Sahay Ancient <neeraj.sahay1@gmail.com>, Shobhika Mukul Ancient <shobhika.mukul@gmail.com>, Vinita Malik <malikvinita@yahoo.co.in>, Vishwamohan Jha <vishwamohanjha@gmail.com>, Shabnam <shabnam_suri@yahoo.com>, smita sahgal <smitasahgal16@yahoo.com>, "Dr. Alka Sekia" <alkasekia@gmail.com>, Mihir Kumar Jha ARSD College <mihirjha371@gmail.com>, Vikram Chaudhary <vikramchaudhary30@gmail.com>, Nanki Dayal <dayalnaina@gmail.com>, "O.P. Singh" <opsingh1968@gmail.com>, "Ranjan Anand ZHC (Eve.)" <ranjananand48@gmail.com>, Snigdha Singh <Snigdha.Singh@mirandahouse.ac.in>

Dear Colleagues,

Apologies for the delay in getting back to you regarding the revision of Core Courses. I am writing to all of you since you are (and have been in the past) associated with the examination of these two papers and/or with the preceding course revisions exercise and are therefore most familiar with these papers.

I am afraid we have very, very little time available to us (and it is possible that many teachers would be away at this juncture). But since these are recently revised Core Papers where we cannot intervene too broadly, our agenda is limited to the following:
1) Pruning sub-rubrics with the intention to balance course content and teaching.
2) Adding such details urgently missing.
3) Pruning our reading lists particularly under 'essential' and reordering them according to the course units/rubrics with a brief statement (in one sentence, never more than two) of what the unit/rubric will teach (the teaching outcome) and how much time in weeks would be devoted to the teaching of this unit.

Please keep the 30% limit in mind as you prune or add to sub-rubrics (please note -- that is one reason I do not mention 'rubrics'). Fix only the most grievous/urgent of problems since we would be very close to the permissible 30% limit allowed for revisions already. Drafting the teaching outcome of the unit and pruning reading lists to fix the units/rubrics should help us visit our current syllabus and mark out areas where intervention is necessary.

We have to accomplish this task by 7th June and finalise the revisions during the GBM on the 10th. The BRS of the Social Sciences is meeting on the 10th as well. They will hold another meeting, hopefully, on the 12th, giving us the minimal time necessary to get the final version of our courses in order.

It is likely that some of you will not be in Delhi between now and the 7th, but I would appreciate if you kept in touch and let your colleagues have the benefit of your insights. Since time is extremely short, I am requesting Dr. O.P. Singh and Dr. Ranjan Anand to be the conveners of the Core Course Committee because they are the most familiar with the demands of the LOCF and the mode by which the University requires the reorganised rubric-wise teaching outcomes and reading lists. Please be sure to include any permanent teacher that wishes to be a part of this exercise -- the colleagues copied into this mail do not comprise an exclusive listing.

The composite BA Honours course curriculum as a word document is attached below. Please use this document for all revision purposes.

With my warm regards.
Sunil

--
Head, Department of History
Social Sciences Building
University of Delhi, Delhi 110007

BA Honours 2019-UGC LOCF Course Revisions.docx
372K

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Neeraj Sahay <neeraj.sahay1@gmail.com>

Core Course Revisions-History of India I and II

Ranjan Anand <ranjananand48@gmail.com> Sat, Jun 8, 2019 at 1:05 PM
To: historydepartment department <historydepartment2011@gmail.com>
Cc: Neeraj Sahay Ancient <neeraj.sahay1@gmail.com>, Shobhika Mukul Ancient <shobhika.mukul@gmail.com>, Vinita Malik <malikvinita@yahoo.co.in>, Vishwamohan Jha <vishwamohanjha@gmail.com>, Shabnam <shabnam_suri@yahoo.com>, smita sahgal <smitasahgal16@yahoo.com>, "Dr. Alka Saikia" <alkasaikia@gmail.com>, Mihir Kumar Jha ARSD College <mihirjha371@gmail.com>, Vikram Chaudhary <vikramchaudhary30@gmail.com>, Naina Dayal <dayalnaina@gmail.com>, "O.P. Singh" <opsingh1968@gmail.com>, Snigdha Singh <Snigdha.Singh@mirandahouse.ac.in>

Dear Sir
Kindly find attached two files of revised draft syllabuses of History of India I and II. We had a meeting of the colleagues on 07.06.2019 at Dyal Singh College Evaluation Centre. A few detailed comments were also mailed to us. We have made some changes in the existing syllabus based on those suggestions.

With regards
O. P. Singh
Ranjan Anand.
[Quoted text hidden]
[Quoted text hidden]

2 attachments

History of India I.docx
26K

History of India II.docx
30K

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF HISTORY
UNIVERSITY OF DELHI
DELHI - 110007.
Phone No. 011-27666659

Ref. No. FASS/History/2018 Dated: 15th Oct., 2018

To
The Member of Board of Examiners
Paper Code 231101, 231102, 231103
Paper Title History of India-I

B.A./B.~~Com/B.Sc.~~ (H)(~~Prog.~~) CBCS
Semester I
Nov./Dec. 2018

Dear Dr. Neeraj Sahay

You have been appointed as member of the Board of Examiners for the above paper. The Convener of the Board, Dr. Ranjan Anand, has been requested to convene a meeting of the Board and set the question papers by 31.10.2018 as per direction from the University. The Contact no of the convener is 9868407952.

Thanking you.

Yours Sincerely

Professor Sunil Kumar
Head of the Department

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF HISTORY
UNIVERSITY OF DELHI
DELHI – 110007.
Phone No. 011-27666559

Ref. No. FASS/History/2019

Dated: 14th March, 2019

To
The Member of Board of Examiners
Paper Code 12311202, 23120I, 12311203, 23123301, 23124O1
PaperTitle History of India-II (OLF), History of India-II
History of India-II (NC), History of India-I (upto c. 300 B.C.E.),
History of India-II (c. 300 B.C.E. to eighth century A.D.
B.A./~~B.Com/B.Sc.~~ (H)~~(Prog.)~~
Semester/~~Annual~~ II
May/June 2019

Dear Dr. Neeraj Sahay

You have been appointed as member of the Board of Examiners for the above paper. The Convener of the Board, Dr. Ranjan Anand, has been requested to convene a meeting of the Board and set the question papers by 02.04.2019 as per direction from the University. The Contact no of the convener is 9868009157.

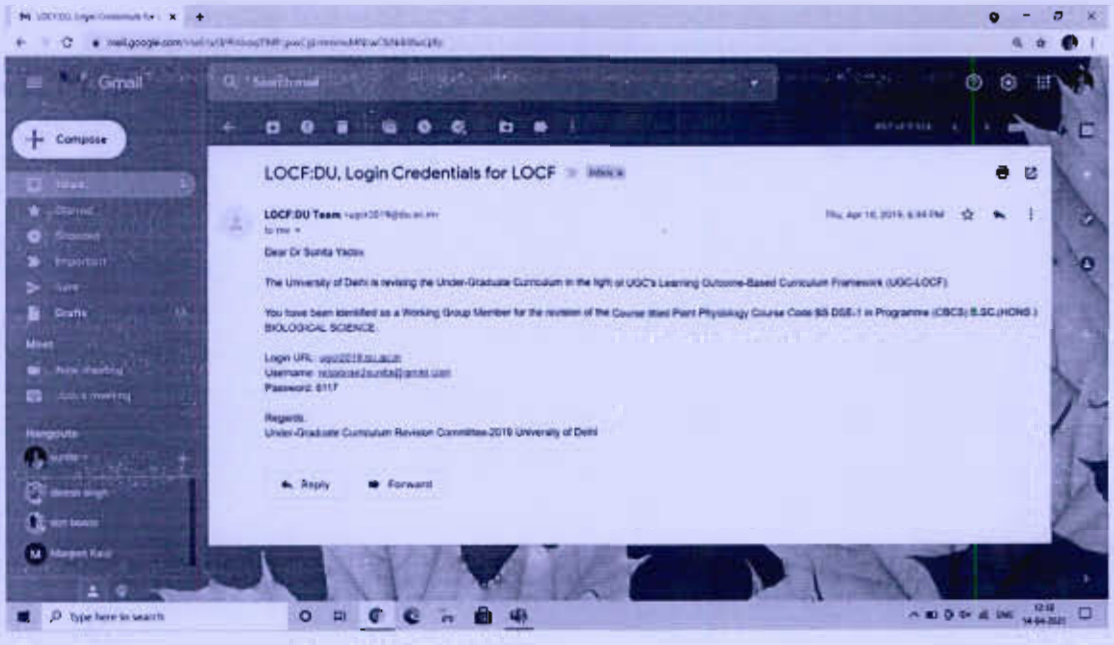
Thanking you,

Yours Sincerely

Professor Sunil Kumar
Head of the Department

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bot/18/09
24.10.2018

To

Dr. Rekha Kathal
The Convener,
Daulat Ram College
4, Patel Marg,
University of Delhi
Delhi - 110007

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester- I / III / V Examinations, Nov / Dec - 2018 for the Academic Year2018-19- regarding**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : Dr. Rekha Kathal, DRC (9811356428) (Convener)
   2. Examiner : Dr. Tabassum Afshan, SVC (9711798386)
   3. Examiner : Dr. Parveen Garg, SSNC (9811226923)
   4. Examiner (If any) : _____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : Botany

b) Semester : III

c) Name of the Paper: Ethnobotany

d) Unique Paper Code: 32163301

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester modeand examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2018

To
Dr. Neeti Mehla
Dept. of Botany
SVC
N. Delhi - 21

Dated: 1/11/18

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper CC-12 entitled Plant Physiology of B.Sc. (Hons.) B.Sc. Prog. ~~(Life Science)~~ Semester I, III, V, Practical Examinations, in November, 2018 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5180203	Dr. Neeti Mehla	5180204	Dr. Malti Gupta

Marks:

Time: 9:30AM - 12:30 PM

Duration 3 Hrs.

Date of Exam 14.11.18

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at C. Sheela Reddy

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

SUPERINTENDENT
Annual Practical Examination
★ Dept. of Botany ★
Sri Venkateswara College
Dhaula Kuan New Delhi

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

(31)

No. _____
Date: _____

To

Dr. Anita Verma
The Convener/~~Examiner~~;
SVC
University of Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2020 for the Academic Year 2019-20 :-

✓ **(i) Three year Semester Examination – ~~II~~/ IV ~~/ VI~~**
(ii) Erstwhile FYUP Semester Examination – IV / VI / VIII

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. Anita Verma (Convener) SVC- 9818311447
2. Examiner : Dr. Anju Jain - DRC- 9868834721
3. Examiner : Dr. Jitendra Shivaji - 9953585599
4. Examiner (If any) : ✓

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : B. Sc. (H)

b) Semester : IV (3YUG)

c) Name of the Paper: Animal Physiology and Functional Histology - II

d) Unique Paper Code: 223401, ZOHT-405

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination viz. ***three year semester mode, erstwhile FYUP Semester modeand examination for new UG admission having CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure-III

University of Delhi

(To be filled up by the Head of the Department
and returned to the Examination Office within 10 days of the receipt of the latter)

*I have not found any incompleteness (such as any missing papers etc.) or any inaccuracy in the details of papers to be set by the Department as provided by the Examination Office of the University in Annexure I.

OR

*I have found the following discrepancies in the details provided by the Examination Office of the University in Annexure - I. Kindly make the necessary corrections in the details of the papers to be set by the Department which is as follows. (Attach extra sheets, if necessary)

*Strike out whichever is not applicable

Head of the Department

Department of _____ विभागाध्यक्ष / H
प्राणी विज्ञान विभाग / Departm
दिल्ली विश्वविद्यालय / Unive
दिल्ली-110007 / Delhi-1

Dean - Examinations

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure - I

Biological Sciences
Sri Venkateswara College
(University of Delhi)

Ref. No. SVC/Syllabus rev./BS/2019/Core Papers-1 — 26th March, 2019

B.Sc. (Hons.) Biological Sciences (CBCS)

S.No.	Name of the paper	Paper code	Paper Coordinator	Working Committee Members	Email & Mobile Number
1	Semester I (CBCS) BS C1	Chemistry (Unique Code No. **31071101**)	Dr Vibha Saxena vibhasaxena.svc@gmail.com 98102 17094	Dr Sanjay Batra Dr Sharada Pasricha Dr. Pooja	skbatra20@gmail.com 9891064490 spasricha@svc.ac.in 9971099180 Pooja.chem123@gmail.com 9582462939
2	Semester I (CBCS) BS C2	Light and Life (Unique Code No. **31071102**)	Dr Anita Verma dranitaverma@svc.ac.in 9818311447	Dr Rajendra Phartyal Dr Aditi Kothari Dr Pamil Tayal	r.phartyal@gmail.com 99 999 17 155 aditikoth@gmail.com 9810336240 pamiltayal@gmail.com 9810091294
3	Semester II (CBCS) BS C3	Biophysics (Unique Code No. 31071202)	Dr Anunay Chaudhary anunay_physics@yahoo.co.uk 9654646534	Dr Anant Pandey Dr Ravindra Varma Dr Kameshwar Sharma YVR	apandey@svc.ac.in 9811720585 ravindra@svc.ac.in 8373912916 kameshwar@svc.ac.in 9910374426
4	Semester II (CBCS) BS C4	Biodiversity (Unique Code No. 31071201)	Dr Kalyani Krishna kalyani30jun @ gmail.com 9810637363	Dr Sunila Khurana Dr Pooja Gokhale Dr P Jayaraj	sunilakhurana57@gmail.com 9871985398 gokhale_20@hotmail.com 9999747375 jayaraj@svc.ac.in 9650472057

Meenakshi

Dr. Meenakshi Kuhar
Coordinator, Biological Science Syllabus Revision

Dr. P. Hemalatha Reddy
Principal

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure - I

5	Semester III (CBCS) BS C5	Proteins and Enzymes (Unique Code No. 31071301)	Dr Meenakshi Kuhar mkuhar@rediffmail.com 9818278545	Dr Kameshwar Sharma YVR Dr Ravindra Varma Dr Sarika Yadav	kameshwar@svc.ac.in 9910374426 ravindra@svc.ac.in 8373912916 Reachtosarika27@gmail.com 8527301091
6	Semester III (CBCS) BS C6	Cell Biology (Unique Code No. 31071302)	Dr P Hemalatha Reddy principal@svc.ac.in 9711796886	Dr Amit Vashistha Dr Mansi Verma Dr Nitika Kaushal	vashishtha24@svc.ac.in 8860302550 mansiverma20@gmail.com 9899916229 nitikakaushal3@gmail.com 9810302719
7	Semester III (CBCS) BS C7	Ecology (Unique Code No. 31071303)	Dr Vartika Mathur vmathur@svc.ac.in 9810386575	Dr Rajendra Phartyal Dr Pooja Gokhale Dr Pamil Tayal	r.phartyal@gmail.com 99 999 17 155 gokhale_20@hotmail.com 9999747375 pamiltayal@gmail.com 9810091294
8	Semester IV (CBCS) BS C8	Systems Physiology (Unique Code No. 31071401)	Dr Anita Verma dranitaverma@svc.ac.in 9818311447	Dr P Jayaraj Dr Rajendra Phartyal Dr. Richa Mishra	jayaraj@svc.ac.in 9650472057 r.phartyal@gmail.com 99 999 17 155 richamisra@svc.ac.in 9811971403
9	Semester IV (CBCS) BS C9	Molecular Biology (Unique Code No. 31071402)	Dr Meenkashi Kuhar mkuhar@rediffmail.com 9818278545	Dr Amit Vashistha Dr Mansi Verma Dr Vandana Malhotra	vashishtha24@svc.ac.in 8860302550 mansiverma20@gmail.com 9899916229 vmal71@gmail.com 9910466006
10	Semester IV (CBCS) BS C10	Metabolism and Integration (Unique Code No. 31071403)	Dr Nandita Narayansamy nnarayanasamy@svc.ac.in 9810400139	Dr Kameshwar Sharma YVR Dr Nitika Kaushal Dr Nimisha Sinha	kameshwar@svc.ac.in 9910374426 nitikakaushal3@gmail.com 9810302719 nimishasinha@svc.ac.in 9350741848

Meenakshi

Dr. Meenakshi Kuhar
Coordinator, Biological Science Syllabus Revision

Dr. P. Hemalatha Reddy
Principal

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

11	Semester V (CBCS) BS C11	Growth and Reproduction (Unique Code No. 31071501)	Dr Anita Verma dranitaverma@svc.ac.in 9818311447	Dr Kalyani Krishna Dr Jayaraj Dr Vagisha Rawal	kalyani30jun @ gmail.com 9810637363 jayaraj@svc.ac.in 9650472057 rvagisha@gmail.com 9990647363
12	Semester V (CBCS) BS C12	Genetics (Unique Code No. 31071502)	Dr Nandita Narayansamy nnarayanasamy@svc.ac.in 9810400139	Dr Shalini Sen Dr Ravindra Varma Dr Meeta Bharadwaj	ssen@svc.ac.in 9810677630 ravindra@svc.ac.in 8373912916 bhardwajmeeta.svc@gmail.com 9958147779
13	Semester VI (CBCS) BS C13	Immunobiology (Unique Code No. 31071601)	Dr Anju Kaicker anjukaicker@yahoo.co.in 9810887011	Dr Nandita Narayansamy Dr. Nitika Kaushal Dr Aditi Kothari	nnarayanasamy@svc.ac.in 9810400139 nitikakaushal3@gmail.com 9810302719 aditikoth@gmail.com 9810336240
14	Semester VI (CBCS) BS C14	Evolutionary Biology (Unique Code No. 31071602)	Dr Anita Verma dranitaverma@svc.ac.in 9818311447	Dr Rajendra Dr P Jayaraj Dr Vagisha Rawal	r.phartyal@gmail.com 99 999 17 155 jayaraj@svc.ac.in 9650472057 rvagisha@gmail.com 9990647363

Meenakshi

Dr. Meenakshi Kuhar
Coordinator
Biological Sciences Syllabus Revision

Dr. P. Hemalatha Reddy
Principal

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure - II

Biological Sciences
Sri Venkateswara College
(University of Delhi)

Ref. No. SVC/Syllabus rev./BS/2019/SEC Papers-1

26th March, 2019

B.Sc. (Hons.) Biological Sciences (CBCS)

S No	Name of the paper (SEC)	Coordinator	Working Committee Members
1	Medicinal Botany (BS SEC-1)	Dr Shukla Saluja	Dr Neeti Mehla Dr Tabassum Afshan Dr Neer K Singh
2	Medical Diagnostics (BS SEC-2)	Dr Om Prakash	Dr Richa Mishra Dr Riyaaz Bakshi Dr Preeti Kandelwal
3	Bioinformatics (BS SEC-3)	Dr N Latha	Dr Kameshwar Sharma YVR Dr Amit Vashishth Dr Mansi Verma
4	Organic farming (BS SEC-4)	Dr Kalyani Krishna	Dr Amit Vashishth Dr Yogender Gautam Dr Pamil Tayal
5	Public Health Management (BS SEC-5)	Dr Om Prakash	Dr Namita Nayar Dr Vagisha Rawal Dr Arti Sehrawat
6	Biochemical Techniques (BS SEC-6)	Dr Meenakshi Kuhar	Dr Anju Kaicker Dr Kameshwar Sharma YVR Dr Ravinder Verma

Meenakshi

Dr. Meenakshi Kuhar
Coordinator
Syllabus Revision committee

Dr. P. Hemalatha Reddy
Principal
Sri Venkateswara College

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annexure - III

Biological Sciences
Sri Venkateswara College
(University of Delhi)

Ref. No. SVC/Syllabus rev./BS/2019/DSE Papers-1

26th March, 2019

B.Sc. (Hons.) Biological Sciences (CBCS)

S No	Name of the paper	Paper Coordinator	Working Committee Members
1	Plant Physiology (BS DSE-1)	Dr Kalyani Krishna	Dr Kameshwar Sharma YVR Dr Sunita Yadav Dr Neer K Singh
2	Animal Behavior and Chronobiology (BS DSE-2)	Dr Vartika Mathur	Dr Richa Mishra Dr Vagisha Rawal Dr Arti Sehrawat
3	Biotechnology (BS DSE-3)	Dr Shalini Sen	Dr Kameshwar Sharma YVR Dr. Nimisha Sinha Dr Vandana Malhotra Dr Nitika Kaushal
4	Endocrinology (BS DSE-4)	Dr Nandita Narayansamy	Dr Anju Kaicker Dr Jayaraj Dr Namita Nayar
5	Natural Resource Management (BS DSE-5)	Dr Sunila Khurana	Dr Pooja Gokhale Dr Yogender Gautam Dr Neer K Singh
6	Wild Life and Conservation (BS DSE-6)	Dr Vartika Mathur	Dr Namita Nayar Dr Arti Sehrawat Dr Sadqua Shamim
7	Nutritional Biochemistry (BS DSE-7)	Dr Nandita Narayansamy	Dr N Latha Dr Kameshwar Sharma YVR Dr Meeta Bhardwaj
8	Microbiology (BS DSE-8)	Dr Shalini Sen	Dr Kameshwar Sharma YVR Dr Nitika Kaushal Dr Meeta Bhardwaj

Meenakshi

Dr. Meenakshi Kuhar
Coordinator
Syllabus Revision committee

Dr. P. Hemalatha Reddy
Principal
Sri Venkateswara College

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Choice Based Credit System (CBCS)

UNIVERSITY OF DELHI

DEPARTMENT OF STATISTICS

Learning Outcomes-based Curriculum Framework (LOCF)

of

BACHELOR OF SCIENCE (HONS.) IN STATISTICS

(B.Sc. (Hons.) Statistics)

(Effective from Academic Year 2019-20)

PROPOSED SYLLABUS

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

XXXXX Revised Syllabus as approved by Academic Council on XXXX, 2019 and

Executive Council on YYYY, 2019

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C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

ACKNOWLEDGEMENTS:

The following faculty members contributed to the revision of the B.Sc. (Hons.) Statistics.

NAME	AFFILATION/COLLEGE
Dr. Poonam Singh	DEPARTMENT OF STATISTICS
Dr. Ranjita Pandey	DEPARTMENT OF STATISTICS
Dr. Renu Garg	DEPARTMENT OF STATISTICS
Dr. Zuber Akhter	DEPARTMENT OF STATISTICS
Mrs. Raj kumari	SRI VENKATESHWARA COLLEGE
Dr. M.V.R. Prasada Rao	SRI VENKATESHWARA COLLEGE
Dr. Madhu Bala Jain	LADY SHRI RAM COLLEGE FOR WOMEN
Dr. Sudhir Kapoor	HINDU COLLEGE
Dr. Sunita Gupta	LADY SHRI RAM COLLEGE FOR WOMEN
Dr. Ritu Jain	PGDAV COLLEGE
Mrs. Savitri Sharma	KIRORIMAL COLLEGE
Dr. Renu kaul	LADY SHRI RAM COLLEGE FOR WOMEN
Dr. Vandana Sarin Walia	KIRORIMAL COLLEGE
Dr. Sarita Bansal	PGDAV COLLEGE
Dr. Gopa Karmakar	KIRORIMAL COLLEGE
Dr. Rashmi Goel	KIRORIMAL COLLEGE
Dr. I. J. Arora	PGDAV COLLEGE
Mrs. Jasvinder Goswami	PGDAV COLLEGE
Dr. D. Goswami	HINDU COLLEGE
Dr. Anita Bansal	RAMJAS COLLEGE
Dr. Shishir Kumar Jha	RAMJAS COLLEGE
Dr. Alka Sabhrawal	KIRORIMAL COLLEGE
Dr. Babita Goyal	RAMJAS COLLEGE
Dr. Seema Gupta	RAM LAL ANAND COLLEGE
Dr.Veena Budhraja	SRI VENKATESHWARA COLLEGE
Dr. Anuradha	LADY SHRI RAM COLLEGE FOR WOMEN
Dr. Aparna Pandey	PGDAV COLLEGE
Dr. Mukta Dutta Mazumder	RAM LAL ANAND COLLEGE
Mr. Shrawan Kumar	KIRORIMAL COLLEGE
Dr. Sanjoy Roy Chowdhary	LADY SHRI RAM COLLEGE FOR WOMEN
Mr. Rajesh Sachdeva	RAM LAL ANAND COLLEGE
Mrs. Seema Joshi	RAM LAL ANAND COLLEGE
Dr. Neena Mital	RAM LAL ANAND COLLEGE
Dr. Mukti Kant Shukla	SRI VENKATESHWARA COLLEGE
Dr. Kamal Nain	HINDU COLLEGE
Dr. Varuna Pandey	PGDAV COLLEGE

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr. N. Pushkarna	RAMJAS COLLEGE
Dr. Rajkumari Bahl	RAMJAS COLLEGE
Dr. Mithlesh Kumar Jha	PGDAV COLLEGE
Dr. Narender Kumar	HINDU COLLEGE
Dr. Priyanka Aggarwal	HINDU COLLEGE
Dr. Kailash Kumar	LADY SHRI RAM COLLEGE FOR WOMEN
Anuradha Rajkonwar Chatiya	RAMJAS COLLEGE
Dr. V. Ravi	LADY SHRI RAM COLLEGE FOR WOMEN
Mr. Sanjay Kumar Singh	PGDAV COLLEGE
Dr. Manoj Kumar Varshney	HINDU COLLEGE
Dr. Rita Jain	RAM LAL ANAND COLLEGE
Dr. Archana Verma	MATA SUNDRI COLLEGE FOR WOMAN
Mr. Vishal Deo	RAMJAS COLLEGE
Dr. Anupam Pathak	RAMJAS COLLEGE
Dr. Gajraj Singh	RAMJAS COLLEGE
Dr. Barnali Deka	RAMJAS COLLEGE
Ms. Neha Midha	HINDU COLLEGE
Mr. Lalit Kumar	LADY SHRI RAM COLLEGE FOR WOMEN
Dr. Meenu Goel	MATA SUNDRI COLLEGE FOR WOMAN
Mr. Nilesh Kumar (Research Scholar)	DEPARTMENT OF STATISTICS
Ms. Rashmi Sharma (Research Scholar)	DEPARTMENT OF STATISTICS

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UNIVERSITY OF DELHI

BACHELOR OF SCIENCE (HONS.) IN MATHEMATICS

(B.Sc. (Hons.) Mathematics)

Learning Outcomes based Curriculum Framework (LOCF)

2019



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Name of the paper	Type of paper	Name of the Coordinator	Name of Teacher Representative		
			1.	2.	3.
Basic Circuit Theory and Network Analysis	Core Course	Dr. Harsupreet Kaur	Dr. Sangeeta Shrivastava Rajdhani College	Dr. Neha Keshavmahavidyalaya College	Mr.Hari Singh Sri Venkateswara College
Mathematics Foundation for Electronics	Core Course	Professor E.K. Sharma	Dr. P. Arun SGTB Khalsa College	Dr. Shweta Gupta Bhaskaracharya College of Applied Sciences	Ms. Gauri Ghai Acharya Narendra Dev College
Electronic Circuit	Core Course	Dr. Harsupreet Kaur	Dr. Swati Nagpal Rajdhani College	Dr. Manoj Saxena Deen Dayal Upadhyaya College	Dr. Rakhi Narang Sri Venkateswara College
Digital Electronics and VHDL	Core Course	Professor Mridula Gupta	Dr. Preeti Singhal Rajdhani College	Dr. Anshu Rastogi Zakir Hussain College	Mr. Anil Sethi Keshavmahavidyalaya College
C Programming and Data Structure	Core Course	Mr. Amit Birwal	Dr. Anurag Mishra Deen Dayal Upadhyaya College	Dr. J. Lalitha Sri Venkateswara College	Dr. Ravneet Kaur Acharya Narendra Dev College
Microprocessors and Microcontrollers	Core Course	Professor Avinashi Kapoor	Dr. Amit Garg Acharya Narendra Dev College	Dr. Ravinder Kaur Deen Dayal Upadhyaya College	Dr. Praveen Pandey Maharaja Agrasen College
Electromagnetics	Core Course	Professor E.K. Sharma	Dr. Sunita Arya Rajdhani College	Dr.Jagneet Kaur Keshavmahavidyalaya College	Dr. Paramjeet Maharaja Agrasen College
Semiconductor Devices	Core Course	Dr. P. Koteswara Rao	Dr. P. K. Singh Hansraj College	Dr. Neeraj Tyagi Deen Dayal Upadhyaya College	Dr. Anju Aggarwal Acharya Narendra Dev College
Applied Physics	Core Course	Professor E.K. Sharma	Dr. P.Arun SGTB Khalsa College	Dr. Chhavi Bhatnagar Maharaja Agrasen College	Dr. Raghvendra S.Tomar Rajdhani College

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Operational Amplifiers and Applications	Core Course	Dr. Harsupreet Kaur	Dr. Nutan Joshi Sri Venkateswara College	Dr. Mona Bhatnagar Hansraj College	Dr. Nirupama Kapoor SGTB Khalsa College
Signals and Systems	Core Course	Professor Avinashi Kapoor	Dr.Geetika Jain Saxena Maharaja Agrasen College	Dr. Amit Kumar Bhaskaracharya College of Applied Sciences	Dr. Chanchal Yadav Rajdhani College
Electronic Instrumentation	Core Course	Dr. Kamlesh Patel	Dr. Amit Pundir Maharaja Agrasen College	Dr. Avanish Mittal Bhaskaracharya College of Applied Sciences	Dr.Mamta Sharma Sri Aurobindo College
Communication Electronics	Core Course	Professor Mridula Gupta	Dr. Mamta Saini Hansraj College	Dr. Poonam Bedi SGTB Khalsa College	Dr. Vandana Bhalla Sri Aurobindo College
Photonics	Core Course	Professor E.K. Sharma	Dr. Sunita Jain Sri Venkateswara College	Dr. P. P. Singh Sri Aurobindo College	Dr. Geeta Mongia Bhaskaracharya College of Applied Sciences
Computer Networks	DSE	Mr. Amit Birwal	Dr. Anshu Rastogi Zakir Hussain College	Dr. Vandana Bhalla Sri Aurobindo College	Dr. Amita Kapoor Rajguru College of Applied Sciences
Electrical Machine	DSE	Professor Mridula Gupta	Dr. Swati Nagpal Rajdhani College	Dr. Amit Sehgal Hansraj College	Dr. Amit Kumar Bhaskaracharya College of Applied Sciences
Basic VLSI Design	DSE	Dr. Harsupreet Kaur	Dr. Sukhbinder Singh Rait Hansraj College	Dr. Sonia Ahlawat Rajguru College of Applied Sciences	Dr. Sachin Kumar Maharaja Agrasen College
Control System	DSE	Professor Mridula Gupta	Dr. Amit Sehgal Hansraj College	Dr. Monika Bhattacharya Keshavmahavidyalaya College	Mr. Puneet Sehgal ARSD College
Embedded Systems	DSE	Mr. Amit Birwal	Dr. Poonam Kasturi Deen Dayal Upadhyaya College	Dr. Praveen K Pandey Maharaja Agrasen College	Dr. Himanshu Kushwaha Keshavmahavidyalaya College

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Transmission Line Wave Guide and Antenna Propagation	DSE	Professor E.K. Sharma	Dr. Ashwani Kumar Sri Aurobindo College	Dr. Paramjeet Maharaja Agrasen College	Dr. RInki Sharma Acharya Narendra Dev College
Numerical Techniques	DSE	Professor E.K. Sharma	Ms. Venika Gupta Rajguru College of Applied Sciences	Dr. Avaneesh Mittal Bhaskaracharya College of Applied Sciences	Ms. Shubhra Gupta Sri Venkateswara College
Digital Signal Processing	DSE	Professor Avinashi Kapoor	Dr. Naveen K. Jain Zakir Hussain College	Dr. Geetika J Saxena Maharaja Agrasen College	Dr. R.P. Risheshwar Sri Aurobindo College
Semiconductor Fabrication and Characterization	DSE	Dr. P. Koteswara Rao	Dr. J. Lalitha Sri Venkateswara College	Dr. P.K. Sisodia Zakir Hussain College	Dr. Sangeeta Shrivastava Rajdhani College
Power Electronics	DSE	Dr. P. Koteswara Rao	Dr. Neeru Kumar Sri Venkateswara College	Dr. Neelam Pahwa Zakir Hussain College	Dr. Nidhi Sinha SGTB Khalsa College
Modern Communication System	DSE	Professor Mridula Gupta	Dr. Natasha Maharaja Agrasen College	Dr. Mamta Saini Hansraj College	Dr. Jagneet Kaur Anand Keshavmahavidyalaya College
Design and Fabrication of PCB	SEC	Dr. P. Koteswara Rao	Dr. Neeraj Tyagi Deen Dayal Upadhyaya College	Mr. Prashant Kumar Keshavmahavidyalaya College	
Robotics	SEC	Mr. Amit Birwal	Mr. Manohar Singh Rajdhani College	Dr. Inderpreet Singh SGTB Khalsa College	Dr. Amita Kapoor Rajguru College of Applied Sciences
Mobile Application Development	SEC	Professor Mridula Gupta	Dr. Nisha Jha ARSD College	Ms. Neha Deen Dayal Upadhyaya College	Dr. Sachin Kumar Maharaja Agrasen College
Internet and JAVA Technologies	SEC	Mr. Amit Birwal	Dr. Amita Kapoor Rajguru College of Applied Sciences	Dr. Neha Verma Sri Venkateswara College	Mr. Arun Kumar ARSD College

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Programming with Labview	SEC	Mr. Amit Birwal	Dr. Maneesha Maharaja Agrasen College	Dr.Jitender Kumar Bhaskaracharya College of Applied Sciences	Dr. Anita Kumari Acharya Narendra Dev College
Electronic Circuits and PCB Designing	GE	Dr. Harsupreet Kaur	Dr. Nutan Joshi Sri Venkateswara College	Ms. Aarti Malyan Bhaskaracharya College of Applied Sciences	Mr. Naveen Kumar Deen Dayal Upadhyaya College
Digital System Design	GE	Professor Mridula Gupta	Dr. Neha Keshavmahavidyalaya College	Dr. Shobhna Chandra Sri Aurobindo College	Ms. Swati Sharma SGTB Khalsa College
Instrumentation	GE	Dr. Kamlesh Patel	Dr. V.K. Sharma Keshavmahavidyalaya College	Dr. Shikha Madan Rajdhani College	Mr. Dharmendra Kumar Mahato Maharaja Agrasen College
Practical Electronics	GE	Mr. Amit Birwal	Dr. Preeti Singhal Rajdhani College	Dr. Inderbir Kaur Bhaskaracharya College of Applied Sciences	Dr.Amit Jain Rajdhani College
Communication Systems	GE	Professor Mridula Gupta	Dr. Neeru Kumar Sri Venkateswara College	Mr. Anil Sethi Keshavmahavidyalaya College	Ms. Gauri Ghai Acharya Narendra Dev College
Microprocessor and Microcontroller	GE	Professor Avinashi Kapoor	Dr. Jyoti Anand Keshavmahavidyalaya College	Dr.Jitender Kumar Bhaskaracharya College of Applied Sciences	Dr. Manju Pruthi Sri Aurobindo College
Consumer Electronics	GE	Professor Mridula Gupta	Dr. Meena Dadu ARSD College	Dr. Mamta Sharma Sri Aurobindo College	Ms. Surbhi Aggarwal Sri Aurobindo College

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दिल्ली विश्वविद्यालय
UNIVERSITY OF DELHI

Bachelor of Science (Honours) Physics

(Effective from Academic Year 2019-20)

Revised Syllabus as approved by

Date:	**Academic Council**	No:
Date:	**Executive Council**	No:

Applicable for students registered with Regular Colleges.

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ANNEXURE 1B

Subject working groups
LOCF (CBCS) Undergraduate Physics courses revision 2019
Department of Physics & Astrophysics, University of Delhi

Group	Papers	Name of faculty	Role	College
I	• Waves and Optics (Hons. core /GE) • Electricity and magnetism (Hons. core/GE) • Electromagnetic theory (Hons. core) • Electricity and magnetism (Prog. core) • Waves and Optics (Prog. core) • Electrical circuits and Networks (SEC) • Applied Optics (SEC) • Introduction to Physical Computing (SEC)	Prof. Kirti Ranjan	Coordinator	Department of Physics & Astrophysics
		Dr. Sangeeta D. Gadre	Convenor	Kirori Mal College
		Dr. Pragati Ishdhir	Member	Hindu College
		Dr. K.C. Singh		Sri Venkateswara College
		Dr. Pushpa Bindal		Kalindi College
		Dr. Geetanjali Sethi		St. Stephen's College
		Dr. Pradeep Kumar		Hansraj College
		Dr. N. Chandrlika		Gargi College
II	• Elements of Modern Physics (Hons. core/GE) • Quantum Mechanics and applications (Hons. Core) • Elements of Modern Physics (Prog. DSE) • Quantum Mechanics (Prog. DSE/GE) • Advanced Quantum Mechanics (Hons. DSE) • Renewable energy and Energy harvesting (SEC)	Prof. P. Das Gupta	Coordinator	Department of Physics & Astrophysics
		Dr. P.K. Jha	Convenor	Deen Dyal Upadhyaya college
		Dr. N. Santakrus Singh		Hindu College
		Dr. Punita Verma		Kalindi College
		Dr. Siddharth Lahon		Kirorimal College
		Dr. Onkar Mangla		Daulat Ram College
		Dr. Sandhya		Miranda House
		Dr. Ajay Kumar		Sri Aurobindo College

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III	• Thermal Physics (Hons. Core) • Statistical Mechanics (Hons. Core) • Thermal Physics and Statistical Mechanics (Program core/GE)	Prof. S. Annapoorni	Coordinator	Department of Physics & Astrophysics
		Dr. Anuradha Gupta	Convenor	SGTB Khalsa College
		Dr. Deepak Jain	Member	Deen Dyal Upadhyaya college
		Dr. Nimmi Singh		SGTB Khalsa College
		Dr. Ashok Kumar		Ramjas College
		Dr. Aditya Saxena		Deshbandhu College
		Dr. Maya Verma		Hansraj College
IV	• Solid State Physics (Hons. Core) • Solid State Physics (Prog. DSE/GE) • Nanomaterials and Applications (DSE-Hons.+ Prog.)/GE	Prof. S. Annapoorni	Coordinator	Department of Physics & Astrophysics
		Dr. Divya Haridas	Convenor	Keshav Mahavidyalaya
		Dr. Mamta Bhatia	Member	AND College
		Dr. Rajveer Singh		ARSD College
		Dr. Shiva Upadhyaya		S.S.N. College
		Dr. Harish K. Yadav		St. Stephen's College
		Dr. Rashmi Menon		Kalindi College
		Dr. Yogesh Kumar		Deshbandhu College
V	• Mathematical Physics-I (Hons. Core) • Mathematical Physics-II (Hons. Core) • Mathematical Physics -III (Hons. Core) • Advanced Mathematical Physics (Hons. DSE) • Mathematical Physics (Program DSE/ Hons. GE) • Advanced Mathematical	Prof. T.R. Seshadri	Coordinator	Department of Physics & Astrophysics
		Dr. G.S. Chilana	Convenor	Ramjas College
		Dr. Abha Dev Habib	Member	Miranda House
		Dr. Agam Kumar Jha		Kirori Mal College
		Dr. Subhash Kumar		AND College

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	Physics -II (Hons. DSE) • Computational Physics Skills (SEC) • Numerical Analysis (SEC) • Linear Algebra & Tensor Analysis (DSE)	Dr. Mamta		SGTB Khalsa College
		Dr. Neetu Aggarwal		Daulat Ram College
		Dr. Bhavna Vidhani		Hansraj College
		Dr. Ajay Mishra		Dyal Singh College
VI	• Mechanics (Hons. Core/GE) • Mechanics (Prog. Core) • Applied Dynamics (DSE/GE) • Classical Dynamics (DSE) • Physics Workshop Skills (SEC)	Prof. A. G. Vedeshwar	Coordinator	Department of Physics & Astrophysics
		Dr. Ashish Tyagi	Convenor	SSN College
		Dr. Shalini Lumb Talwar	Member	Maitreyi College
		Dr. Vandana Arora		Keshav Mahavidyalaya
		Dr. Arvind Kumar		Ramjas College
		Dr. Chitra Vaid		Bhagini Nivedita College
		Dr. Omwati Rana		Daulat Ram College
		Dr. Sunita Singh		Miranda House
		Dr. Pranav Kumar		Kirori Mal College
		Dr. Pooja Devi		Shyam lal College
VII	• Nuclear and particle Physics (Hons. DSE/GE) • Nuclear and particle physics (Prog. DSE) • Radiation Safety (SEC)	Prof. Samit Mandal	Coordinator	Department of Physics & Astrophysics
		Dr. Vandana Luthra	Convenor	Gargi College
		Dr. Namrata	Member	S.S.N. College
		Dr. Supriti Das		Gargi College
		Dr. Punit Tyagi		Ramjas College
VIII	• Astronomy and Astrophysics (DSE/GE) • Weather Forecasting (SEC)	Prof. Anjan Datta	Coordinator	Department of Physics & Astrophysics

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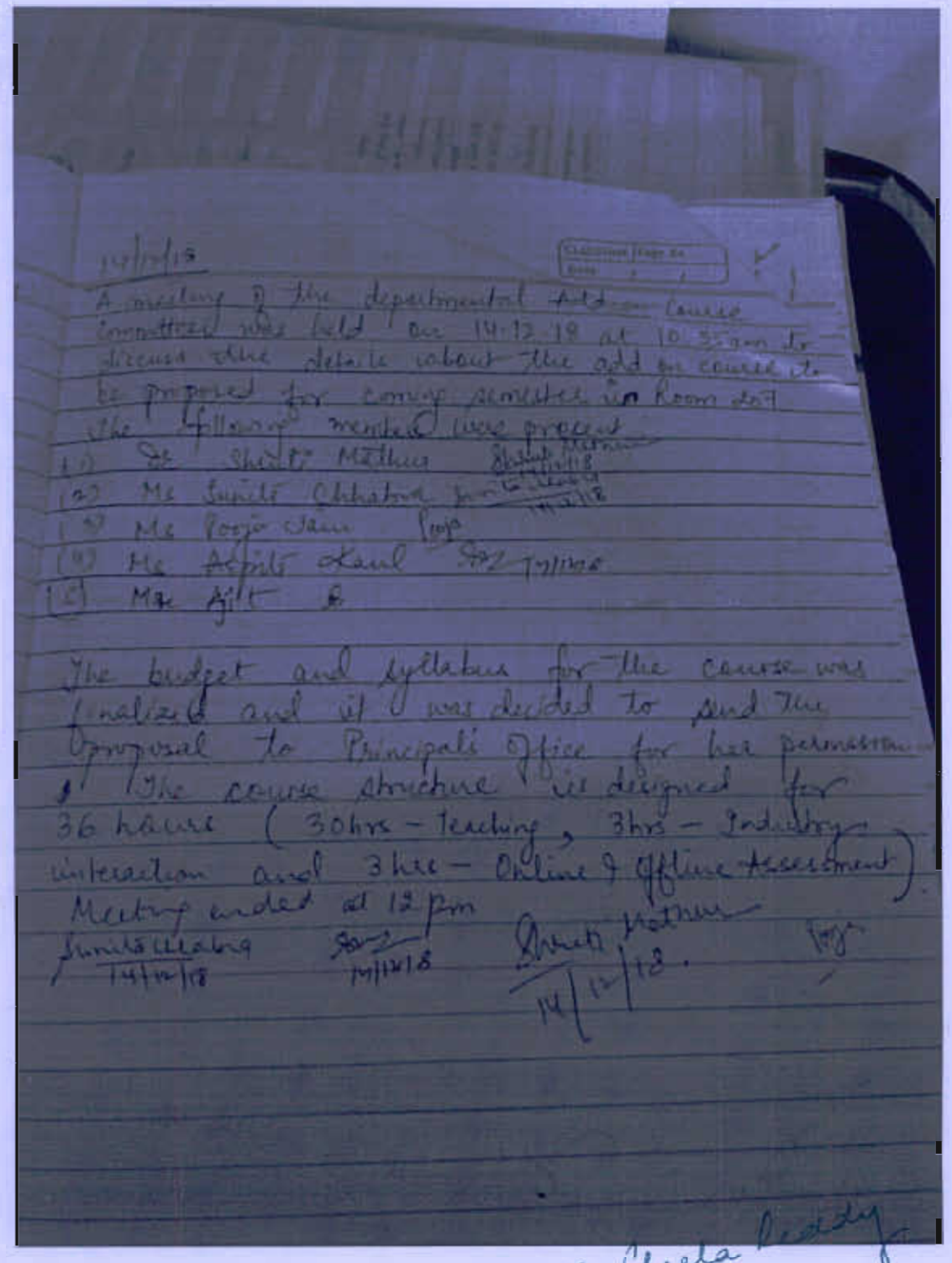
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	• Medical Physics (DSE/GE) • Atmospheric Physics (DSE/GE) • Biological Physics (DSE/GE) • Physics of Earth (DSE/GE) • Technical Drawing (SEC) • Dissertation	Dr. Jacob Cherian	Convenor	St. Stephen's College
		Dr. S.K. Dhaka	Member	Rajdhani College
		Dr. Sanjay Kumar		St. Stephen's College
		Dr. Sushil Singh		SGTB Khalsa College
		Dr. Chetna Jain		Hansraj College
		Dr. Ayushi Paliwal		Deshbandhu College
		Dr. Rekha Gupta		St. Stephen's College
IX	• Digital Systems and Applications (Hons. Core) • Embedded Systems - Introduction to Microcontroller (DSE/GE) • Digital, Analog and Instrumentation (Prog. DSE/Hons. GE) • Verilog and FPA based System design (DSE/GE) • Digital Signal Processing (DSE/GE) • Linear and Digital Integrated Circuits –E • Microprocessors and Microcontrollers –E • Electronic Instrumentation - E(DSE) • Basic Instrumentation Skills (SEC) Dissertation-E	Prof. Vinay Gupta	Coordinator	Department of Physics & Astrophysics
		Dr. Mallika Verma	Convenor	Miranda House
		Dr. Shashi Bala	Member	Ramjas College
		Dr. Arijit Chowdhuri		AND College
		Dr. Anjali Sharma		ARSD College
		Dr. Kajal Jindal		Kirori Mal College
		Dr. Poonam Jain		Sri Aurobindo College
		Dr. Savita Sharma		Kalindi College
		Dr. Alka Garg		Gargi College
X	• Analog systems and Applications (Hons. Core) • Experimental techniques	Prof. Vinay Gupta	Coordinator	Department of Physics & Astrophysics

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Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



14/12/18

A meeting of the departmental Add on Course committee was held on 14.12.18 at 10.30 am to discuss the details about the add on course to be proposed for coming semester in Room no 7

The following members were present

(1) Dr Sheela Mathur
(2) Ms Sunita Chhabra
(3) Ms Pooja Jain
(4) Ms Ashish Kaul
(5) Ms Ajit

The budget and syllabus for the course was finalized and it was decided to send the proposal to Principal's Office for her permission.

The course structure is designed for 36 hours (30hrs - Teaching, 3hrs - Industry interaction and 3 hrs - Online & Offline Assessment)

Meeting ended at 12 pm

Sunita Chhabra 14/12/18
14/12/18
Sheela Mathur 14/12/18.

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Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

गणित विभाग
DEPARTMENT OF MATHEMATICS
दिल्ली विश्वविद्यालय, दिल्ली-110007
UNIVERSITY OF DELHI, DELHI – 110007
ई-मेल : head@maths.du.ac.in दूरभाष. 27666858
PROF. C.S. LALITHA
HEAD

संदर्भ संख्या: Maths/UGSyll/2018/
दिनांक: April 23, 2018

UG Syllabus Revision Committee under CBCS-2018

Coordinator : Hemant Singh

B.Sc. (Honours) Mathematics

1. Satish Verma, SGTB Khalsa College (Cnvener)
2. Arun Pal Singh, Dyal Singh College
3. Monika Singh, Lady Shri Ram College
4. Manjari Srivastava, Miranda House
5. Preeti Dharmraha, Hans Raj College
6. R.D. Sarma, Rajdhani College
7. Vandana Rajpal, Shivaji College
8. Anita Bakshi, Vivekananda College

B.Sc. Program and B.Sc. Mathematical Sciences

1. Ramesh Budhiraja, Sri Venkateswara College (Convener)
2. Arvind, Hansraj College
3. Raj Kumar, Kirorimal College

B.A.Programme

1. Sarla Bharadwaj, Bhim Rao Ambethkar College (Convener)
2. Anuradha Gupta, Delhi College of Arts & Commerce
3. A.R. Prasannan, Maharaja Agrasen College

GE/SEC Papers

1. Pankaj Garg, Rajdhani College (Convener)
2. Dhiraj Kumar Singh, ZHDC
3. Nidhi Arora Dhingra, Ramjas College

C S Lalitha
HEAD

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2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

—— Forwarded message ——
From: **head mils** <[redacted]>
Date: Thu, Apr 4, 2019 at 11:30 AM
Subject: UGCC Emergent Meeting
To: Elchuri Muralidhara Rao <[redacted]>, Seenivasan S <[redacted]>, Sivalingam Vivekanandhan <[redacted]>

Dear Colleagues,

Pl attend the emergent joint meeting of the UGCC of languages (except Bengali) scheduled on **Friday, 05th April 2019 at 12 noon to finalize the first draft of the revised UG Syllabi.**

Further details in this regard will be sent by Dr. Amitava Chakraborty, the Convener of UGCC of our department.

Pl treat this very important and urgent one.

With regards,
G. Rajagopal
Head, Dept. of Modern Indian Languages
and Literary Studies, University of Delhi,
Delhi-110007

C. Sheela Reddy

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF ENGLISH
UNIVERSITY OF DELHI
DELHI - 110007

Structure of BA Honours English
English for BA/ BCom/BSc Programme
and
English for BA(H)/BCom(H)/BSc (H)
Under Learning Outcomes-based Curriculum Framework for Undergraduate Education

Syllabus applicable for students seeking admission to the BA Honours English, BA/BCom/BSc Programme and BA(H)/BCom(H)/BSc(H) and under LOCF w.e.f. the academic year 2019-20

Subject to the approval of CCSPG and Academic Council

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3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Orientation Literary Studies Text
Close reading Critical thinking Interpretation Representation Critical perspective
Genre
Poetry
Prose
Drama

Sub-committee

Mudita Mohile, Gargi College (Coordinator)
Jenny Rowena, Miranda House
Karuna Rajeev, LSR College
Nabanita Chakraborty, Hans Raj College
Sachin N., Dyal Singh College
Someshwar Sati, Kirori Mal College

PAPER C2
EUROPEAN CLASSICAL LITERATURE
Semester 1

Course Statement

This course provides a humanist foundation to English studies, to be considered essential reading. It enables an exploration of classical Greek, Roman, and Hebrew literature in English translation, tracing its impact and influence on English literature from the period of the Renaissance to the Modern. The paper offers a wide-ranging perspective on the aesthetic, philosophical, and social concerns of classical literature. It introduces students to multiple genres and forms, including the epic, tragedy, comedy, the lyric, and the dialogue. Selections from the Old and New Testament of The Bible provide the context to literary styles and ideas governing Western literature's interface with the community and its spiritual needs.

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Unit 5

a) Plato, (i) 'The Simile of the Cave'; (ii) 'Theory of Art'; both in *Republic*, Book 10 (Penguin Classics, 2007) pp. 240-48; 335-53.
b) Sappho, (i) 'On the Throne of Many Hues, Immortal Aphrodite'; (ii) 'Some Say an Army of Horsemen', from Lyrics 1, trans. Diane J. Rayor and Andre Lardinois, in *A New Translation of Complete Works*, (2014).
c) Euripides, *Cyclops*, trans. Heather McHugh (OUP, 2001), pp. 36-67.
d) Horace 'Ars Poetica', trans. H. Rushton Fairclough (Harvard University Press, 1929).

Teaching Plan
Paper C2: European Classical Literature

Week 1 – Introduction to European Classical Literature; Unit 1 -- Homer, *Odyssey*
Week 2 – Homer (contd)
Week 3 – Unit 2 -- Aristotle, *Poetics*; Sophocles, *Antigone*
Week 4 – Sophocles (contd)
Week 5 – Unit 3 -- Discussion: Old Comedy, Roman Comedy; Plautus, *Brothers Menaechmus*
Week 6 – Plautus (contd)
Week 7 – Unit 3 -- Ovid, prescribed selections
Week 8 – Unit 5 -- Horace, 'Ars Poetica'
Week 9 – Unit 5 -- Sappho, prescribed selections; Euripides, *Cyclops*
Week 10 – Unit 5 -- Plato, prescribed selections
Week 11 – Unit 4 -- The Bible, *Book of Job*
Week 12 – *Book of Job* (contd)
Week 13 – Unit 4 -- The Bible, *The Gospel according to Matthew*, prescribed sections
Week 14 – Critical discussion of texts, discussion of question paper, examination related queries from students, revision.

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups, initiating discussion topics, participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments

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3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Epic
Tragedy
Comedy
Satire
Lyric
Myth
Dialogue
Bible
Poetics
War
Heroism

Sub-committee

Rina Ramdev, Sri Venkateshwara College (Coordinator)
B. Mangalam, Aryabhatta College
Mudita Mohile, Gargi College
N. A. Jacob, Ramjas College
Rudrashish Chakraborty, Kirorimal College
Someshwar Sati, Kirorimal College

PAPER C3
INDIAN CLASSICAL LITERATURE
Semester 2

Course Statement

The paper introduces students to a rich and diverse literature from two classical languages of India, Sanskrit and Tamil. A key feature is the study of the poetics in the epics of both languages, including their literary traditionsand their representations of a pluralist society in terms of linguistic, religious, and generic diversity. The paper lays a foundation in Indian poetics, theories of representation, aesthetics,aspects of Indian theatre, and traditions of story-telling and narrative structures. Optional papers on

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PAPER C8
BRITISH LITERATURE 4: THE ROMANTICS
Semester 4

Course Statement

This paper focuses on the Romantic period of English literature and covers a historical span of about 40 years (1789-1830). Individual units deal with both canonical and non-canonical writers of the period.

Course Objectives

This course aims to

- introduce students to the Romantic period in English literature, a period of lasting importance, since it serves as a critical link between the Enlightenment and Modernist literature;
- offer a selection of canonical poems and prose that constitute the core texts of the Romantic period;
- introduce marginal voices that were historically excluded from the canon of British Romantic writers; and
- provide an introduction to important French and German philosophers who influence the British Romantic writers.

Course Content

Unit 1

a) William Blake, from *Songs of Innocence and Experience*, (i) 'Introduction' (to *Songs of Innocence*); (ii) 'Lamb'; (iii) 'Tiger'; (iv) 'Chimney Sweeper' (*Songs of Innocence*); (v) 'Chimney Sweeper' (*Songs of Experience*); (vi) 'Holy Thursday' (*Songs of Innocence*); (vii) 'Holy Thursday' (*Songs of Experience*); (viii) 'The Little Black Boy'; (ix) 'London'.
b) Charlotte Smith, (i) 'To Melancholy'; (ii) 'Nightingale'

Unit 2

a) William Wordsworth, (i) 'Lines Composed a Few Miles Above Tintern Abbey'; (ii) 'Ode: Intimations of Immortality'.
b) Samuel Coleridge, (i) 'Kubla Khan'; (ii) 'Dejection: An Ode'

Unit 3

a) John Keats, (i) 'Ode to a Nightingale'; (ii) 'Ode on a Grecian Urn'; (iii) 'Ode to Autumn".
b) Percy Shelley, (i) 'Ozymandias; (ii) 'Ode to the West Wind'

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Unit 4

Mary Shelley, *Frankenstein.*

Unit 5
Readings

a) Mary Wollstonecraft, *A Vindication of the Rights of Woman*, Chapters 1 and 3 (Cambridge University Press, 2001) pp. 79-86, 109-125.
b) J. J. Rousseau, 'Discourse on the Origin of Inequality', Part One, in *Jean-Jacques Rousseau: Basic Political Writings* (Hackett Publishing Company, 1987) pp. 37-60.
c) Immanuel Kant, 'Analytic of the Sublime', in*The Critique of Judgment* (Cambridge University Press, 2001) pp. 128-49.
d) William Wordsworth, 'Preface to Lyrical Ballads', in *Romantic Prose and Poetry*, ed. Harold Bloom and Lionel Trilling (New York: OUP, 1973) pp. 594–611.
e) William Gilpin, 'On Picturesque Travel', in *Three Essays: On Picturesque Beauty.*

Teaching Plan
Paper C8: British Literature 4 – The Romantics

Week 1 -- Introduction to the Romantic period;
Blake: From *Songs of Innocence and Experience*, (i) 'Introduction' to *Songs of Innocence*; (ii) 'Lamb'; (iii) 'Tiger'; (iv) 'Chimney Sweeper' (*Songs of Innocence*); (v) 'Chimney Sweeper' (*Songs of Experience*); (vi) 'Holy Thursday' (*Songs of Innocence*); (vii) 'Holy Thursday' (*Songs of Experience*); (viii) 'The Little Black Boy'; (ix) 'London'
Week 2 – Blake (contd)
Week 3 – Blake (contd);
Smith, (i) 'To Melancholy', (ii) 'Nightingale'
Week 4 – Wordsworth, (i) 'Lines Composed a Few Miles Above Tintern Abbey'; (ii) 'Ode: Intimations of Immortality'.
Week 5 -- Wordsworth (contd)
Week 6 – Coleridge, (i) 'Kubla Khan', (ii) 'Dejection: An Ode'
Week 7 – Keats, (i) 'Ode to a Nightingale'; (ii) 'Ode on a Grecian Urn'; (iii) 'Ode to Autumn'
Week 8 – Keats (contd); Shelley, (i) 'Ozymandias; (ii) 'Ode to the West Wind'
Week 9 -- Shelley (contd)
Week 10 – Mary Shelley, *Frankenstein*
Week 11 -- Mary Shelley (contd)
Week 12 -- Readings:
(a) Mary Wollstonecraft, *A Vindication of the Rights of Woman*, Chapters 1 and 3;
(b) Rousseau, 'Discourse on the Origin of Inequality', Part One;

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(c) Kant, 'Analytic of the Sublime';
(d) Wordsworth, 'Preface to Lyrical Ballads';
(e) Gilpin, 'On Picturesque Travel'

Week 13 – Readings (contd)

Week 14 –Readings (contd)

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups, initiating discussion topics, participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Imagination
Nature
French Revolution
Sublime
Science

Sub-committee

N. A. Jacob, Ramjas College (Coordinator)
B. Mangalam, Aryabhatta College
Mudita Mohile, Gargi College
Rina Ramdev, Sri Venkateswara College
Rudrashish Chakrabarty, Kirori Mal College
Sherina Joshi, Deshbandhu College

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PAPER C10
WOMEN'S WRITING
Semester 4

Course Statement

This paper focuses on writings by women, about women. Since women are always defined in relation to men in a structurally patriarchal society, women writing about their experiences and identities are almost always writing about their community, since they do not have the privilege to write about themselves as individuals inhabiting a certain position in society. This paper focuses on those stories, poems, plays, novels, autobiographies, and theoretical writings that most clearly articulate the struggle to define experiences, and challenge patriarchal constructs. The texts in this paper focus on gender and sexuality as related to women, their bodies, their desires, and their aspirations. However, women do not form a homogenous group and their oppressions and acts of resistance need to be understood in all their complexities. Therefore, the intersectionality of the position of womanhood with caste, class, race, disability, education, slavery etc.,need to be studied with attention to the socio-economic historical location.

Course Objectives

This course aims to

- help students understand the social construction of woman by patriarchy;
- examine feminism's concerns of equality with men;
- highlight the structural oppression of women;
- foreground resistance by women;
- discuss women's writing as an act of resistance and of grasping agency;
- facilitate an understanding of the body of woman and its lived experience; and
- help students engage with the heterogeneity of the oppression of women in different places, historically and socially.

Course Content

Unit 1

Alice Walker, *The Color Purple*

Unit 2

Short Stories

a) Gilman, 'The Yellow Wallpaper'
b) Mahasweta Devi, 'Draupadi'
c) Anne Finger, 'Helen and Frida', in *Call me Ahab: A Short Story Collection*, (University of Nebraska Press, 2009) pp. 1-14.

Drama

Maria Irene Fornes, *Fefu and Her Friends*.

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Unit 3
Poetry

a) Simin Behbahani, 'It's Time to Mow the Flowers'.
b) Maram al-Masri, (i) 'Liberty's children'; (ii) 'Wooden crates, wooden crates';
c) Sylvia Plath, (i) 'Lady Lazarus'; (ii) 'Mirror'.
d) Sukirtharani, (i) 'Debt'; (ii) 'My Body', in *The Oxford Anthology of Tamil Dalit Writing*, eds Ravikumarn, R. Azhagarasan (OUP, 2012) pp. 28-30.
e) Eunice DeSouza, (i) 'Autobiographical';(ii) 'Advice to Women'.
f) Margaret Atwood, (i) 'Is/Not'; (ii) 'Notes towards a poem that can never be written'
g) Maya Angelou, 'Still I Rise'.
h) Jamaica Kincaid, 'Girl'.

Unit 4
Autobiography

a) Rassundari Debi, Excerpts from 'Amar Jiban', in *Women's Writing in India*, Vol. 1, eds Susie Tharu and K. Lalita, (Delhi: Oxford, 1989) pp. 191-202.
b) Bama, *Sangati, Events*, Chapter 2-4, trans. Lakshmi Holmstrom (Delhi, OUP: 2005).
c) Florence Nightingale, *Cassandra* (The Feminist Press, 1979).
d) Harriet Jacobs, selections from *Incidents in the Life of a Slave Girl*, Chapters 5, 6, 10, 14.

Unit 5
Readings

a) Elaine Showalter, 'Introduction', in *A Literature of Their Own: British Women Novelists from Bronte to Lessing* (1977).
b) Simone de Beauvoir, 'Introduction', in *The Second Sex.*
c) Luce Irigaray, 'When the Goods Get Together', in *This Sex Which Is Not One.*
d) Rosemarie Garland-Thomson, 'Integrating Disability, Transforming Feminist Theory', in *The Disability Studies Reader*, ed. Lennard J. Davis, 2nd edition (London and New York: Routledge, 2006) pp. 257-73.
e) Kumkum Sangari and Sudesh Vaid, 'Introduction', in *Recasting Women: Essays in Colonial History*

Teaching Plan
Paper C10: Women's Writing

Week 1 – Introduction to Paper C10: Women's Writing
Week 2 – Unit 1 – Novel: Walker, *The Color Purple*
Week 3 – Walker (contd)
Week 4 – Unit 2 -- Short Stories:
(a) Gilman, 'The Yellow Wallpaper';
(b) Mahasweta Devi, 'Draupadi';
(c) Anne Finger, 'Helen and Frida'
Week 5 – (a) Short Stories (contd);

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(b) Unit 2 – Drama: Fornes, *Fefu and Her Friends*

Week 6 – Fornes (contd)

Week 7 – Unit 3 – Poetry:

(a) Behbahani, 'It's Time to Mow the Flowers';

(b) al-Masri, (i) 'Liberty's children'; (ii) 'Wooden crates, wooden crates';

(c) Plath, (i) 'Lady Lazarus'; (ii) 'Mirror';

(d) Sukirtharani, (i) 'Debt'; (ii) 'My Body';

(e) DeSouza, (i) 'Autobiographical'; (ii) 'Advice to Women';

(f) Atwood, (i) 'Is/Not'; (ii) 'Notes towards a poem that can never be written';

(g) Angelou, 'Still I Rise';

(h) Kincaid, 'Girl'

Week 8 – Poetry (contd)

Week 9 – Poetry (contd)

Week 10 – Unit 4 – Autobiography:

(a) Rassundari Debi, Excerpts from *Amar Jiban*;

(b) Bama, *Sangati, Events*, Chapter 2-4;

(c) Nightingale, *Cassandra*;

(d) Jacobs, selections from *Incidents in the Life of a Slave Girl*, Chapters 5, 6, 10, 14.

Week 11 – Autobiography (contd)

Week 12 – Unit 5 -- Prose Readings:

(a) Showalter, 'Introduction', in *A Literature of Their Own*;

(b) de Beauvoir, 'Introduction', in *The Second Sex*;

(c) Irigaray, 'When the Goods Get Together';

(d) Garland-Thomson, 'Integrating Disability, Transforming Feminist Theory'

(e) Sangari and Vaid, 'Introduction', in *Recasting Women*

Week 13 – Prose Readings (contd)

Week 14 – Concluding lectures; exam issues, etc.

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups, initiating discussion topics, participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments

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3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Women writers
Women poets
Women's confessional poetry Women novelists
Women playwrights Women's autobiography Women theorists
Feminist writers
Gender
Patriarchy

Sub-committee

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B. Mangalam, Lakshmibai College
Rina Ramdev, Sri Venkateshwara College
Roopa Dhawan, Ramjas College
Shyista Khan
Someshwar Sati, Kirorimal College

PAPER C11
BRITISH LITERATURE 6 – THE TWENTIETH CENTURY
Semester 5

Course Statement

This paper provides a broad view of 20th century British literature, both in terms of time and genre. The transition from 19th century literary and artistic methods and forms to the growth of modernism in England cannot be understood without referring to similar developments on the continent. The inclusion of Baudelaire in the prose readings is an important step in charting this transition and its theoretical underpinnings. The course is also designed to include critical and radical perspectives on questions of war, the nature of art, and the relationship between individuals and the state in the 20th century. Finally the course also addresses questions relating to peculiarly modern forms of subjectivity and selfhood without which our existence within the modern world cannot be understood or analysed.

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PAPER C12
FORMS OF POPULAR FICTION
Semester 5

Course Statement

The paper will trace the emergence of a mass printing culture from the 19th century onwards, and the rise of genres such as Literature for Children, Science Fiction, Detective and Spy Fiction, and Romance. The course introduces students to the idea of 'popular literature' and stresses its importance within modern culture. It familiarises students with the debate between 'high' and 'low' culture, and the tension between what is studied as 'canonical' texts and other texts. Students will also engage with issues concerning print culture, bestsellers, and popular literature in other media.

Course Objectives

This course aims to

- enable students to trace the rise of print culture in England, and the emergence of genre fiction and bestsellers;
- familiarize students with debates about culture, and the delineation of high and low culture; and
- help them engage with debates about the canonical and non-canonical, and hence investigate the category of literary and non-literary fiction.

Course Content

Unit 1

Literature for Children

a) Lewis Carroll, 'Through the Looking Glass', in *Alice's Adventures in Wonderland and Through the Looking Glass*, ed. Hugh Haughton (Penguin Classics: London, 1998).
b) Sukumar Ray, (i) 'The Sons of Ramgaroo'; (ii) 'Stew Much'; both in *A Few Poems by Sukumar Ray*, trans. Satyajit Ray (Open Education Project OKFN, India) pp. 4, 12.https://in.okfn.org/files/2013/07/A-Few-Poems-by-Sukumar-Ray.pdf

Unit 2

Detective and Spy Fiction

a) Edgar Allan Poe, 'The Murders in the Rue Morgue', in *The Murders in the Rue Morgue and Other Tales* (London: Penguin Classics, 2012).
b) Arthur Conan Doyle, 'The Five Orange Pips", in *The Five Orange Pips and Other Cases* (London: Penguin, 2012).
c) Agatha Christie, 'The Tuesday Night Club', in *Miss Marple: The Complete Short Stories* (New York: Harper, 2011) pp. 1-15.
d) Ian Fleming, 'Risico', in *Quantum of Solace: The Complete James Bond Short Stories* (London: Penguin, 2008) pp. 102-141.

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Unit 3
Romance

Daphne Du Maurier, *Rebecca* (London: Virago Modern Classics, 2003).

Unit 4
Science Fiction

a) Isaac Asimov, 'Nightfall', in *Isaac Asimov: The Complete Short Stories. Vol I.* (New York: Broadway Books, 1990) pp. 334-62.
b) Ursula le Guin, 'The Ones Who Walk away from Omelas', in *The Wind's Twelve Quarters and The Compass Rose* (London: Orion Books, 2015) pp. 254-62.
c) Philip K. Dick, 'Minority Report', in *The Complete Stories of Philip K. Dick Vol. 4: The Minority Report and Other Classic Stories* (Citadel Books: New York, 1987) pp. 62-90.
d) Ray Bradbury, 'A Sound of Thunder', in *A Sound of Thunder and Other Stories* (New York: William Morrow, 2005).
e) Jayant Narlikar, 'Adventure', available at https://archive.org/stream/TheAdventure-JayantNarlikar/narlikar-adventure_djvu.txt

Unit 5
Readings

a) Christopher Pawling, 'Popular Fiction: Ideology or Utopia?', in *Popular Fiction and Social Change*, ed. Christopher Pawling (London: Macmillan, 1984).
b) Felicity Hughes, 'Children's Literature: Theory and Practice', *ELH* 45 (1978), pp. 542-62.
c) Darko Suvin, 'On Teaching SF Critically', in *Positions and Presuppositions in Science Fiction* (London: Macmillan), pp. 86-96.
d) Todorov, Tzvetan. 'The Typology of Detective Fiction', trans. Richard Howard, in *The Poetics of Prose* (Ithaca: Cornell University Press, 1977).
e) Radway, Janice, 'The Institutional Matrix: Publishing Romantic Fiction', in *Reading the Romance: Women, Patriarchy, and Popular Literature* (University of North Carolina Press, 2009).

Teaching Plan
Paper C12: Forms of Popular Fiction

Week 1 – Introduction to Forms of Popular Fiction; [it is suggested that the reading for each section be done as an introduction to each of the genres represented];
Unit 5 – (a) Pawling, 'Popular Fiction: Ideology or Utopia?'
Week 2 – Unit 1 – Literature for Children: Introduction;
Unit 5 – (b) Hughes, 'Children's Literature: Theory and Practice';
Unit 1 – (a) Carroll, 'Through the Looking Glass';
(b) Ray, (i) 'The Sons of Ramgaroo'; (ii) 'Stew Much'
Week 3 – Carroll and Ray (contd)

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Week 4 – Carroll and Ray (contd)
Week 5 – Unit 2 --Detective and Spy Fiction, Introduction;
Unit 5 – Todorov, 'The Typology of Detective Fiction';
Unit 2 – (a) Poe, 'The Murders in the Rue Morgue';
(b) Doyle, 'The Five Orange Pips'
Week 6 – Unit 2 (contd):
(c) Christie, 'The Tuesday Night Club';
(d) Fleming, 'Risico'
Week 7 – Unit 3 – Romance, introduction;
Unit 5 – (e) Radway, 'The Institutional Matrix: Publishing Romantic Fiction'
Unit 3 -- Du Maurier, *Rebecca*
Week 8 – Du Maurier (contd)
Week 9 – Unit 4 – Science Fiction, introduction;
Unit 5 -- Suvin, 'On Teaching SF Critically';
Unit 4:
(a) Asimov 'Nightfall';
(b) le Guin 'The ones who walk away from Omelas'
Week 10 – Unit 4 (contd)
Week 11 – Unit 4 (contd):
(c) Dick 'Minority Report';
(d) Bradbury 'A Sound of Thunder;
(e) Narlikar 'Adventure'
Week 12 – Unit 4 (contd)
Week 13 – Unit 4 (contd)
Week 14 – Concluding lectures; exam issues, etc.

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups, initiating discussion topics, participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textuall understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

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Keywords

Popular Culture
Mass Culture
Popular Fiction
Popular Literature
Romance
DetectiveFiction
Spy Fiction
Science Fiction
Children's Literature
Bestsellers
Thrillers

Sub-committee

Nidhi Bhandari, Kamala Nehru College (Coordinator)
Sanam Khanna, Kamala Nehru College
Madhumita Chakraborty, Zakir Hussain College
Neha Singh, Kamala Nehru College
Nitya Dutta, Sri Venkateswara College
Shraddha A. Singh, Zakir Hussain College

PAPER C13
MODERN EUROPEAN DRAMA
Semester 6

Course Statement

This is a genre-based and performance-oriented paper. It provides an overview of formative theatrical movements in Europe. The plays included focus on innovative performance trends that began at the end of the nineteenth century and evolved into diverse forms in the twentieth century. Some of these are naturalism, expressionism, epic theatre and the theatre of the absurd. The impact of these new directions radiated across the globe and gave a new impetus to drama in the twentieth century. A deep engagement of theatre with important social issues of the time was central to these developments. The course focuses on the work of significant European playwrights from the late nineteenth century to the late twentieth century; a span of almost a century has been covered.

The lived lives of people had a direct bearing with their representation on stage. At the level of performance, the shift from the naturalistic set-up to the more flexible epic theatre can be observed through these texts. Courses on Modern European Drama have generally been marked by a lack of women's voices. The presence of Franca

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Sub-committee

Al Moohshina Muzzammil Zakir Husain College (Evening) (Coordinator)
Aneeta Rajendran Gargi College
Dhanajay Kapse Kirorimal College
N. A. Jacob Ramjas College.
Sandhya Devesan Nambiar Jesus and Mary College.

Course designed in Consultation with Dr Tapan Basu Department of English University of Delhi

PAPER D2
GRAPHIC NARRATIVES
Semester 5

Course Statement

The graphic novel has become a prominent form in literary culture today speaking to a variety of concerns spanning both the mass-market and countercultures. In each of its iterations the best graphic narratives work through the interdependence of art and text the mutual connections between illustration blank space size and writing. This course aims to introduce students to the form examining how artists/graphic novelists have used the medium to provide cultural commentary.

Course Objectives

This course aims to

- examine major graphic narratives as providing commentary on contemporary culture history and mythology
- explore visual art as extending translating and providing a new textual vocabulary to narrative including fictional and non-fictional narrative
- provide exposure to major genres within the field such as that of the mass-circulation superhero the fictionalized autobiography/memoir revisionist narratives of mythological or historical or biographical texts and that of fiction and
- provide tools for the exploration of form and genre that are sensitive to nuances of race gender caste ethnicity ableism and sexuality.

Course Content

Unit 1

Frank Miller *Batman: The Dark Knight Returns*(Delhi:Random House 1986 [2016]).

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Unit 2

a) Durgabai Vyamand Srividya Natarajan*Bhimayana: Experiences of Untouchability* (Delhi: Navayana Press 2011)
b) S. S. Rege and Dilip Kadam (*Babasaheb Ambedkar: He Dared to Fight* Vol. 611 (Mumbai: Amar Chitra Katha 1979).

Unit 3

a) Amruta Patil *Kari* (Delhi: Harper Collins 2008)
b) Marjane Satrapi *Persepolis*: *The Story of a Childhood*(London:Pantheon 2004).

Unit 4

Art Spiegelman *The Complete Maus* (England: Penguin 2003).

Unit 5
Readings

a) Hillary Chute 'Comics as Literature? Reading Graphic Narrative' *PMLA* 123 (2): 452-65.
b) Karline McLain 'Introduction' in *India's Immortal Comic Books* (USA: Indiana UP 2009) pp. 1-23.
c) Scott McCloud *Understanding Comics: The Invisible Art* (USA: HarperCollins 1993) pp. 60-137.
d) Nina Mickwitz *Documentary Comics: Graphic Truth-telling in a Skeptical Age* (UK: Palgrave Macmillan 2016) pp. 1-28.
e) David K. Palmer 'The Tail That Wags the Dog: The Impact of Distribution on the Development and Direction of the American Comic Book Industry' in Casey Brienza and Paddy Johnston eds*Cultures of Comics Work*(UK: Palgrave Macmillan 2016) pp. 235-49.

Teaching Plan
Paper D2: Graphic Narratives

Week 1: Unit 1 – The Graphic Novel
Miller *Batman: The Dark Knight Returns*
Unit 5 -- Reading: Hillary Chute 'Comics as Literature? Reading Graphic Narrative'
Week 2: Unit 1 (contd)
Week 3: Unit 1 (contd)
Week 4: Unit 2 -- Graphic Narratives:

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(a) Vyam and Natarajan *Bhimayana: Experiences of Untouchability*
(b) Rege and Kadam *Babasaheb Ambedkar: He Dared to Fight*

Week 5: Unit 2 (contd)
Week 6: Unit 2 (contd)
Week 7: Unit 3 -- Graphic Novels:
(a) Patil *Kari*
(b) Satrapi *Persepolis*: *The Story of a Childhood*
Week 8: Unit 3 (contd)
Week 9: Unit 3 (contd)
Week 10: Unit 4 -- Graphic Novels:
Spiegelman *The Complete Maus*
Week 11: Unit 4 (contd)
Week 12: Unit 4 (contd)
Week 13: Unit 5 – Readings:
(b) McLain 'Introduction' in *India's Immortal Comic Books*
(c) McCloud *Understanding Comics: The Invisible Art*
Week 14: Unit 5 – Readings:
(d) Mickwitz *Documentary Comics: Graphic Truth-telling in a Skeptical Age*
(e) Palmer 'The Tail That Wags the Dog: The Impact of Distribution on the Development and Direction of the American Comic Book Industry'

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups initiating discussion topics participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

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Keywords

Graphic narratives
Visual art
Forms and genres
Revisionist commentary
Culture
History and mythology

Sub-committee

Gorvika Rao Miranda House (Coordinator)
Amrita Singh Kamla Nehru College
Aneeta Rajendran Gargi College (Coordinator)
Rina Ramdev Sri Venkateswara College
Shraddha Adityavir Singh Zakir Husain College
Shweta Sachdeva Jha Miranda House

PAPER D3
INDIAN WRITING IN ENGLISH
Semester 5

Course Statement

Over the past two centuries and especially after the 1980s Indian writing in English has emerged as a major contribution to Indian—and global—literary production. A close analysis of some of the major works of Indian writing in English is crucial in any exploration of modern Indian subjectivities histories and politics.

Course Objectives

This course aims to

- introduce students to Indian English Literature and its major movements and figures through the selected literary texts across genres
- enable the students to place these texts within the discourse of post-coloniality and understand Indian literary productions in English in relation to the hegemonic processes of colonialism neo-colonialism nationalism and globalization and
- allow the students to situate this corpus within its various historical and ideological contexts and approach the study of Indian writing in English from the perspectives of multiple Indian subjectivities.

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2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Speech vs Writing
Sublime
Aesthetics
Taste
Beautiful
Narrative
Poetics

Sub-committee

Madhvi Zutshi SGTB Khalsa College (Coordinator)
N. A. Jacob Ramjas College
Rudrashish Chakraborty Kirori Mal College (Coordinator)
Saikat Ghosh SGTB Khalsa College
Advisors:
Dr. Rimli Bhattacharya Dept. of English
Prof. Shaswati Mazumdar Dept. of Germanic and Romance Studies

PAPER D6
LITERATURE FOR CHILDREN AND YOUNG ADULTS
Semester 5

Course Statement

This paper explores the many forms and genres found in writing for children and young adults. The texts in this course cover a vast range from picture books to writings for children and young adults. Through the readings students can explore the construction of childhood as well as the emergence of children's literature as a genre. The course explores the cultural importance of genres aimed at young readership and simultaneously engages with theoretical frameworks by which such texts can be read.

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Course Objectives

This course aims to

- help students trace the emergence of the genre termed Children's Fiction and link it to the emergence of other genres as print culture has grown
- familiarize students with the idea of visual literacy illustrations etc. and their application and use in children's picture books and
- facilitate an engagement with the concept of Young Adult Literature and issues associated with it.

Course Content

Unit 1

a) Antoine de Saint-Exupéry *Little Prince*(New Delhi: Pigeon Books 2008).
b) Oliver Jeffers *Heart in a Bottle* (New York: Harper Collins 2011).
c) bell hooks and Chris Raschka *Happy to be Nappy*(New York: Jump at the Sun 2017).
d) Mahashweta Devi *The Why Why Girl*(New Delhi: Tulika Publishers 2012).

Unit 2

a) Upendra Kishore Roychowdhury *GoopyGyneBagha* Byne (New Delhi: Puffin Books 2004) pp. 3-27
b) Sulaiman Ahmed *Amar Ayyar:King of Tricksters* Chapters 1-6 51 67 68(New Delhi: Hachette India 2012).
c) Paro Anand *No Guns at My Son's Funeral*(New Delhi: India Ink 2005).

Unit 3

Mark Haddon *The Curious Incident of the Dog in the Night-Time* (London: Vintage 2012).

Unit 4

M.T. Anderson *Feed* (Somerville: Candlewick Press 2002).

Unit 5
Readings

a) Molly Bang 'Building the Emotional Content of Pictures in *Picture This: How Pictures Work* (San Francisco: Chronicle Books 2018) pp. 1-50 with illustrations.
b) Perry Nodelman 'Defining Children's Literature' in *The Hidden Adult: Defining Children's Literature* (Baltimore: John Hopkins University Press 2008) pp. 133-37.

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c) John Holt 'Escape from Childhood'. Available online at https://canopy.uc.edu/bbcswebdav/pid-14529539-dt-content-rid-39705338_1/courses/16SS_EDST1001005/16SS_EDST1001005_ImportedContent_20151117021819/Course%20Readings/Escape%20from%20Childhood.pdf

d) Rachel Falconer 'Young Adult Fiction and the Crossover Phenomena' in *The Routledge Companion to Children's Literature* ed. David Rudd (New York: Routledge 2010) pp. 87-97.

Teaching Plan

Paper D6: Literature for Children and Young Adults

Week 1 – Introduction to Paper 6: Literature for Children and Young Adults
Unit 5 – Nodleman 'Defining Children's Literature'
Holt 'Escape from Childhood'
Week 2 – Unit 1 – de Saint-Exupéry *The Little Prince*
Week 3 – Unit 5 – Bang 'Building the Emotional Content of Pictures
Unit 1 – Jeffers *Heart in a Bottle*
hooks and Raschka *Happy to be Nappy*
Week 4 – Unit 1 – Mahashweta Devi *The Why Why Girl*
Week 5 – Unit 5 – Falconer 'Young Adult Fiction and the Crossover Phonomena'
Unit 2 – Roychowdhury *Goopy Gyne Bagha Byne*
Ahmed *Amar Ayyar: King of Tricksters* Anand *No Guns at My Son's Funeral*
Week 6 – Unit 2 (contd)
Week 7 – Unit 2 (contd)
Week 8 – Unit 3 – Haddon *The Curious Incident of the Dog in the Night-Time*
Week 9 – Haddon (contd)
Week 10 – Haddon (contd)
Week 11 – Unit 4 – Anderson *Feed*
Week 12 – Anderson (contd)
Week 13 – Anderson (contd)
Week 14 – Concluding lectures exam issues etc.

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups initiating discussion topics participation in discussions

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2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Children's literature
Picture books
Young adult fiction
Childhood
Visual literacy
Nonsense verse
Readership

Sub-commitee

Shweta Sachdeva Jha Miranda House College (Coordinator)
Sanam Khanna Kamala Nehru College
Neha Singh Kamala Nehru College
Nidhi Bhandari Kamala Nehru College
Nitya Dutta Sri Venkateswara College
Nivedita Sen Hansraj College

PAPER D7
LITERATURE AND MEDIALITY
Semester 5

Course Statement

This paper explores how literature inhabits and intersects with diverse media ranging from oral and scribal cultures to graphic images and digital formats. It aims to introduce students to the mediatedness of all literary expression and to understand what is at stake in acknowledging that each medium constitutes the literary in specific ways. Additionally the paper will also examine the idea of inter-mediality as well as newer notions of texts and authorship in a digital age.

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Unit 4

Kathy Reichs *Bones Never Lie* (London: Arrow Books 2015).

Unit 5

Readings

a) Robert A. Heinlein 'On the Writing of Speculative Fiction online at https://mab333.weebly.com/uploads/3/2/3/1/32314601/writing_sf_-_01_on_the_writing_of_speculative_ficiton.pdf

b) N. Katherine Hayles 'Towards Embodied Virtuality' in *How We Became Posthuman: Virtual Bodies in Cybernetics Literature and Informatics* (Chicago: University of Chicago Press 1999) pp. 1-24.

c) Donna Haraway 'A Cyborg Manifesto: Science Technology and Socialist-Feminism in the Late Twentieth Century' in *Simians Cyborgs and Women: The Reinvention of Nature* (New York: Routledge 1991) pp. 149-181. (Online at http://www.stanford.edu/dept/HPS/Haraway/CyborgManifesto.html)

d) Charles J. Rzepka 'Introduction: What is Crime Fiction?' in Companion to Crime Fiction: Blackwell Companions to Literature and Culture eds Charles J Rzepka and Lee Horsley (Oxford: Wiley and Blackwell 2010) pp. 1-9.

e) Joy Palmer 'Tracing Bodies: Gender Genre and Forensic Detective Fiction' *South Central Review* Vol. 18 No. 3/4 *Whose Body: Recognizing Feminist Mystery and Detective Fiction* (Autumn-Winter 2001) pp. 54-71.

Teaching Plan

Paper D18: Speculative Fiction And Detective Literature

Week 1 – Introduction to Paper D18: Speculative Fiction and Detective Literature
Unit 5 – Heinlein and Hayles essays
Week 2 – Unit 1 -- Atwood: *A Handmaid's Tale*
Week 3 – Unit 1 (contd)
Week 4 – Unit 1 (contd)
Week 5 – Unit 1 (contd)

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Week 6 – Unit 2 -- Haraway essay Ishiguro *Never Let Me Go*
Week 7 – Unit 2 (contd)
Week 8 – Unit 2 (contd)
Week 9 – Unit 3 -- Rezpka essay Ibn-e-Safi *House of Fear*
Week 10 -- Unit 3 (contd)
Week 11 – Unit 4 – Palmer essay Reichs *Bones Never Lie*
Week 12 – Unit 4 (contd)
Week 13 – Unit 4 (contd)
Week 14 – Concluding lectures exam issues etc.

Facilitating the Achievement of Course Learning Outcomes

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups initiating discussion topics participation in discussions
2.	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3.	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Spec-fic
Speculative fiction
Detective fiction
Forensics
Dystopia/Utopia
Bio-ethics in literature
Crime literature

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Sub-committee

Sanam Khanna Karnala Nehru College (Coordinator)
Gorvika Miranda House College
Nidhi Bhandari Kamala Nehru College
Nitya Dutta Sri Venkateswara College

Shraddha A. Singh Zakir Hussain College
Shweta Sachdeva Jha Miranda House College

PAPER D19
STUDIES IN MODERN INDIAN PERFORMANCE TRADITIONS
Semester 6

Course Statement

The encounter between diverse popular performance traditions and colonial modernity evolved into distinct theatrical practices in twentieth century India. The plays included here are representative of this engagement within performative traditions and have a very strong bearing on the body-politic of modern India. The broad trends embodied here will illustrate the way in which theatre made sharp interventions in the socio-political scenario in India. The plays in this course range from the pre-Independence period to the present. They take into cognizance the popular folk and proscenium traditions in Indian theatre.

The period before independence is marked by Bijon Bhattacharya's *Nabanna*, seen as the defining moment in Indian theatre. It is the nucleus of a new kind of theatre at the level of form and content. Post-independence India is marked by varied theatrical formations. The proscenium theatre of Vijay Tendulkar exists alongside the more flexible Third theatre of Badal Sircar. The 1970s see a burst of theatrical activity with a special emphasis on street theatre. Jan Natya Manch's contribution with plays like *Aurat* are noteworthy. Tribal performance with a special focus on the Denotified Tribes (DNT) is presented in *Budhan*. The anxieties of post-Independence India form the focus in *Inquilab* and *Water*.

Course Objectives

This course aims to

- provide an overview of the varied performance traditions in modern India
- enable students to understand the significant mediations made by theatre at crucial moments in history
- show how each of the plays in this course functions as a historical marker bringing in new insights into an understanding of theatre and life and
- introduce the student to the dynamic structure of the street play.

Course Content

Unit 1

Bijon Bhattacharya *Nabanna* trans. Arjun Ghosh (New Delhi: Rupa 2018).

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Week 13: Unit 3 -- Culture
Week 14: Culture and concluding lectures

Facilitating the Achievement of Course Learning Outcomes

Sl No	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups initiating discussion topics participation in discussions
2	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Language
Indian literature
Literary diversity
Language varieties
Culture
Literature and culture
Culture and practice
Globalisation

Committee members
Vandana Agarwal, PGDAV College -- Coordinator
Dhananjay Kapse, Kirorimal College
Shatarupa Sinha, Gargi College
Sanam Khanna, Kamla Nehru College

PAPER G8: GRAPHIC NARRATIVES

Course Objectives

The graphic narrative in long form is today a prominent and popular mode in visual cultures its accessibility making it often the first entry point to the world of literature for many young people As a form it has been omnivorous in providing representation to both dominant hegemonic values as well as subversive ones The best examples of

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the form work through the interconnection of art and text the intersection of drawing coloured and blank spaces proportion and pithy dialogue

This course aims to:

- introduce graphic narrative to students of non-literary studies backgrounds
- provide a toolkit for them to acquire visual literacy and thus to equip them to better understand popular public cultures
- examine how major graphic narrative comment on contemporary culture history and mythology
- provide visual literacy tools through examining visual arts as extending translating and providing a new textual vocabulary to narrative including fictional and non-fictional narrative
- provide exposure to major genres within the field such as that of the mass-circulation 'comic' book the fictionalized autobiography/memoir biographical texts and that of fiction
- provide tools for the exploration of form and genre that are sensitive to nuances of race gender caste ethnicity ableism and sexuality
- enable students from backgrounds in subjects other than English literary studies to broaden their skill-sets in textual interpretation reading and writing about texts

Course Contents

Unit 1

George Remi,*The Adventures of Tintin: Red Rackham's Treasure* UK: Egmont 2013 (1943) and Goscinny
Rene and Uderzo Albert *Asterix and Cleopatra* Delhi: Hachette 2015 (1963)

Unit 2

Marjane Satrapi,*Persepolis*(London: Vintage, 2008 [2003])

Unit 3

Amruta Patil,*Kari*(Delhi: Harper Collins, 2008)

Unit 4

Srividya Natarajanand Aparajita Ninan, *A Gardener in the Wasteland* (Delhi: Navayana, 2016)

Week-wise teaching plan

Week 1: Unit 1 --*The Adventures of Tintin: Red Rackham's Treasure*
Week 2: Unit 1 continued – *The Adventures of Tintin: Red Rackham's Treasure*
Week 3: Unit 1 continued --*Asterix and Cleopatra*
Week 4: Unit 1 continued --*Asterix and Cleopatra*

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Week 5: Unit 2 --*Persepolis*
Week 6: Unit 2 continued --*Persepolis*
Week 7: Unit 2 continued --*Persepolis*
Week 8: Unit 2 continued --*Persepolis* to be completed; begin Unit 3 --*Kari*
Week 9: Unit 3 -- *Kari*
Week 10: Unit 3 continued --*Kari*
Week 11: Unit 3 continued -- *Kari* to be completed; begin Unit 4 --*A Gardener in the Wasteland*
Week 12: Unit4 -- *A Gardener in the Wasteland*
Week 13: Unit4continued -- *A Gardener in the Wasteland*
Week 14: Unit4 continued --*A Gardener in the Wasteland*

Facilitating the Achievement of Course Learning Outcomes

Sl No	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1	Understanding concepts	Interactive discussions in small groups in Tutorial classes	Reading material together in small groups initiating discussion topics participation in discussions
2	Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
3	Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

Keywords

Visual literacy
Popular public cultures
Visual arts
Narrative
Interpretation and reading

Committee members

Aneeta Rajendran, Gargi College -- Coordinator
Gorvika Rao, Miranda House
Mukul Chaturvedi, Zakir Husain Delhi College
Rina Ramdev, Sri Venkateswara College

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Amrita Singh, Kamla Nehru College
Shweta Sachdeva Jha,Miranda House

PAPER G9: CINEMATIC ADAPTATIONS OF LITERARY TEXTS

Course Objectives

This paper will equip students from non-English studies backgrounds to explore the language of cinema through their study of a canonical literary text The study of global film adaptations of Shakespeare's *Othello* will focalize this paper's examination of theories of adaptation transformation and transposition

- Students will engage with the relationship between text and filmand examine the contexts of film production in global film industries including Hollywood and Bollywood
- As an elective English studies paper the core focus is textual study and interpretative work wherein the student gains skills in studying Shakespeare as much as the language of film via appreciation of its specific features as a medium
- Focus on reception and critical work and history through the comparative framework to examine the different contexts of production of the play and the films

Course Contents

Unit 1
The Language of Cinema

James Monaco 'The Language of Film: Signs snd Syntax' in *How to Read a Film: The World of Movies*
Media & Multimedia (New York: OUP, 2009) Chap. 3, pp. 170–249.
Stam Robert, 'Beyond Fidelity: The Dialogues of Adaptation' in James Naremore, ed.,*Film Adaptation*
(New Brunswick, NJ: Rutgers University Press, 2000)pp. 54-76.

Unit 2

Shakespeare, *Othello* (play)

Unit 3

Othello (movie, dir. Stuart Burge, 1965)

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Unit 4

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2. The objective of the course is to enable the student to intervene as an informed gender-ethical respondent to media narratives so any mode of media that permits this analysis such as blog-posts television programming new media including social media documentary and other short films news coverage may also be admitted such that they are equivalent in total effort to a full-length academic essay.
3. Students may also be encouraged to create samplers and portfolios of contemporary coverage thematically.
4. Students are to be encouraged to find and bring supplementary texts to classroom discussion for all units.

Teaching Plan
PaperS11: Applied Gender Studies: Media Literacies

Week 1 -- Unit 1: Gender/s: concepts and frameworks

Topics: Femininities/Masculinities Cis/Trans bodies Heterosexuality/ Homosexuality/ Heteronormativity/ Heteropatriarchy Sexism/Privilege/Biology/Reproduction

Texts:

Kandasamy Meena. 'Screwtiny' 'Pride goes before a full-length mirror' 'Joiussance' and 'Backstreet Girls'.

Dasgupta R.K and Gokulsing K. M. Introduction: Perceptions of Masculinity and Challenges to the Indian Male.

Revathi A. *A Life in Trans Activism.* Pp. 158—168.

Nadimpally S. and V. Marwah. 'Shake Her She is Like the Tree That Grows Money!'

Rege Sharmila 'Dalit Women Talk Differently: A Critique of 'Difference' and Towards a Dalit Feminist Standpoint Position'.(Practicals as applicable to unit)

Week 2 -- Unit 1 (contd.)

Week 3 -- Unit 1 (contd.)

Week 4 -- Unit 1 (contd.)

Week 5 -- Unit 2: Analysing gender in advertising

Topics: The use of gendered stereotypes and privilege in advertising hegemonic and normative ideas of gender and sexuality in selling and buying products consumption of goods bodies commodification and objectification the reach and memorability of advertising matrimonial and personal ads and reinforcement of caste/class/gender binaries.

Readings

Chaudhuri Maitrayee. 'Gender and Advertisements: The Rhetoric of Globalisation'.

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Jha Sonora and Mara Adelman. 'Looking for love in all the white places: a study of skin colour preferences on Indian matrimonial and mate-seeking websites.'

(Practicals as applicable to unit)

Week 6 -- Unit 2 (contd.)

Week 7 -- Unit 2 (contd.)

Week 8 -- Unit 3: Analysing representations of gender in reporting and journalism

Topics: Vocabulary of news media coverage in relation to gender representation of masculine/feminine/non-dimorphic bodies Re-narrativizing this vocabulary productively difference in coverage of stories of obviously 'gendered' subjects such as rape heroism war domestic violence sexual harassment and supposedly 'neutral' subjects like labour rights or work and wages or health or politics advocacy networks for various minority subjects persistence of sexism in new media

Readings

*Khabar Lahariya*FAQ (http://khabarlahariya.org/faqs/) and 'Open letter to our Male

Colleagues of the Media World from Khabar Lahariya Editors'.

Dixit Neha and Sen Orijit. 'The Girl Not from Madras.' and 'It is Hard to be a Journalist in India. Is it Harder if you're a Woman?'

For visually challenged students replace second reading with 'Sarpanch Woodcutter

Handpump Mechanic: Dalit Women in UP tell Women@Work Stories'.

(Practicals as applicable to unit)

Week 9 -- Unit 3 (contd.)

Week 10 -- Unit 3 (contd.)

Week 11 -- Unit 4: Gender as represented in film (fiction and nonfiction/documentary)

Topics:

Narrative time available to male/female/trans subjects use of normative heterosexuality and gender privilege in plots casting narrative development and marketing of films the Bechdel test: the importance of clearing it and the implications for mainstream narrativization consistently failing the test documentary films for presentation of alternative narratives.

Readings

View and discuss *any one* of the feature films: *Dangal* or *Chak De* or *Pink.*

For visually challenged students --

Phadke Shilpa Sameera Khan and Shilpa Ranade. Why Loiter? Women and Risk on Mumbai Streets. Pp. 65—106.

View and discuss the documentary films *Unlimited Girls* and *Newborns.*

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For visually challenged students:

Agnihotri Anita. 'The Peacock.' *Seventeen*. New Delhi: Zubaan 2011. 69-79 and Paromita Vohra's 'Interview with Veena Mazumdar part 1' and 'Interview with Veena Mazumdar part 2'. *Unlimited Girls* footage. Point of View.

Siddiqui Gohar. 'Behind her Laughter is Fear: Domestic violence and transnational feminism'.

Week 12 -- Unit 4 (contd.)

Week 13 -- Unit 4 (contd.)

Weeks 14 -- Unit 4 (contd.)

For entire course: Practical work done by students is to be shared in class to enable dissemination of knowledge produced.

Facilitating the Achievement of Course Learning Outcomes
PaperS11: Applied Gender Studies: Media Literacies

Unit No.	Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
1.	Understanding concepts of skill to be taught	Interactive discussions with students to guide them towards skill based learning	Reading theoretical material together in small groups working in peer groups to discuss material
2.	Application of skill	Practical application of skill performed under supervision of teacher	Producing assignments preparing project folders
3.	Demonstrating conceptual understanding and practical application of skill in tests and examinations	Discussing exam questions and answering techniques	Class tests

Keywords

Femininities
Masculinities

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Heteronormativity
Heteropatriarchy
Social Reproduction
Intersections
Resistance

Course Committee

Dr Aneeta Rajendran Gargi College (Coordinator)
Ms A. Jeyakirthana J. Gargi College
Rina Ramdev, Sri Venkateswara College
Vinita Chandra, Ramjas College

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Working Group Members for Course Revision of SEC, DSE and GE papers of B.Sc (H) Biochemistry-2019

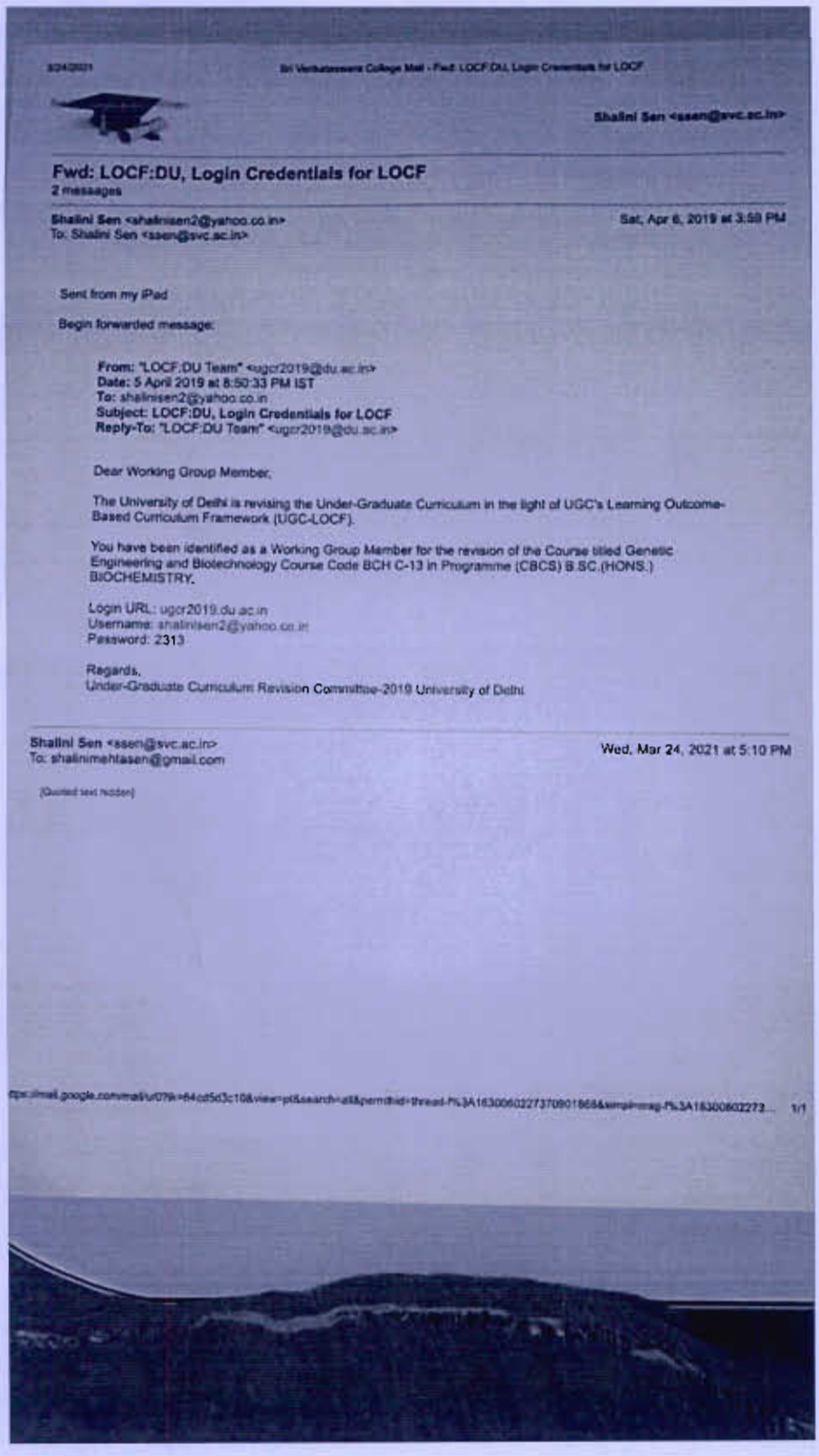
Type of paper	Semester	Name of paper	Member 1	Member 2	Member 3	Coordinator
Skill-Enhancement Elective Course	III	Biochemical Techniques	Meenakshi Kuhar	Rajni Jain	Sunita Singh	Prof. V.K Chaudhary
		Biostatistics	Nandita Narayanasamy	Jayita Thakur	Bhupinder Kumar	Dr Garima Khare
	IV	Bioinformatics	N. Latha	Radhika Gupta	Meenakshi Vacher	Dr Garima Khare
		Microbial Techniques	Renu Baweja	Prabha Arya	Meenakshi Vacher	Dr Amita Gupta
Discipline Specific Elective	V	Nutritional Biochemistry	Padamshri Mudgal	Archana Burman	Nandita Narayanasamy	Prof. Alo Nag
		Advanced Cell Biology	Sarita Nanda	Nitika Kaushal	Jayita Thakur	Prof D.P. Sarkar
		Microbiology	Renu Baweja	Prabha Arya	Shalini Sen	Dr Amita Gupta
	VI	Molecular Basis of Infectious Disease	Nitika Kaushal	Nalini Wali	Radhika Gupta	Dr Amita Gupta
		Plant Biochemistry	Nimisha Sinha	Vanshika Lumb	Rashmi Wardhan	Prof. Suman Kundu
		Research Methodology	Vandana Malhotra	Bhupinder Kumar	Taruna Arora	Prof. Suman Kundu
Generic Elective	I	Biomolecules	Neena R. Wadehra	Sadhna Jain	Leena Vig	Prof. D.P Sarkar
		*Techniques in Biochemistry	Meenakshi Kuhar	Ravinder Verma	Anita Mangla	Dr. Garima Khare
	II	*Protein and Enzyme	Anita Sondhi	Sunita Singh	Ravinder Verma	Prof. Suman Kundu
		*Techniques in Biochemistry	Meenakshi Kuhar	Ravinder Verma	Anita Mangla	Dr Garima Khare
		*Biochemical Correlations of Disease	Darshan Malik	Nalini Wali	Anita Goel	Prof. Alo Nag
	III	*Protein and Enzyme	Anita Sondhi	Sunita Singh	Ravinder Verma	Prof. Suman Kundu
		Intermediary Metabolism	Sarika Yadav	Kameshwar Sharma	Neeraj Dohare	Dr Garima Khare
		Forensic Sciences	Nandita Narayanasamy	Sadhna Jain	Neeru Dhameja	Prof. Alo Nag
	IV	*Biochemical Correlations of Disease	Darshan Malik	Nalini Wali	Anita Goel	Prof. Alo Nag
		Recombinant DNA Technology	Rashmi Wardhan	Vandana Malhotra	Vanshika Lumb	Prof. V.K. Chaudhary

*Papers to be offered twice in two different semesters

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2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



3/24/2021 Sri Venkateswara College Mail - Fwd: LOCF:DU, Login Credentials for LOCF

Shalini Sen <ssen@svc.ac.in>

Fwd: LOCF:DU, Login Credentials for LOCF
2 messages

Shalini Sen <shalinisen2@yahoo.co.in> Sat, Apr 6, 2019 at 3:59 PM
To: Shalini Sen <ssen@svc.ac.in>

Sent from my iPad

Begin forwarded message:

From: "LOCF:DU Team" <ugcr2019@du.ac.in>
Date: 5 April 2019 at 8:50:33 PM IST
To: shalinisen2@yahoo.co.in
Subject: LOCF:DU, Login Credentials for LOCF
Reply-To: "LOCF:DU Team" <ugcr2019@du.ac.in>

Dear Working Group Member,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Genetic Engineering and Biotechnology Course Code BCH C-13 in Programme (CBCS) B.SC.(HONS.) BIOCHEMISTRY.

Login URL: ugcr2019.du.ac.in
Username: shalinisen2@yahoo.co.in
Password: 2313

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

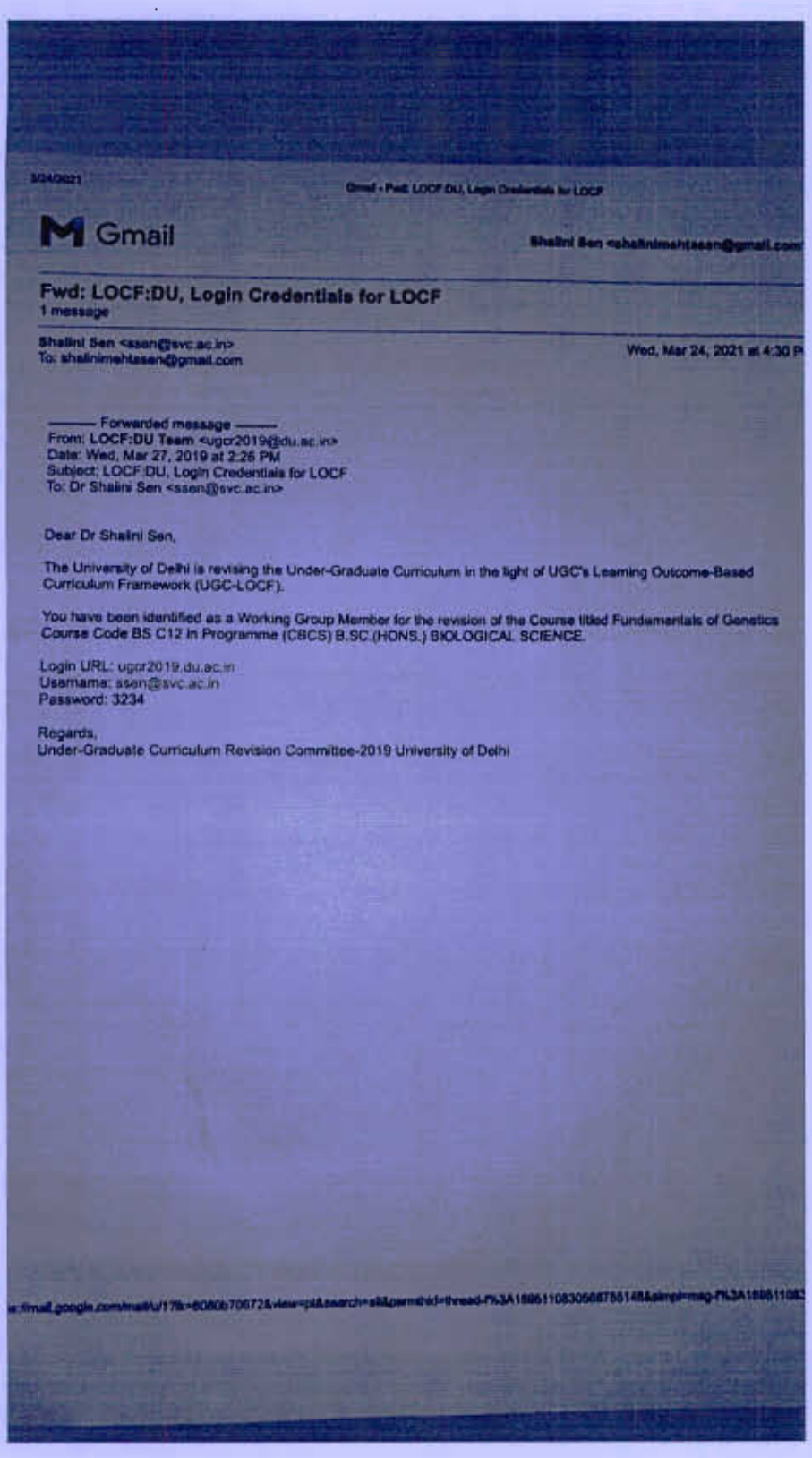
Shalini Sen <ssen@svc.ac.in> Wed, Mar 24, 2021 at 5:10 PM
To: shalinimehtasen@gmail.com

[Quoted text hidden]

https://mail.google.com/mail/u/0?ik=64cd5d3c10&view=pt&search=all&permthid=thread-f%3A1630060227370901868&simpl=msg-f%3A1630060227... 1/1

C. Sheela Reddy
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Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



3/24/2021 Gmail - Fwd: LOCF:DU, Login Credentials for LOCF

Gmail

Shalini Sen <shalinimehtasen@gmail.com>

Fwd: LOCF:DU, Login Credentials for LOCF
1 message

Shalini Sen <ssen@svc.ac.in>
To: shalinimehtasen@gmail.com

Wed, Mar 24, 2021 at 4:30 P

---------- Forwarded message ----------
From: **LOCF:DU Team** <ugcr2019@du.ac.in>
Date: Wed, Mar 27, 2019 at 2:26 PM
Subject: LOCF:DU, Login Credentials for LOCF
To: Dr Shalini Sen <ssen@svc.ac.in>

Dear Dr Shalini Sen,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Fundamentals of Genetics Course Code BS C12 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

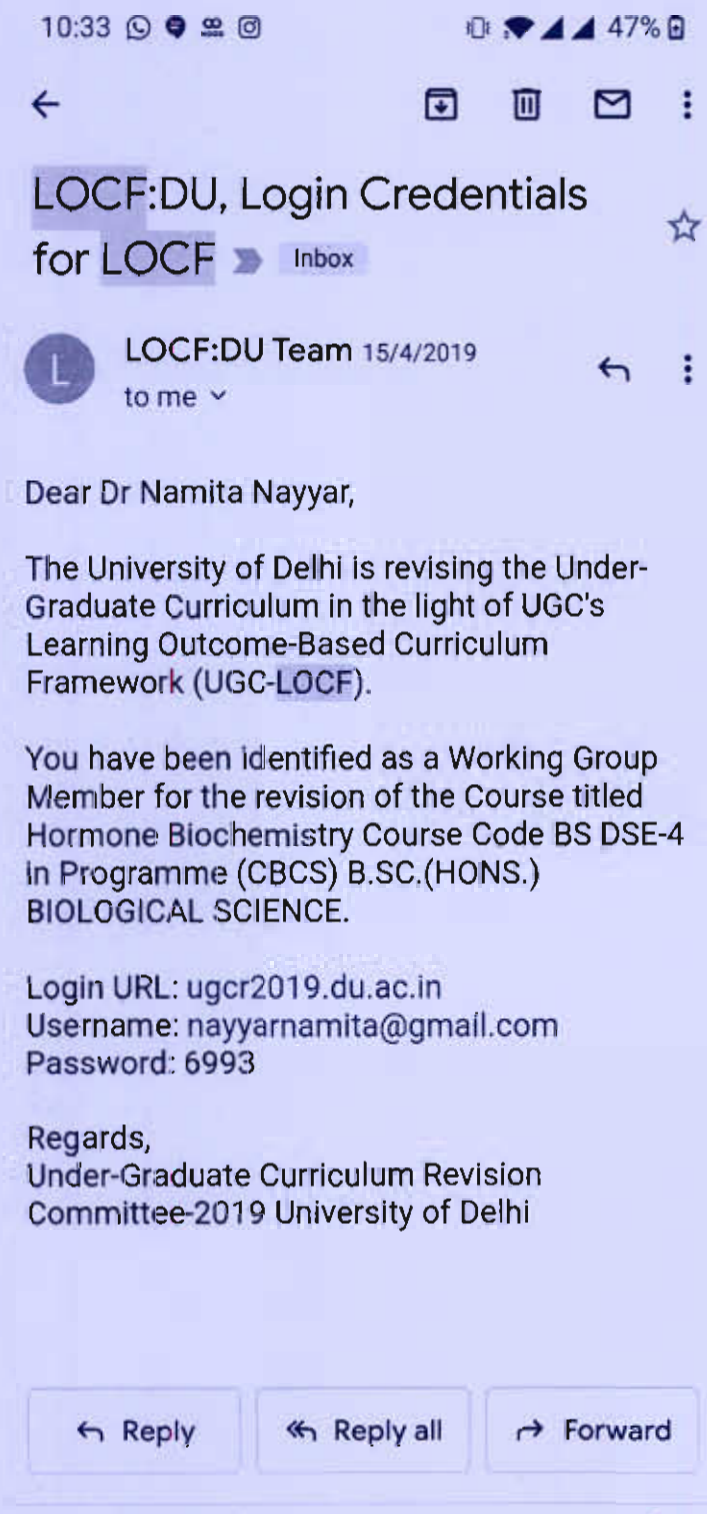
Login URL: ugcr2019.du.ac.in
Usarnama: ssen@svc.ac.in
Password: 3234

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

C. Sheela Reddy

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Dhaula Kuan, New Delhi-110021

2018-19 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING



10:33 47%

LOCF:DU, Login Credentials for LOCF Inbox

LOCF:DU Team 15/4/2019
to me

Dear Dr Namita Nayyar,

The University of Delhi is revising the Under-Graduate Curriculum in the light of UGC's Learning Outcome-Based Curriculum Framework (UGC-LOCF).

You have been identified as a Working Group Member for the revision of the Course titled Hormone Biochemistry Course Code BS DSE-4 in Programme (CBCS) B.SC.(HONS.) BIOLOGICAL SCIENCE.

Login URL: ugcr2019.du.ac.in
Username: nayyarnamita@gmail.com
Password: 6993

Regards,
Under-Graduate Curriculum Revision Committee-2019 University of Delhi

Reply Reply all Forward

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Acknowledgements

Department of Zoology, University of Delhi duly acknowledges the contributors and stakeholders' feedback and the reviewers in revising the B.Sc. (Hons.) syllabus in LOCF.

List of Contributors and Reviewers

Course Type	Course Name	Contributors Name	Stakeholders' Feed-back
CC-I	Non-chordates I: Protista to Pseudocoelomates	Sarita Kumar Renu Gupta Anjali Priyadarshini Rita Rath Ragesh P.R.	C. L. Jonwal Pavitra Sharma Gauri Mishra Manoj Nimesh Anubha Das Vagisha Rawal
CC-II	Principles of Ecology	Ilmas Naqvi Parminder Kaur Jyoti Arora Ojit M.	Varunendra S. Rawat Anubha Das Sandhya Rai Nidhi Paliwal Meenakshi Thakur Arunima Sehgal Shivam Tyagi
CC-III	Non-chordates II: Coelomates	Sarita Kumar Renu Gupta Anjali Priyadarshini Rita Rath Ragesh P.R.	C. L. Jonwal Pavitra Sharma Gauri Mishra Manoj Nimesh Anubha Das Vagisha Rawal
CC-IV	Cell Biology	Monika Sharma Parminder Kaur Shailly Anand	Debjani M. Dutta Ranjana Seth Soma M. Ghorai Sadhna Sharma Smita R. Choudhury Anubha Das Shanuja Beri Surender Kumar Sadhna Gupta Shivani Tyagi Anil K. Bali Deepika Yadav Neena Kumar Charu D. Rawat Jyoti Arora Gauri G. Dhingra Monika Sharma
CC-V	Diversity of Chordates	Lokesh C. Mishra Kanchan Batra Regina T.	Lokesh C. Mishra Kanchan Batra Regina T.
CC-VI	Physiology: Controlling and Coordinating system	Tanushri Saxena R. K. Sagar Nisha Vashishtha	Tanushri Saxena R. K. Sagar Anita Verma

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		Smita Bhatia Kaveri Chakrabarty	B. Hareramadas Anita K. Verma Nisha Vashishtha Smita Bhatia Kaveri Chakrabarty
CC-VII	Fundamentals of Biochemistry	Anita K. Verma Seema Makhija Vandana K. Singh Amit Bhattacharya Shanuja Beri	Tanima Bose Anita K. Verma Seema Makhija Vandana K. Singh Amit Bhattacharya Shanuja Beri
CC-VIII	Comparative Anatomy of Vertebrates	Rajni Arora Ragesh P.R. Supriya Singh	Sadhna Gupta Priya Goel Bipin Aggarwal
CC-IX	Physiology: Life Sustaining Systems	Tanushri Saxena R. K. Sagar Nisha Vashishtha Smita Bhatia Kaveri Chakrabarty	Tanushri Saxena R. K. Sagar Anita Verma B. Hareramadas Anita K. Verma Nisha Vashishtha Smita Bhatia Kaveri Chakrabarty
CC-X	Biochemistry of Metabolic Processes	Anita K. Verma Seema Makhija Vandana K. Singh Amit Bhattacharya Shanuja Beri	Tanima Bose Anita K. Verma Seema Makhija Vandana K. Singh Amit Bhattacharya Shanuja Beri
CC-XI	Molecular Biology	I.K. Singh Kamal K. Gupta Poonam Sharma Charu D. Rawat Simranjeet Kaur	I.K. Singh Charu D. Rawat Simranjeet Kaur
CC-XII	Principles of Genetics	Sukanya Lal Kamal K. Gupta Neera Mehra Varunendra S. Rawat	Chitra Bhasin Anita Grover Sudhir Verma Neetu Kukreja Charu D. Rawat Gauri G. Dhingra Brototi Roy Ritu Rai Richa Misra Pooja Arora Jeepinder Kaur Jasvinder Madhu Yashpal Kamal K. Gupta Neera Mehra Varunendra S. Rawat Sukanya Lal

C. Sheela

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Dhaula Kuan, New Delhi

CC-XIII	Developmental Biology	Anita Grover Varsha Baweja Rajni Arora Shilpa Bharti	Anita Grover Shilpa Bharti Sukanya Lal Smita R. Choodhury Brototi Roy Smita Bhatia Vandana K Singh Rajni Arora Varsha Baweja
CC-XIV	Evolutionary Biology	Arunima Sahgal Sudhir Verma Varunendra S. Rawat	Komal Kamra Arunima Sahgal Varunendra S. Rawat Sudhir Verma Anubha Das Sanjukta Das Jaspreet Kaur Simran jit Jasvinder Kaur
DSE-I	Animal Behavior and Chronobiology	Kamal K. Gupta Tenzin Ojit M. Anupam Varshney	Rita Rath Vertika Mathur Meenakshi Thakur Vatsala Dwivedi Shalu Singh Deepak Yadav Shovit Ranjan K.Cherita Devi
DSE-II	Animal Biotechnology	Neeraja Sood Rekha Kumari Deepika Yadav	Neeraja Sood Rekha Kumari Deepika Yadav Anita K. Verma
DSE-III	Basic of Neuroscience	B. Hareramadas Amarjyoti Jasvinder Kaur	B. Hareramadas Amarjyoti Jasvinder Kaur
DSE-IV	Biology of Insecta	Jeepinder J. Kaur S. K. Sagar Ragesh P.R.	Sarita Kumar Jeepinder J. Kaur Anita Verma S. K. Sagar Ragesh P.R.
DSE-V	Computational Biology	Sanjiv Mullick I.K. Singh Tarkeshwar Charu D. Rawat	Sanjiv Mullick I. K. Singh Tarkeshwar Charu D. Rawat
DSE-VI	Endocrinology	Brototi Roy Manisha Sengar Varsha Singh	Manisha Sengar Brototi Roy Varsha Singh Sunil Kumar
DSE-VII	Fish and Fisheries	Om Prakash R. Moses Luni	Om Prakash R. Moses Luni
DSE-VIII	Immunology	Hardeep Kaur	Sadhna Gupta

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		I.K. Singh Sadhna Sharma	Rajni Arora Neeraja Sood Anita K. Verma Hardeep Kaur Sadhna Sharma Anju Jain I.K. Singh Gouri Nandy Ravi Toteja Rigzin Kang Smriti Sharma Poonam Sharma Meena Yadav Renu Solanki Dinesh Gautam
DSE-IX	Parasitology	Ojit M. Manish K. Sachdeva	Anita Verma Samar Pal Singh Beena Bhandari
DSE-X	Reproductive Biology	Smita Bhatia Sunil Kumar Meena Yadav Manisha A. Pandit	Kamal K. Gupta Brototi Roy Meena Yadav Sunil Kumar
DSE-XI	Wild Life Conservation and Management	Jyoti Arora Vartika Mathur Meenakshi Thakur	Vagisha Rawal Radhika Warikoo Neeti Pandey Sanjiv Mullick Vatsala Dwivedi Regina T.
GE-I	Animal Cell Biotechnology	Poonam Sharma Amitabh Mathur Chaitali Ghosh	Neeraja Sood Anil K. Bali Neera Mehra Rekha Kumari Gauri Dhingra Swati M. Biswas Neetu Bhattacharya Kuntal Kalra Anika Dua
GE-II	Animal Diversity	Manoj Nimesh Rakhi Gupta Kanchan Batra	Anita Verma Manoj Nimesh Rakhi Gupta Kanchan Batra
GE-III	Aquatic Biology	Om Prakash R. Moses Luni	Luni R. Moses Om Prakash
GE-IV	Environment and Public Health	Swati M. Biswas Jyoti Arora	Anil Bali Anjali Saxena Kanchan Srivastava Vineet Chitra Bhasin

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GE-V	Exploring the Brain: Structure and Function	Amarjyoti Madhu Yashpal Shanuja Beri	B. Hareramadas Amarjyoti Madhu Yashpal Shanuja Beri
GE-VI	Food Nutrition and Health	Varsha Singh Rashmi Saini Kaveri Chakrabarty	Varsha Singh Rashmi Saini Kaveri Chakrabarty
GE-VII	Human Physiology	Renuka Gupta Archana Aggarwal Rachna Kapila	Anita Verma Sunil Kumar Renuka Gupta Archana Aggarwal Rachna Kapila
GE-VIII	Insect Vectors and Diseases	Jeepinder Kaur Anupam Varshney Sunita Yadav	Anita Verma Jeepinder Kaur Anupam Varshney Sunita Yadav
SEC-I	Apiculture	Rita Rath Sarita Kumar Anita Verma	Ragesh P.R. Pallee Shree K. Cherita Devi Radhika Warikoo
SEC-II	Aquarium Fish Keeping	Luni Om Prakash R. Moses	Luni R.Mosses K. Cherita Devi Samar Pal Om Prakash Jyoti Arora
SEC-III	Medical Diagnostics	Sunil Kayesth Neetu Bhattacharya Shilpa Bharti	Anupam Varshney Varsha Singh
SEC-IV	Research Methodology	Sanjiv Mullick Rashmi Saini Anita K. Verma	Sanjiv Mullick Rashmi Saini Anita K. Verma
SEC-V	Sericulture	Sarita Kumar Rita Rath Anita Verma	Anita Verma Sarita Kumar Palle Shree K.Cherita Devi Radhika Warikoo
SEC-VI	Genetic Counseling	Renuka Gupta R. Kapila Archana Aggarwal	B.K. Thelma Sudhir Verma Anju Shrivastava Rajnish Dwivedi Vinay Krishna
SEC-VII	Environmental Audit	Anita K. Verma Sarita Kumar Anita Verma Sudhir Verma Sunil Kumar	Sarita Kumar Anita Verma Anju Shrivastava Vandana K. Singh

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Acknowledgements

The following individuals are acknowledged for their help in drafting, editing, revising and preparing the draft of the revised syllabus:

I. Programme Coordinator and Head (Dean, Faculty of Interdisciplinary and Applied Sciences) : Professor Suman Kundu, Department of Biochemistry, UDSC, New Delhi

II. Course Coordinators and Faculty members

Department of Biochemistry, UDSC, New Delhi : Professor Vijay K. Chaudhary, Professor Debi P. Sarkar, Professor Alo Nag, Dr. Amita Gupta, Dr. Garima Khare

III. Working Committee Members (teachers) from Department of Biochemistry of the following colleges – Daulat Ram College, Deshbandhu College, Institute of Home Economics, Shivaji College, Shaheed Rajguru College of Applied Sciences for Women, Sri Venkateswara College, Bhaskaracharya College of Applied Sciences -

Dr. Meenakshi Kuhar, Dr. Rajni Jain, Dr. Sunita Singh, Dr. Nandita Narayanasamy, Dr. Jayita Thakur, Dr. Bhupinder Kumar, Dr. N. Latha, Dr. Radhika Gupta, Dr. Meenakshi Vaccher, Dr. Renu Baweja, Dr. Prabha Arya, Dr. Padmshree Mudgal, Dr. Archana Burman, Dr. Sarita Nanda, Dr. Nitika Kaushal, Dr. Shalini Sen, Dr. Nalini M. Wali, Dr. Radhika Gupta, Dr. Nimisha Sinha, Dr. Vanshika Lumb, Dr. Rashmi Wardhan, Dr. Vandana Malhotra, Dr. Taruna Arora, Dr. Neena R. Wadehra, Dr. Sadhna Jain, Dr. Leena Vig, Dr. Ravindra Verma, Dr. Anita Mangla, Dr. Anita Sondhi, Dr. Darshan Malik, Dr. Anita Goel, Dr. Sarika Yadav, Dr. Kameshwar Sharma, Dr. Neeraj Dohare, Dr. Neeru Dhamija, Dr. Preeti Karwal, Dr. Anju Kaicker, Dr. Kamna Singh

IV. Working Committee Student Members from Department of Biochemistry –

Ms Meenakshi Tyagi, Ms Simran Motwani (several of their colleagues also participated)

The following individuals / statutory bodies provided suggestions, critical feedback and intellectual input –

I. Committee of Courses, Department of Biochemistry – Professor Suman Kundu, Professor Vijay K. Chaudhary, Professor Debi P. Sarkar, Professor Alo Nag, Professor Rani Gupta (Expert and external member), Professor Indranil Dasgupta (Expert and external member), Dr. Amita Gupta, Dr. Garima Khare, Dr. Sarita Nanda (College Representative), Ms Nupur (Ph.D. student), Ms Nidhi Mittal (M.Sc. Final), Mr. Pranshu Kothari (M.Sc. Previous), Dr. Meenakshi Kuhar (Special Invitee), Dr. Archana Burman (Special Invitee)

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II. Faculty members, Faculty of Interdisciplinary and Applied Sciences – This body consists of about 55 members including faculties of all the eight departments under FIAS as per guidelines for constitution of committee, teachers from colleges and external experts (Professor Sudhir Sopory, Ex-Vice Chancellor, JNU and Scientist, ICGEB; Professor Rajiv Bhat, JNU; Professor R.N.K. Bamezai, JNU; Dr. Rajesh Gokhale, NII; Professor S.K. Kaul, IIT, Delhi).

III. International Experts – (i) Professor Guru Rao, Associate Vice President for Research & Research Integrity Officer and Professor, Roy J. Carver, Department of Biochemistry, Biophysics and Molecular Biology, Iowa State University, Ames, USA, (ii) Professor Pradip Raychaudhari, Professor of Department of Biochemistry and Molecular Genetics, College of Medicine at Chicago, The University of Illinois at Chicago, USA.

IV. National Experts - (i) Professor R.S. Dubey, Department of Biochemistry, Institute of Science, Banaras Hindu University, Varanasi and former Vice Chancellor, Tilka Manjhi Bhagalpur University and Guru Ghasidas University and Chairperson, LOCF Task Force for Biochemistry undergraduate course; (ii) Professor Subrata Sinha, Professor and Head of Biochemistry, All India Institute of Medical Sciences, New Delhi and former Director, National Brain Research Centre, Gurugram; (iii) Professor Chandi C. Mandal, Professor and Head, Department of Biochemistry, School of Life Sciences, Central University of Rajasthan; (iv) Professor Satheesh Raghavan, Professor of Biochemistry, Indian Institute of Science (IISc.), Banguluru; (v) Professor Pradeep Burma, Professor of Genetics, University of Delhi South Campus.

V. Industry expert - Dr. Anil G. Bhansali, Sai Phytoceuticals Pvt. Ltd., New Delhi

VI. Principals of DU Colleges - (i) Dr. Hemlatha Reddy, Sri Venkateswara College; (ii) Dr. Geeta Trilok-Kumar, Director, Institute of Home Economics; (iii) Dr. Shashi Nijhawan, Shivaji College.

VII. Teachers of Department of Biochemistry of the various colleges listed above.

VIII. Alumni of the department – Dr. Manish Shandilya (Assistant Professor, Amity, Gurugram); Dr. Richa Arya (Post-doc Associate, USA); Ms Mehak Zahoor Khan (Ph.D. student, NII, New Delhi); Dr. Vaibhav Chand (Post-doctoral Research Associate, USA); Mr. Vaibhav Kumar Nain (Ph.D. Student, THSTI, India); Dr. Kanika Saxena (Post-doctoral Fellow, Sweden); Dr Chitvan Mittal (Post-doc Associate, USA)

IX. Feedback from stakeholders and well-wishers received through LOCF team, University of Delhi.

C. Sheela Reddy

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2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

On Mon, 3 Feb 2020, 15:08 head mils, <milsduhead@gmail.com> wrote:

Dear Colleagues,

A meeting of the Under Graduate Committee of Courses for Bengali, Tamil and Group 'A' and 'B' Languages will be held on **Monday, 17th February, 2020 at 11 a.m.** in the Seminar Hall, Tutorial Building, University of Delhi, Delhi-110 007

All are requested to attend the meeting.

Please see the attachment.

With regards,

G. Rajagopal

Head, Dept. of Modern Indian Languages

and Literary Studies, University of Delhi,

Delhi-110007

C. Sheela Reddy

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

From: **Chairman BRS Arts** <brs_arts@du.ac.in>
Date: Thu, Dec 26, 2019 at 12:35 PM
Subject: Notice for BRS (Arts) meeting held on 01.01.2020
To: <abmishra54@yahoo.com>, <adhvaytam@yahoo.com>, <ahmad_imtiyaz100@yahoo.co.in>, <aleemashrafkhan@gmail.com>, <amitavuz@yahoo.com>, <anandc0001@yahoo.com>, <anandprakash.headcpsychology@gmail.com>, <ammonia841@gmail.com>, <anjanaberiwal@yahoo.com>, <asharma99@gmail.com>, <avkumar74@gmail.com>, <balajanaadhi@gmail.com>, <bedamatra@gmail.com>, <bssraidu@gmail.com>, <davi@ymail.com>, <dkacharya1977@gmail.com>, <dpdobriyal@yahoo.com>, <drourawa@gmail.com>, <dsaqaksur@gmail.com>, <dseemsingh5@gmail.com>, <dseenivasan@gmail.com>, <harish.nu@gmail.com>, <jain.celhc@gmail.com>, <jaidhanecp@gmail.com>, <jnlaycc.edu@gmail.com>, <jyramesh@gmail.com>, <head.englishdepartment.du@gmail.com>, <head@linguistics.du.ac.in>, <jnehlarwal@yahoo.com>, <mfaiyaz.urdu@gmail.com>, <shipsycho@gmail.com>, <sbhushan@gmail.com>, <jameelzhc@gmail.com>, <kerimirza@gmail.com>, <drmanil2014@gmail.com>, <rpsingh33i@gmail.com>, <kssarac@hotmail.com>, <kulcsoopahwa@gmail.com>, <susumsogarwal@gmail.com>, <mehtajahan6@gmail.com>, <mmrsawhney@yahoo.com>, <mrkhan04@rediffmail.com>, <mohammd.du@gmail.com>, <mohammd_du@yahoo.co.in>, <mujeebakhtardi@gmail.com>, <ram.bharanasan@gmail.com>, <randhir.babu@gmail.com>, <negi.sneh@gmail.com>, <skhankaul@gmail.com>, <pc@cc.du.ac.in>, <skssav@gmail.com>, <shwala2002@gmail.com>, <prakash5385@yahoo.com>, <preetghosh123@gmail.com>, <ramajan.shoppertree@gmail.com>, <rameshdu@ymail.com>, <rameshbharadwaj65@gmail.com>, <ravidravinder@gmail.com>, <ravimsingh@gmail.com>, <rawatsingh@gmail.com>, <kumar4983@gmail.com>, <s.neelakshi@gmail.com>, <sanskrit.du.ac.in@gmail.com>, <shivrasingh3sehan@gmail.com>, <shpanis2018@gmail.com>, <ssharath.du@gmail.com>, <sukhra.barua.pavagadhi@gmail.com>, <tandon26@gmail.com>, <tandon62@yahoo.com>, <vallakhamadwi@gmail.com>, <vazimdu@gmail.com>, abcmnair <abcmnair@gmail.com>

Respected Sir/Madam,

Please find an attachment for the notice of Board of Research Studies (Arts) meeting.

With regards,

Board of Research Studies
Faculty of Arts
University of Delhi
Delhi - 110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

DEPARTMENT OF ZOOLOGY
UNIVERSITY OF DELHI
DELHI-110007 (INDIA)

Phone : 011-27667443
011-27667985, 011-27667212
Website : www.zoology.du.ac.in

Ref. No. Z/2019
Dated : 8th July, 2019

NOTICE

An emergent meeting of Committee of Courses for minor correction in the title of the LOCF based undergraduate course for B.Sc.(P) Applied Life Science Program, has been scheduled on 8th July, 2019 at 2.00 P.M. in the Committee room.

The members are requested to kindly attend the meeting.

1.	Prof. Rina Chakrabarti	(Head of the Department)
2.	Prof. M.M. Chaturvedi	Member
3.	Prof. Umesh Rai	Member
4.	Prof. Neeta Sehgal	Member
5.	Prof. Vinod Kumar	Member
6.	Prof. R.K. Seth	Member
7.	Prof. D.K. Singh	Member
8.	Prof. Rita Singh	Member
9.	Prof. Shibnath Mazumder	Member
10.	Prof. Anju Shrivastava	Member
11.	Prof. S. Basu -Modak	Member
12.	Prof. Rajagopal Raman	Member
13.	Prof. Mallikarjun Shakarad	Member
14.	Prof. Namita Agrawal	Member
15.	Prof. Yogendra Singh	Member
16.	Prof. Alok Chandra Bharti	Member
17.	Dr. R.K. Negi	Member
18.	Dr. Anita Kamra Verma	Member (Kirori Mal College)
19.	Dr. Sarita Kumar	Member (ANDC)
20.	Dr. Anita Verma	Member (Sri Venkateswara College)
21.	Dr. Vandana Kumari	Member (Hans Raj College)
22.	Dr. Indrakant Singh	Member (Desh Bandhu College)
23.	Dr. Sunil Kumar	Member (Zakir Hussain College)
24.	Dr. Sudhir Verma	Member (Deen Dayal Upadhyay College)
25.	Dr. Shilpa Bharti	Member (Maitreyi College)

Shrivastava
8.7.2019
(Prof. Anju Shrivastava)
IQAC Coordinator
Department of Zoology
University of Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

वाणिज्य विभाग
दिल्ली स्कूल ऑफ इकोनोमिक्स
दिल्ली विश्वविद्यालय, दिल्ली – 110007
दूरभाष : 011–27667891
टैलीफैक्स : 27666781

प्रो. आर. के. सिंह
विभागाध्यक्ष एवम् अधिष्ठाता

फाईल संख्या
Ref. No. .....

DEPARTMENT OF COMMERCE
Delhi School of Economics
University Of Delhi, Delhi- 110007
Phone : 011- 27667891
Telefax : 27666781

Prof. R. K. Singh
Head and Dean

दिनांक
Date .....

The Principal
Sri Venkateswara College
University of Delhi

5th October, 2020

Subject: Online meeting to prepare the guidelines for CBCS paper titled "Investing in Stock Markets" of B. Com (Hons.) Paper no. BCH 3.4(a) for Semester-III.

Dear Sir,

There is a need to prepare guidelines for the paper titled 'Investing in Stock Markets' of B. Com (Hons.) of paper no. BCH 3.4(a) for Semester-III. For this an online meeting is requested to be hosted by your college on 15th October, 2020 at 3 p.m. on Google Meet platform. It is expected that teachers from different colleges would be attending the meeting.

Dr. Shruti Mathur of Department of Commerce of your college will be convening the meeting.

I request you to kindly facilitate the meeting and get the needful done in this regard.

Regards

Sincerely yours

Sd/-

Head of the Department

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Scanned with CamScanner

No. 253
Date: 04/12/19

To

Dr. Shiv Kumar
The Convener/ Examiner,

Subject : Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester-I/III/V Examinations, Nov/Dec, 2019 for the Academic Year 2019-2020 regarding.

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below :-

   "Examination and evaluation/revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner : 5502-A	Dr. Shiv Kumar (M. Agrasen) (Convener)	9810679081
2.	Examiner : 5502-B	Dr. Asha Rani (PGDAV/E)	9873709394 / 9811209745
3.	Examiner : 5502-C	Dr. Ram Kishore Yadav (SVC)	9871600448
4.	Examiner : (If any)		

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 2558
Date: 14/9/19

To

Dr. Vinita Ranji
The Convener/ Examiner,

Subject : Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester-I/III/V Examinations, Nov/Dec, 2019 for the Academic Year 2019-2020 regarding.

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below -

   "Examination and evaluation/revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner 2805-A	:	Dr. Vinita Ranji (JDM) (Convener) 9818825619
2.	Examiner 2805-B	:	Dr. Rajesh Chand Marsh (ARSD) 9811443356
3.	Examiner 2805-C	:	Dr. Ram Kishore Yadav (SVC) 9871600448
4.	Examiner (If any)	:	

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 253
Date: 04/11/19

To

Dr. Rajat Rani Arya
The Convener/ Examiner,

Subject : Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester-I/III/V Examinations, Nov/Dec, 2019 for the Academic Year 2019-2020 regarding.

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below :-

   "Examination and evaluation/revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner 1303-A	:	Dr. R. R. Arya (KNC) (Convener) 9911043588
2.	Examiner 1303-B	:	Dr. Pooham Yadav (JDM) 9212345507
3.	Examiner 1303-C	:	Dr. Ram Kishore Yadav (SVC) 9871600448
4.	Examiner (If any)	:	

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U.P.-481-02-2018-70Pads

गोपनीय Confidential

दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

UDSC

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr. Ram Kishore Yadav
SVC
Mob: 9871600498

दूरभाष Phone: 24116143
24115236

कोड सं. Code No. .....

दिनांक Dated 20/12/15

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें।

Kindly find enclosed, 03+01=04, answer-scripts in Aadhunatmak Sahitya paper 12057611 of the B.A(H) Hindi examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकन हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. ( ): 516-VI/14,04,11,13.

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Question Paper No. 70000

भवदीय
Yours faithfully,

संलग्नक Encl. यथोपरि As above.

उप कुलसचिव (परीक्षा)
Deputy Registrar of Examinations

D.U.P.-481-02-2018-70Pads

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दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr. Ram Kishore Yadav
SVC
Mob. 9871600448

दूरभाष Phone 24116143
24115236

कोड सं. Code No .....

दिनांक Dated 20/12/15

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें।

Kindly find enclosed ..... answer-scripts in Hindi-B paper 52051222 of the B.Com (P) examination for revaluation

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकन हो रही है।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. ( ): 503-II/05

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Question Paper No. 6875

भवदीय
Yours faithfully,

उप कुलसचिव (परीक्षा)
Deputy Registrar of Examinations

संलग्नक Encl. : यथोपरि As above.

Tel:. 26293224
Fax: 26294540

email: principal@andc.du.ac.in
url: http//:andcollege.du.ac.in

ACHARYA NARENDRA DEV COLLEGE
(UNIVERSITY OF DELHI)
Govindpuri, Kalkaji, New Delhi – 110019.

Dr. Anupama Shukla
Teacher-in-Charge

Ref. No. ANDC/2019
Dated: 06/11/2019

Dr. Pooja Gokhle Sinha
Sri Venkateswara College

Dear Madam,

This is to inform you that you have been appointed as External Examiner for the Practical examination of **B.Sc. Botany Hons. Semester V** for **Paper: Economic Botany** by University in our college. The college has decided to hold the examination on 13/11/2019 at 9.30 am in one Batch. You are kindly requested to communicate your consent to the above.

With kind regards

Yours Sincerely

Dr. Anupama Shukla
Ph No. 9818024342
Teacher-in-Charge
Department of Botany

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

Department of Botany
North Campus, *Delhi 110 007, India.*
Phone: +91 - 09313294607 (Mobile)
E-mail: rao.srkottapalli@gmail.com, srkottapalli@yahoo.com

K.S. Rao, M.Sc., Ph.D.
Professor & Head

No. DU\KSR
Dated: 19th May 2020

Dr G. P. C. Rao
SVC,
Qno. 6, Block 2, New Faculty flats, Sri Venkateswara College,
Benito Juarez road, Dhaula Kuan, New Delhi – 110021
Mobile No.: 8447475429, Email Id: gpcrao61@yahoo.co.in

Dear Colleague,

You have been appointed as a convener/member of the paper "Plant Development & Anatomy" of Semester IV with Unique paper code: **216401 BTHT-405** for the end semester examinations to be held in July 2020. Please submit **three sets** of question papers as per the instructions given by the Dean, Examination for the conduct of online Open Book Examination.

The following are the members of the paper setting team:

1. **Dr. Madhu Rani**
   DBC,
   D-1304, Savy Villa De, Rajnagar Extension, Ghaziabad, UP – 201017
   Mobile No.: 6395361936, Email Id: madhupriya1999@gmail.com
2. **Dr. Yash Mangla**
   ANDC,
   H. No. - 2323/11, Air Force Road, Jawahar Colony, NIT Faridabad Haryana
   Mobile No.: 99891280471, Email Id: yashmangla8@gmail.com

Soft copies of these question papers need to be submitted to Head, Department of Botany (head@botany.du.ac.in) as password protected word files and the password be sent as message/watsapp message to HODs telephone (9313294607) by **25th May 2020**, positively.

A draft outline of question papers is also enclosed along with guidelines issued by Examination Branch for ready reference.

Under the current difficult circumstances, refusal will not be accepted by the University.

With regards,

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Copy to: Prof. D.B. Sahoo, Department of Botany, University of Delhi, Delhi.

To

A. Vijay Kr.
The Convener
Ramjas College
DU

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester – I/III/V Examinations, Nov./Dec. 2020 (Admission of 2019) for the Academic Year 2020-2021.**

Dear Sir/Madam,

This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set.

1. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : A. vijay Kr., Ramjas , 85277870020- Convenor

2. Examiner : Yogita Yadav, Sri Venkateswara, 8826574435

3. Examiner : Gagan Swamy, LB, 9871733990

4. Examiner : Amit Girdharwal, DS, 9910401270 – Hindi Translation

2. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of course : B.A. (Prog.) SEC

b) Scheme/Mode of Examinations :- CBCS Semester – III (Admission of 2019)

c) Name of the Paper: Understanding the economic survey and union budget

d) UPC/Subject Code: 62273326

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

e) Medium of setting the Question paper: English / English & Hindi Language

Yours faithfully,

Head of the Department
Department of Economics

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UPC Code	32371303

Date: **October 4, 2019**

To

Mrs. Savitri Sharma (KM) Staff Qtrs. No. 10, Kirorimal College, Delhi University, Delhi- 110007 (M) 9868345093 E-mail: savitri.kmc@gmail.com	Convener

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2019 for the Academic Year 2019-20 – regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners, consisted of the following teachers, is constituted where you will be acting as the Convener / Examiner.

Convener	Mrs. Savitri Sharma (KM) Staff Qtrs. No. 10, Kirorimal College, Delhi University, Delhi- 110007 (M) 9868345093 E-mail: savitri.kmc@gmail.com
Examiner-1	Dr. Sanjoy Roy Chowdhury (LSR) Flat No.11, Manav Vihar, Sector 15, Rohini, Delhi-110085 (M)9873300560 E-mail: sanjoy.lsrc@gmail.com

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Examiner- 2	Dr. Veena Budhraja (SV) S U - 30, Pitampura, Delhi-110034 (M) 9818970981 E-mail: veena_budhraja@yahoo.co.in

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a)	Name of Course	**B.Sc. (H) Statistics (CBCS)**
b)	Semester	**III**
c)	Name of the Paper:	**Mathematical Analysis**
d)	Unique Paper Code	**32371303**
e)	Medium of setting the Question paper	**English**

4. It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.

5. The three schemes of Undergraduate examination ***viz. CBCS mode, three year semester mode, erstwhile FYUP Semester mode (only for B. Tech Courses) and examination for new UG admission under CBCS scheme are being held simultaneously***, therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code along with relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

7. The Board of Examiners shall be required to prepare **two sets** of question papers for **CORE/SEE and GE Papers**. Also **four sets** of question papers are required for **DSE Papers**. There should not be any preference of any particular set. The sets should be numbered as A & B (as the case may be) for two sets and A, B, C & D for four sets.

8. Each page of such set of question papers is required to be certified by the Board of Examiners at an appropriate place as mark of authenticity. **But the personal details such as Name of Deptt./ College of paper setter, telephone number, address etc. must not be mentioned on the question paper**.

9. While undertaking this exercise, you are required to take into consideration the following instructions;

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.

(ii) These two sets of question papers should not have questions common in any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(iv) **The question papers set by a Board of Examiners must be moderated by the Moderation Committee at the department level.**

(v) Following technical specifications should be strictly adhere to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font (in Hindi)	-	unicode / kruti dev
(c)	Font size	-	12
(d)	Space	-	Single Space
(e)	Paper size	-	Standard A4 size
(f)	Printing	-	On one side of the page
(g)	Certification/ Authentication	-	On the back of each page

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(vi) A standard format for the first page of question paper is enclosed for ready reference as Appendix-II. However, instructions to the examinee relating to the structure of the question paper has to be specified at the time of setting of question papers by the Board of Examiners based on the syllabus and scheme of examination prescribed for the subject / paper like use of calculator, graph paper, log tables etc.

(vii) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

(viii) Translation is required to be carried out wherever needed. Each set of question paper, either in English or bilingual (English and Hindi) is to be packed in a separate sealed envelope alongwith a soft copy of the entire content of that corresponding set of Question Paper in Microsoft Word Format in the form of a CD. **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances.**

(ix) There will be separate envelopes - for each set of question paper and it's CD. These envelopes should be signed and sealed separately and put inside a larger envelope and signed and sealed again by the Board of Examiners. The envelopes must be superscribed with the following details :

(a) Name of the Department

(b) Name of the Course

(c) Name of the Paper

(d) Semester

(e) Unique Paper Code

Such sealed packet should be handed over to the Head of the Department by the convener of the Board of Examiners immediately on completion of the exercise. The Board of Examiners would be entirely responsible for this exercise.

10. You would be required to submit the remuneration bill for the members of the Board of Examiners to the Head of Department. Necessary proforma for settlement of claim/settlement of advance alongwith guidelines of remuneration payable to the teachers in this regard is enclosed herewith for appropriate usage Appendix-III. However, conveyance charges for maximum 03 visits would be allowed to the Examiner / convener per paper.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

11. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

12. **The last date of submission of the question papers is before October 21, 2019.** It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure, timely conduct of the examination under reference. **Please treat the matter on top priority basis and submit the same before the last date so that the moderation work may not suffer.**

13. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned overleaf and above is scrupulously adhered to.

14. List of papers for which question papers have to be set, schedule of remuneration for such work along with various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(GURPRIT GROVER)
Professor & Head

Encl.: As above

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Appendix-II

Format of the First page of a Model Question Paper in A4 size page

Unique Paper Code :

Name of the Paper :

Name of the Course :

Semester :

Duration : _____ hours

Maximum Marks : _____ Marks

Instructions for Candidates

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

UNIVERSITY OF DELHI

EXAMINATION – I / II

CHECK-LIST FOR CONVENER

S. No.	Type of Item	Quantity	Remarks Yes / No
1.	Letter of Appointment of Convener from the HOD	01	
2.	Copy of Undertaking of the examiners / paper setters to be submitted to the Head of the Department (Appendix-I) .	04	Yes
3.	Format of First Page of Question Paper for essential details (Appendix-II).	03	Yes
4.	Remuneration claim form for examiners / paper setters (Appendix-III)	03	Yes
5.	Envelops along with proper superscription of details of Unique Paper Code etc. for each set of question paper to be set (a & b as the case may be) size of [10"x12"] .	02 / 04	Yes
6.	CD covers along with CD's for each paper. CD cover should mention Set-A & Set-B along with details of Unique Paper Code etc.	02 / 04	Yes
7.	Envelope along with proper superscription of details of Unique Paper Code etc. in which all the set of the question papers is to be put by the convener and sent to the Head of the Department confidentially. [12"x16"]	01	Yes
8.	Envelope for enclosing remuneration claim bills	02 / 04	Yes

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2019/OS/PS/65
Date: 07.10.2019

Sir/Madam,

1. You are appointed as a Convener/Examiner for setting of question papers as per following details:-

Convener	Examiner	Examiner
Vanita Jindal Satyawati 9868540384	Mr Nitish Navneet Kujur Venkateswara 9868284208	Dr. Shweta Gandhi(A) Miranda 9958410115

2. The Board of Examiners will set question paper for the **semester mode other than Mathematics Honours** for the subject with the following details:

Course Name	Semester	Unique Paper Code	Paper Name
B.A. (H)	III	235354	Mathematical Awareness

- Examinations to be held in the month of : November /December 2019
- Medium of setting the Question paper : English
- Submit Question paper in the department by October 17, 2019

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

   1. Examiner : _____ (Convener)
   2. Examiner : _____

---

   3. Examiner : _____
   4. Examiner (If any) : _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

   a) Name of Course : _____
   b) Semester : _____
   c) Name of the Paper: _____
   d) Unique Paper Code: _____
   e) Medium of setting the Question paper: English / English & Hindi Language

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

To

Dr. Pratima Vyas
Convener (Head Examiner)
Sri Venkateswara College
Delhi-

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for the following forthcoming Undergraduate Examination to be held in July 2020 for the Academic Year2019-20 :**

(i) Three year CBCS Semester Examination-II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisting of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner(Convener)	:	Dr. Pratima Vyas (SVC) Examiner Code no. 20052222021
2.	Examiner	:	Dr. Poonam Suneja (MC) Examiner Code no. 20052222022
3.	Examiner	:	Dr. Anita (Gargi) Examiner Code no. 20052222023

3. This Board of Examiners would be responsible for setting of question papers as per following details:(**ONE Set)**

a)	Name of Course	:	**B.Sc. (Hons) Physics old semester**
b)	Semester	:	II - Semester
c)	Name of the Paper:	:	Oscillations and Waves
d)	Unique Paper Code	:	222202
e)	Medium of setting the Question paper: English Language		

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

-

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

5. The three schemes of Undergraduate examination ***viz. CBCS mode, three year semester mode, erstwhile FYUP Semester mode (only for B.Tech Course) and examination for new UG admission under CBCS scheme are being held simultaneously,*** therefore the boards of examiners are required to be instructed to set question papers distinguishing clearly the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for PWD candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

   "Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

7. The Board of examiners shall be required to prepare the question papers as per the guidelines given by the exam branch (separately attached).

8. **While undertaking this exercise, you are required to take into consideration the following instructions;**

(i) When a teacher is acting a part of the Board of Examiners, it should be ensured that no near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law or daughter-in-law, brother-in-law etc.) of the teacher is a candidate for the examinations under reference. A certificate is required to be signed by all concerned for this purpose. A copy of the certificate to be filled in by the members of the Board is enclosed as Appendix-I to this letter.

(ii) The two (or more) sets of question papers should not have questions common to any of the papers. This means, there should not be any repetition of questions in the sets.

(iii) Utmost care and attention would be required while setting of question papers by the

(iv) Board of Examiners with special reference to the course content/syllabus, scheme of examinations etc. The convener of the Board of Examiners should ensure such matters.

(v) **The question papers set by a Board of Examiners will be moderated by the Moderation Committee at the Department level.**

(vi) Utmost care should be given to ensure that name and identity of the Board of Examiners are not disclosed as it is strictly confidential to facilitate free & fair conduct of examination.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(vii) **Each question paper, either in English or bilingual (English and Hindi) is to be prepared in a soft copy, with the entire content neatly typed in Microsoft Word Format. Each question paper should contain the following details:**

(a) Name of the Department
(b) Name of the Course
(c) Name of the Paper
(d) Semester
(e) Unique Paper Code
(f) Question paper Set number

(viii) **Please note that hand written scanned copy of the question papers will not be accepted under any circumstances. For communicating your assigned set of question papers, kindly contact the undersigned co-convener for further assistance via email / phone.**

9. Matters relating to South Delhi Campus should be taken up with the Deputy Registrar, Examinations (South Delhi Campus) as such matters are separately dealt by the Examination Office of the South Delhi Campus.

10. **The last date of submission of the question papers is 25.08.2020.** It should be ensured that the question paper reaches the Head of the Department by the stipulated date to ensure timely conduct of the examination under reference.

11. It will be highly appreciated if you kindly go through the entire contents of this letter and ensure that the procedure mentioned above is scrupulously adhered to.

Yours faithfully,

(Head, Department of Physics &
Astrophysics)

Dr. P. Senthil Kumar (Mobile Number: 9717623716)
Co-convener, Sub Committee of CoC
e-mail :obe.ug2020.physics.du@gmail.com

Encl.: As above

Copy to:
1. Dr. Poonam Suneja, Physics Department, Maitreyi College, Examiner – II
2. Dr. Anita, Physics Department, Gargi College, Examiner – III

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF COMPUTER SCIENCE
UNIVERSITY OF DELHI
DELHI – 110007

Reference No. 234/MCA/105(a)DV/18
Date: 15/11/2019

To

Examiner's code	:	234/MCA/105(a)/18
Examiner's Name	:	Ms. Devki
Designation	:	Assistant Professor
Address	:	Department of Commerce, DU University of Delhi Delhi-110007 8527220847

Dear Madam,

I am to inform you that as per university letter No. Semester Exams/CEC-2011/958, dated October 4, 2011, you have been appointed as the examiner to set question papers for examination as per the following details:

Examination	Master of Computer Applications
Semester	First
To be held in	Nov/Dec 2019
Paper Code	MCA(a)-105
Paper Title	Economics
No. of question papers to be set	One
Maximum Marks	70
Time	Three Hours

C. Sheela Reddy

PRINCIPAL

Contd. Page No.2

INSTRUCTIONS AND GUIDELINES TO THE BOARD OF EXAMINERS

(91) It may kindly be noted that as per Executive Council Resolution No-5, dated 01-05-03, "Examination and evaluation/revaluation work be mandatory for all College and the University teachers".

(92) The Examiner is required not to accept the appointment, if any of his near relation (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law, son-in-law, or daughter-in-law, brother-in-law etc. is a candidate for the examination. In case of regret, all the setting material immediately be returned to the office of the undersigned. A certificate is required to be signed by all concerned for this purpose at the time of submitting the sealed question paper. A copy of the certificate to be filled by the examiner is enclosed.

(93) The following technical specifications should be strictly adhered to while setting the question papers:

(a)	Font (in English)	-	Times New Roman
(b)	Font size	-	12
(c)	Space	-	Single Space
(d)	Paper Size	-	Standard A4 size
(e)	Printing	-	On one side of the page
(g)	Certification/ Authentication by signature	-	On the back of each page, one inch up From the bottom as per enclosed format

(94) Utmost care should be taken to ensure that name and identity of the Examiner is not disclosed as it is strictly confidential to facilitate free and fair conduct of examination.

(95) One set of question paper is required to be prepared for each paper. This set of the question paper is to be packed in a separate signed and sealed envelope by the Examiner along with a soft copy of the entire content of the question paper in Microsoft word format in the form of a CD. **Hand written scanned copy of the question papers will not be accepted under any circumstances.**

In totality, there will be one envelope containing the question paper and its CD. This envelope should be signed in all three sides and sealed by the Examiner. The envelope must be superscripted with the following details:

(a) Paper Code	:	**MCA(a)-105**
(b) Name of the paper	:	**Economics**
(d) Semester	:	**First**
(e) Name of the course	:	**Master of Computer Applications**

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Contd. Page No.3

(96) Since the necessary moderation of question papers will be done by the Department, to provide the requisite time for moderation, the sealed packed of question paper should be handed over to the office of the undersigned by the Examiner along with the certificates of the examiner **latest by 21/11/2019 or before**. The examiner would be entirely responsible for the exercise.

(97) The Teachers involved in setting of question papers should be present on the day of the examination of their papers in the examination centre.

(98) The format of the header page of the question paper:

MCA(a)-105: Economics
Master of Computer Applications
Semester First, Nov/Dec 2019

Time: Three Hours **Max. Marks: 70**

(99) CHANGE OF ADDRESS AND TELEPHONE NO. IF ANY, MAY KINDLY BE INTIMATED TO THE OFFICEUNDERSIGNED.

(100) You are particularly requested to treat the matter dealt within this letter as strictly confidential. The Department takes care not to disclose the names of the examiner as per the University rule.

For further information/clarifications, if required please get in touch with the office of the undersigned.

With regards,

Yours faithfully,

(NEELIMA GUPTA)
PROFESSOR, HEAD
Department of Computer Science
University of Delhi
Delhi-110007
Phone No.27667591 (Office)

C. Shula Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. 2629
Date: 03/12/19

To

Dr. Meeru Sharma
The Convener/ Examiner,

Subject : Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester-I/III/V Examinations, Nov/Dec, 2019 for the Academic Year 2019-2020 regarding.

for SOL

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below :-

   "Examination and evaluation/revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner 1102-A	:	Dr. Meeru Sharma (RH) (Convener) Dr Jitendra Vem Kotia (SOL) 9999-492710
2.	Examiner 1102-B	:	~~Dr. Sabita Gupta (LSA)~~ 9968236224
3.	Examiner 1102-C	:	Dr. Seema Rani (DAC) 9968409165
4.	Examiner (If any)	:	/

-1-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2020/OS/PS/07
Date: 17.11.2020

Convener	Examiner	Examiner
DR. SWARN SINGH VENKATESWARA 9818627285	DR. NAVIN CHANDRA DESHBANDHU (E) 9868658441	DR. CHAMAN SINGH ANDC 9953579621

Sir/Madam,

You have been appointed as a Convener/Examiner for setting of Under-Graduate question papers for the ensuing odd semester examinations to be held in December 2020. The detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code	Paper Name	Remarks & Sets
B.Sc. (H) Mathematics	V	32357501	DSE-I Numerical methods	CBCS -5

You are requested to set above mentioned question paper as per the instructions from Department and University (copy enclosed) and submit the same within seven days on the receipt of this letter.

Convener is also requested to fill attached proforma for Details of paper setters.

Yours faithfully,

(Head of the Department)

Encl.:

1. Instructions to set question paper from DU
2. Instructions from Department
3. Format for details of paper setters
4. Specimen of question paper

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref no._____ Date 07/11/2019

To,
Dr Mansi Verma
Sri Venkateswara College
University of Delhi
New Delhi-110021

Dear Madam,

I am to inform you that the Sri Venkateswara College (University of Delhi) authorities have appointed the following persons as joint examiners to conduct the practical examination in paper GEIII__ entitled **Food, Nutrition & Health** of B.Sc. (Hons.), Semester III Practical Examinations, November 2019 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
3190913	**Dr Mansi Verma**	**3190914**	**Dr Brototi Roy**

Marks:50 Time: **9:30AM-12:30PM (Batch I)**
1:30PM-4:30PM (Batch II)

Duration: 3 Hrs. Date: **15-11-2019**

This is to inform you that according to the decision taken by the University for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify. Through the Principal of the college concerned, such guidelines to the Examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Changes of address, if any, along the telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examiner ship in case any of your near relations (wife, husband, son, daughter, brother, sister, nephew, niece, sister-in-law, brother-in-law, daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.
I am sure you will kindly extend your help and cooperation.
You may contact the Superintendent for practical examinations for any information, if necessary at averma@svc.ac.in

Yours Faithfully

Practical Examination Coordinator
Zoology Department
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Paper Setting Board Meeting for B. A. (Hons.) Semester III, Legislative Practices and Procedures: Friday, 04 October 2019 at 02:00 p.m.

Political Science <polscience.conf@gmail.com>

Fri 9/27/2019 4:20 PM

To: Dr. Yuvraj Kumar <Yuvrajkk.08@gmail.com>; jagpal9@yahoo.com <jagpal9@yahoo.com>; Santosh Singh <santoshjnu@hotmail.com>

Dear All:

It is my pleasure to inform you that you have been appointed a member of the Board of the question paper setters for **B. A. (Hons.) Semester III (Paper Code: 12323903) titled "Legislative Practices and Procedures"** by the Committee of Courses.

You are requested to come to the Department on **Friday, 04 October 2019 at 02:00 p.m.** to prepare and submit **two sets of question papers (75 Marks each)** along with Hindi translation.

Please find enclosed a web link to last year's question paper for your ready reference.

Each Board will be provided computer and printing facility to do the examination work.

The senior most member of the Board will be the Convener/Head Examiner and is also expected to utilize the contingency grant (approx. Rs. 600) and submit the bill. All board members/examiners must carry their bank details to facilitate speedy transfer of remuneration.

It is requested that each member of the Board should come with pre-prepared draft question paper in advance to facilitate the timely completion of the work.

The Department will provide a certificate of work on the basis of which you may claim duty leave from your College.

Looking forward to welcoming you,

Prof. Veena Kukreja
Head

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Note:
Please note that the letter from the OSD examinations clearly states that examination work is mandatory. The following citation from Resolution No. 5 dated 01.05.03 of the Executive Council has been provided by the OSD and is reproduced below.

"Examination and evaluation/ revaluation work be mandatory for all college and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/ Additional Examiners be rotated on the basis of Seniority from amongst the teachers who are teaching the concerned of the board."

Only when teacher are an any kind of leave (CCI, medical,etc) or has blood relative appearing in the examination can be seek exemption from the paper setting which consider as part of mandatory duty.

Please check last year question papers on the following link:
http://www.du.ac.in/du/index.php?page=academic-resources

Department of Political Science
2nd Floor, Faculty of Social Sciences
University of Delhi
Delhi 110 007
Ph. 011-27666670

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With Regards,
Department of Political Science
2nd Floor, Faculty of Social Sciences
University of Delhi
Delhi 110 007
Ph. 011-27666670
website:- http://polscience.du.ac.in
email:-
polscience.du@gmail.com
polscience.conf@gmail.com
office@polscience.du.ac.in

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No.Maths/2020/OS/PS/04
Date: 17.11.2020

Convener	Examiner	Examiner
DR. G.S. TUTEJA ZHC 9312225500	DR. DEEPTI JAIN VENKATESHWARA 9871413161	DR. CHANDRASHEKHAR ARYABHATT 9717828951

Sir/Madam,

You have been appointed as a Convener/Examiner for setting of Under-Graduate question papers for the ensuing odd semester examinations to be held in December 2020. The detail of the question paper is as follows:

Course Name	Semester	Unique Paper Code	Paper Name	Remarks & Sets
SEC- B.Sc (H)-Mathematics	III	32353301	SEC-Latex and HTML	CBCS(LOCF)2

You are requested to set above mentioned question paper as per the instructions from Department and University (copy enclosed) and submit the same within seven days on the receipt of this letter.

Convener is also requested to fill attached proforma for Details of paper setters.

Yours faithfully,

(Head of the Department)

Encl.:

1. Instructions to set question paper from DU
2. Instructions from Department
3. Format for details of paper setters
4. Specimen of question paper

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr. Pratibha
Daulat Ram College
University of Delhi
Delhi – 110007

Dear Dr. Pratibha,

You have been appointed as a convener/member of the paper **"Ethnobotany"** for the end semester examinations to be held in December, 2020. Please submit three sets of question papers as per the recent instructions given by the Dean, Examination (attached) for the conduct of online Open Book Examination.

The following are the members of the paper setting team:

1. Dr. Pamil Tayal, SVC
2. Dr. Rajwant Kaur, SGTB Khalsa College

This Board of Examiners would be responsible for setting of question papers as per following details:-

Course Name	Semester	Unique Paper Code	Paper /Title Name	Deptt. Code	C_No
Botany	III	32163301_OC	Ethnobotany	216	SEC

Soft copies of these question papers need to be submitted to Head, Department of Botany (head@botany.du.ac.in) as password protected word files and the password be sent as message/whatsapp message to HOD's telephone (8383866532) by December 5, 2020 positively.

Under the current difficult circumstances, refusal will not be accepted by the University.

With regards,

S. B. Babbar

C. Shela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr. Devyani Muley
ZHDC
University of Delhi
Delhi – 110007

Dear Dr. Devyani,

You have been appointed as a convener/member of the paper **"Anatomy of Angiosperms"** for the end semester examinations to be held in December, 2020. Please submit three sets of question papers as per the recent instructions given by the Dean, Examination (attached) for the conduct of online Open Book Examination.

The following are the members of the paper setting team:

1. Dr. Sujata Bhardwaj, BAC
2. Dr. Tabassum Afsan, SVC

This Board of Examiners would be responsible for setting of question papers as per following details:-

Course Name	Semester	Unique Paper Code	Paper /Title Name	Deptt. Code	C_No
Botany	III	32161301_OC	Anatomy of Angiosperms	216	Core

Soft copies of these question papers need to be submitted to Head, Department of Botany (head@botany.du.ac.in) as password protected word files and the password be sent as message/whatsapp message to HOD's telephone (8383866532) by December 5, 2020 positively.

Under the current difficult circumstances, refusal will not be accepted by the University.

With regards,

S. B. Babbar

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector-2, Dwarka, New Delhi – 110 075.
Accredited by NAAC with 'A' Grade

Ref. No. BCAS/7(1)/College Exams/ND19/1634
Bot.-E8

Date: 06.11.2019

Dr. Aditi Kothari Chhajer
Alexandra E - 503,
Grand Omaxe, Sec - 93B,
Noida
aditikoth@gmail.com

Dear Sir/Madam,

I am pleased to inform you that you have been appointed as an **External Examiner** for conducting practical examination, as per the following details:

Examiner Code	:	**BCAS/ND19/0916**
Course	:	**B.Sc. (H) Botany, V Semester**
Paper Code	:	**32167501**
Paper Title	:	**Analytical Techniques in Plant Sciences**
Date of Exam	:	**13-Nov-2019, Wed**
Time	:	**9:30 a.m. onwards**
Internal Examiner	:	**Dr. Shikha Srivastav** **Assistant Professor,** **Deptt. Of Botany, BCAS**

You are requested to confirm the acceptance and also requested to reach the College on time to conduct the practical examination smoothly.

Thanking you.

Yours sincerely,

(Coordinator)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/Nov, 2019

To

Dr. Aditi Kothari - Chaujer
Department of Botany.
Sri Venkateswara College.
Delhi - 110021

Dated: 5.11.19

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper _____ entitled Analytical Tech. in Plants of B.Sc. (Hons.)/ B.Sc. Prog. (Life Science), B.Com Semester I, III, V, Practical Examinations, in November, 2019 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5190201	Dr. Aditi Kothari Chaujer	5190202.	Dr. D.K. Mallick.

Marks: **Time:** 9:30 am - 12:30 pm

Duration 3. **Hrs.** **Date of Exam** 14.11.19

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____.

Yours Faithfully

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

Sunita Kumar

SUPERINTENDENT
Annual Practical Examination
Dept. of Botany
Sri Venkateswara College
Dhaula Kuan, New Delhi 110 021

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/April, 2019

To
Dr. Aditi Kothari
Sri Venkateswara College
University of Delhi
New Delhi - 110021

Dated: 7/11/19

Dear Sir/Madam

This Is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper _____ entitled Light and Life of B.Sc. (Hons.)/ B.Sc. Prog. (Life Science) Semester I, IV, VI, Practical Examinations, in April , 2019 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
1191003		1191004	

Marks: **Time:**_____

Duration_____**Hrs.** **Date of Exam**_____

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership In case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as **STRICTLY CONFIDENTIAL**. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____.

Yours Faithfully

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

SUPERINTENDENT

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Annual Practical Examination
Deptt. of Botany
Sri Venkateswara College

DEPARTMENT OF HISTORY
UNIVERSITY OF DELHI
DELHI – 110007
PHONE NO. 011-27666659

Ref. No. FASS/History/2019

Dated: 31st Oct., 2019

To Whom It May Concern

This is to certify that Mr./Ms./Dr. NEERAJ SAHAY of SRI VENKATESWARA College visited the Department of History on 31st Oct. 2019 to set question papers for the B.A./B.Com/B.Sc.(H)/(Prog.) Examination 2019.

I request that he/she be granted duty leave for the above mentioned days.

Professor Sunil Kumar
Head, Department of History

अध्यक्ष
इतिहास विभाग
Department of History
दिल्ली विश्वविद्यालय
University of Delhi
दिल्ली-110007

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

CONFIDENTIAL

BY HAND

No. _____

Date. 25 September 2019

To

Dr. Nimisha Sinha
The Convener/ Examiner,
SVC
Delhi / New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2019 for the Academic Year 2019-20 – regarding.

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No 05 dated 01/05/2003. The said E C Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. **The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.**

1.	Examiner	:	Dr. Nimisha Sinha, SVC (Convener)
2.	Examiner	:	Dr. Sandeep Yadav, IHE
3.	Examiner	:	Dr. Vanshika Lumb, DBC
4.	Examiner (If any)	:	_____

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Encl.: As above

Copy to:

1. Dr. Sandeep Yadav, IHE, Examiner I

2. Dr. Vanshika Lumb, DBC, Examiner II

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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No. SVC/BIOT-302/1
Date: 1/11/17

To

Dr. NITIKA. K
The Convener/ ~~Examiner~~,
Dept. Of Biochemistry
SVC

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for forthcoming Undergraduate Three Year Semester – ~~II/IV/VI~~ Examinations, ~~May-June, 2015~~ for the Academic Year ~~2014-15~~ – regarding. I, III, V NOV - DEC. 2017

Sir/Madam, 2017-18 (TYUG)

1. I would like to take this opportunity to convey the decision of the University for setting of question papers by a Board of Examiners for the forthcoming U.G. Three Year Semester – II/IV/VI Examination May - June - 2015 in line with the Executive Council Resolution No. 05 dated 01-05-03 .The said E.C Resolution is reproduced below.

"Examination and evaluation - revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : Dr. NITIKA K. (Convener)
2. Examiner : _____
3. Examiner : _____
4. Examiner (If any) : _____

C. Sheela Reddy

Contd:..P/2

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : B.Sc.(H) Biological Sciences

b) Semester : III

c) Name of the Paper: Metabolism Integration & Adaptation

d) Unique Paper Code: ~~32~~ 107343 (FYUP)

e) Medium of setting the Question paper: English / English & Hindi Language

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website.**

5. The three schemes of Undergraduate examination viz. *three year semester mode, erstwhile FYUP Semester mode and Annual mode are running simultaneously*, therefore the boards of examiners are required to ensure to set question papers for the mode for which paper setting is to be done as per Unique Paper Code alongwith relevant course content / syllabus, scheme of examinations, number of question papers required etc.

6. **The board of examiners shall ensure the compliance of relevant guidelines for disable candidates, wherever applicable. Para XV of the notification dated 28/01/2014 in this regard is reproduced below :-**

"Alternative objective questions in lieu of descriptive questions should be provided for Hearing-Impaired persons, in additional to the existing policy of giving alternative questions in lieu of questions requiring visual inputs, for persons with Visual Impairment."

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Contd...P/3

CONFIDENTIAL

BY HAND

No. _____
Date: 27th February 2018

To
Dr. Nitika Kaushal
Convener
Sri Venkateswara College
New Delhi

Subject: **Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2018 for the Academic Year 2017-2018 :-**

(i) Three year Semester Examination – II / IV / VI
(ii) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

"Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1. Examiner : **Dr. Nitika Kaushal, SVC** (Convener)
2. Examiner : **Dr. Renu Baweja, SHC**
3. Examiner : **Dr. Rashmi Dudeja, DBC**
4. Examiner (If any) : _____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

a) Name of Course : **B.Sc. (Hons) Biochemistry**
b) Semester : **VI**
c) Name of the Paper : **Basic Microbiology**
d) Unique Paper Code : **32497908**
e) Medium of setting the Question paper: **English**

4. **It would be the responsibility of the Convener to ensure that the paper is set as per the syllabus and the scheme of examination. The syllabus and the schemes of examination is available on the University of Delhi website and / or may be obtained from the Department concerned.**

1 C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-20 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

No. _____
Date: ____ March 2020

To

CONFIDENTIAL/BY HAND

Dr. Nandita Narayanasamy
The Convener/ Examiner,
SVC
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2020 for the Academic Year 2019-20 :-

(i) **Three year CBCS Semester Examination – II / IV / VI**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Nandita Narayanasamy, SVC (Convener)
2.	Examiner	:	Dr. Usha Yadav, SHC
3.	Examiner	:	Dr. Astha Giri, DBC
4.	Examiner (If any)	:	_____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

-1-

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Padma Priyadarshini <padmauw@gmail.com>

Fw: B.A. Paper

padma priyadarshini <padma_priyadarshini@rediffmail.com> Mon, Mar 29, 2021 at 7:25 AM
To: padmauw <padmauw@gmail.com>

From: Rakhi Singh <sociodsephd2013@gmail.com>
Sent: Thu, 28 May 2020 13:38:22
To: padma priyadarshini <padma_priyadarshini@rediffmail.com>
Cc: Anuragini Shreeya <anuragini88@gmail.com>, Suraj B <criticalsun@gmail.com>
Subject: B.A. Paper

Dear Colleagues,

Please find the attachments pertaining to the setting of questions papers for the course(s) in the forthcoming undergraduate examinations in which you have been appointed as convenor/member of the board of examiners by the COCS meeting held on 17 March 2020.

At a later meeting of an extended COCS in Sociology, held on 21 May through googlemeet, the proposal from the university and the Dean-Exams for holding the end-semester examinations for the final semester students was discussed.

The committee sent a reasoned request to the university to cancel the exams in the light of the extraordinary conditions that have prevailed for more than 2 months in which the teaching- learning process has been seriously compromised, with suggestions as to how the final semester students may be evaluated without an end-semester examination for this one time.

The committee was also of the view that if the examinations are to be held, the proposal that students be asked to answer 4 out of 6 questions in 2 hours was putting an even greater burden on them than in normal times when they answer 4 out of 7 questions in 3 hours. In other words, the time per answer in the university proposal has been reduced from 45 minutes to 30 minutes. Further, the open book format, being new for the student, will put more stress on them than they are already under.

Hence, the committee decided that if the examinations are to be held (1) the students be asked to answer 3 out of 6 questions; (2) questions be kept simple; (3) course teachers across colleges in any one paper would have online meetings to discuss and come to a consensus on how the earlier format of the question paper in its division by topics can or should be modified. Questions papers may be prepared accordingly.

Course boards may decide whether they wish to meet online to moderate the paper or meet at the department, while maintaining protocols related to COVID 19 (masks, social distancing, etc.). If you decide to meet online, please note that passwords should be used in sharing the question paper among committee members and with Ms. Rakhi in the department so as to protect it from cyber fraud and maintain confidentiality. As you know, deciding on and sharing of passwords must also be done with care. If you decide to meet at the department, please let us know the date and time, so that a suitable schedule can be made to ensure social distancing.

Further, given the difficulties of undertaking Hindi translation centrally at the department, you are requested to do the translation at your level.

As in the past you are requested to submit Rs. 400/- for typing work at the time of submission of the question paper. This amount and more is paid to you by the university subsequently for paper setting costs.

C. Sheela Reddy

Thank you, stay safe and take care,

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

With regards,

Head of the Department

Prof. Rajni Palriwala

---

2 attachments

II_GE_Family_and_Intimacy_CBCS_B.A_H__Convener_Letter_2019_-_Copy.doc
70K

IV_GE_Family_and_Intimacy_CBCS_B.A_H__Convener_Letter_2019.doc
70K

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2019-2020

CONFIDENTIAL

BY HAND

No. _____

Date: 25 September 2019

To

Dr. Vandana Malhotra
The Convener/ Examiner,
SVC
Delhi / New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) **for forthcoming Undergraduate Three Year CBCS Semester - I / III / V Examinations, Nov / Dec - 2019 for the Academic Year 2019-20 – regarding.**

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Vandana Malhotra, SVC (Convener)
2.	Examiner	:	Dr. Radhika Gupta, DRC
3.	Examiner	:	Dr. V.K. Pratusha, SRCASW
4.	Examiner (If any)	:	_____

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

14. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Department of [illegible]
[illegible]
University of Delhi South Campus
[illegible] New Delhi-110021

Encl.: As above

Copy to:

1. Dr. Radhika Gupta, DRC, Examiner I

2. Dr. V.K. Pratusha, SRCASW, Examiner II

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

No. _____
Date: ____ March 2020

To **CONFIDENTIAL/BY HAND**

Dr. Vandana Malhotra
The Convener/ Examiner,
S.V.C.
New Delhi

Subject: Request for setting of question papers by the Board of Examiners (paper setters) for the following forthcoming Undergraduate Examination to be held in May / June 2020 for the Academic Year 2019-20 :-

(i) Three year CBCS Semester Examination – II / IV / VI

Sir/Madam,

1. This is to state that question papers for the above mentioned forthcoming Under Graduate Courses are required to be set in line with the Executive Council Resolution No. 05 dated 01/05/2003. The said E.C. Resolution is reproduced below:-

   "Examination and evaluation / revaluation work be mandatory for all College and University teachers and, as far as possible, question papers be set by a Board of Examiners. Appointment of Head Examiner/Additional Examiners be rotated on the basis of seniority from amongst the teachers who are teaching the concerned course".

2. The Board of Examiners consisted of the following teachers is constituted where you will be acting as the Convener / Examiner.

1.	Examiner	:	Dr. Vandana Malhotra, SVC (Convener)
2.	Examiner	:	Dr. Vanshika Lumb, DBC
3.	Examiner	:	Dr. Meenakshi Vachher, IHE
4.	Examiner (If any)	:	_____

3. This Board of Examiners would be responsible for setting of question papers as per following details:

G. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

15. List of papers for which question papers have to be set, schedule of remuneration for such work alongwith various proforma / envelope etc. as mentioned in the body of the letter is enclosed for appropriate usage.

Yours faithfully,

(Head of the Department)

Depart
दिल्ली विश्व
University of
दिल्ली-110021

Encl.: As above

Copy to:

1. Dr. Vanshika Lumb, DBC, Examiner I

2. Dr. Meenakshi Vachher, IHE, Examiner II

3. _____, Examiner III (if any)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Dr. S Venkata Kumar (Ag. Principal) <principal@svc.ac.in>
to me, Vandana, SVC

Nov 16, 2020, 6:30 PM

Utmost Urgent
CONFIDENTIAL _ By E mail

Ref.No. SVC./BS/Examin./OBE/2020/___ **Dated: 16th November, 2020**

2020-2021

Dr. Vandana Malhotra,
Department of Biochemistry
Sri Venkateswara College
University of Delhi
New Delhi-110021

Dear Sir/Madam,

I am to inform you that the Courses Committee of Biological Sciences (COC), University of Delhi and Sri Venkateswara College authorities have appointed you as the (Examiner) for the paper Fundamentals of Genetics of the course B.Sc. Hons. Biological Science, with UPC 31071502. **Last date for sending the question papers is 23rd, November 2020.**

Guidelines for the Question paper in OBE online mode.

1. **As per University guidelines, two sets of each theory paper should be set.**
2. **Each question paper will have 06 questions (without any sub- parts) of equal marks (18.75 marks each).**
3. **Students have to attempt any 04 questions.**

Format of Cover page – Online Examination
Mode of Examination: Online

Unique Paper Code :
Name of the Paper :
Name of the Course :
Semester :
Duration :
Maximum Marks :

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

C. Sheela Reddy

Sri Venkateswara College

Swarn Singh <ssingh@svc.ac.in>

Practical Examiners for Paper No. C4: Differential Equations

1 message

Head <head@maths.du.ac.in> Tue, Mar 27, 2018 at 2:42 PM
To: "contact@mlnce.org" <contact@mlnce.org>, Motilal Nehru <motilalnehru64@gmail.com>
Cc: "ssingh@svc.ac.in" <ssingh@svc.ac.in>

The Principal

Motilal Nehru College

Dear Sir/Madam,

The following Examiner has been appointed to conduct Practical Examination of B.Sc. (Hons.) Mathematics Part- I Semester – II to be held in April -May 2018:

Semester	Practical	External Examiner			
		Name of Teacher	College	E-mail ID	Telephone Number
II	C4: Differential Equations	Swarn Singh	Sri Venkateswara College	ssingh@svc.ac.in	9818627285

The college may contact the external examiner for the date and time of the practical examination.

HEAD

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Gmail

Ram L. Awasthi <awasthi.r6@gmail.com>

University of Delhi OBE Portal Alert !

1 message

University of Delhi <noreply@notification.du.ac.in> Mon, Jan 18, 2021 at 4:10 PM
To: awasthi.r6@gmail.com
Cc: edpcell@exam1.du.ac.in

Dear Evaluator,
Evaluator ID:TID/079/16
Examination have assigned you **32221502 : Solid State Physics** for evaluation.
Login to duobeadmin20dec.uod.ac.in with your credentials and evaluate the response sheet.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021.

Gmail

Balendra <balendra.iitr@gmail.com>

Obe Notification

1 message

University of Delhi <noreply@du.ac.in> Tue, Dec 29, 2020 at 11:05 AM
To: balendra.iitr@gmail.com

Sir/Madam

On behalf of examination branch, University of Delhi, I would like to express our sincere admiration for the hard work and diligent effort that you have put in completing the evaluation of the answer scripts for OBE mode of examination phase I & II during the COVID-19 pandemic. We are working on the modalities for the payment of evaluation work and will communicate to you in due course of time. Looking forward for your continuous support and cooperation.

Regards,

DEAN (Examination)

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

Ref No. - SVC/PREX/APRIL, 2018

To

Dr. Shashi Tyagi
Gargi College
Delhi

Dated: 10/4/18

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following Teachers as joint examiners to conduct the practical examination in paper 42167901 entitled Env. Bot & Pt. Biotech of ~~B.Sc (Hons.) / B.Sc. Prog.~~ (Life Science) ~~Semester-II, IV~~, Practical Examinations, April, 2018 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
6180209.	Dr. Neeti Mehla	6180210.	Dr. Shashi Tyagi.

Marks: Time: 9:00-12:00 am / 1:00-4:00 pm

Duration 3 Hrs. Date of Exam 23.04.18 (4 Batches) 24.04.18.

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at 9811757634

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi - 110 021

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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Ref No. - SVC/PREX/Nov, 2018

To
Dr. Neeti Mehla
Dept. of Botany
SVC
N. Delhi - 21

Dated: 1/11/18

Dear Sir/Madam

This is to inform you that the Sri Venkateswara College authorities have appointed the following teachers as joint examiners to conduct the practical examination in paper CC-12 entitled Plant Physiology of B.Sc. (Hons.)/ B.Sc. Prog. ~~(Life Science)~~ Semester I, III, V, Practical Examinations, in November, 2018 at Sri Venkateswara College.

Code	Internal Examiner	Code	External Examiner
5180203	Dr. Neeti Mehla	5180204	Dr. Malti Gupta

Marks:

Time: 9:30AM - 12:30 PM

Duration 3 Hrs.

Date of Exam 14.11.18

This is further informed that according to the decision taken by the university for conducting the practical examinations on Sundays or holidays or during vacation, the teachers are entitled to claim conveyance charges from the place of residence to the place of examination and back irrespective of whether the examination is held at the place of duty or at a place other than the place of duty.

The question will be set by the examiners concerned on the spot.

The department concerned will notify, through the Principal of the college concerned, such guidelines to the examiners as may be necessary to ensure that the uniformity of the standard is being mentioned in setting the questions of the practical examination.

I, therefore, request you to kindly confirm your acceptance to the undersigned on the enclosed form, IMMEDIATELY after the receipt of the appointment letter. Change of address, if any, along with telephone no. may kindly be intimated to the undersigned.

You are requested not to accept the examinership in case any of your nearrelations(wife,husband,son,daughter,brother,sisiter,nephew,niece,sister-in-law,brother-in-law,daughter-in-law and son-in-law) is a candidate for this examination.

You are particularly requested to treat the matter dealt within this letter as STRICTLY CONFIDENTIAL. The University takes great care not to discuss the name of the examiners.

I am sure you will kindly extend your help and cooperation.

You may contact the Superintendent for practical examinations for any information, if necessary at _____.

Yours Faithfully

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi – 110 021

SUPERINTENDENT
Annual Practical Examination
★ Dept. of Botany ★
Sri Venkateswara College
Dhaula Kuan New Delhi

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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कालिन्दी महाविद्यालय
(दिल्लीविश्वविद्यालय)
पूर्वीपटेलनगर, नईदिल्ली-110008
☎ : 011-25787604 ; Fax No.: 011-25782505
E-mail : kalindisampark.du@gmail.com
Website :www.kalindi.du.ac.in

KALINDI COLLEGE
(University of Delhi)
East Patel Nagar, New Delhi-110008
☎ : 011-25787604 ; Fax No: 011-25782505
E-mail : kalindisampark.du@gmail.com
Website :www.kalindi.du.ac.in

NAAC ACCREDITED 'A' GRADE COLLEGE

Date: 10/04/2018

Dr. Neeti Mehla
Department of Botany
Sri Venkateswara College

Dear Madam,

With reference to the telephonic conversation regarding the external examiner for Semester Botany practical in our college, thanks for your consent to be the external examiner. The detailed schedule of the exam is mentioned below. You are requested to kindly report at the Botany Department at least 15 minutes prior to the commencement of the exam.

Date: 2nd & 3rd May, 2018

Class: B.Sc. Life Science 3rd year

Paper: Economic Botany and Biotechnology

Number of Batches: 3

Semester: VI

Time of commencement of Exam: 9:00 AM

Kindly acknowledge the receipt of this mail.

With best regards

Dr. Divya Verma
Teacher-in-Charge
Department of Botany

Contact number
9871120468 (Internal Examiner)

Principal & Coordinator

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

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D.U.P.-166-07-2015-70Pads

गोपनीय Confidential

दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS

UDSC

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD

नई दिल्ली NEW DELHI - 110021

Dr. Nahi Mehla

SVC

9968184494

दूरभाष Phone: 24116143
24115236

कोड सं. Code No. 45

दिनांक Dated 18.8.17
21/8/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201...7

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें।

Kindly find enclosed (01) answer-scripts in Molecular Biology-II paper 107485 of the B.Sc.(H) Zoology examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरे एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) and not on the answer-scripts.

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (269-VI): 01

Question Paper No. 676

भवदीय
Yours faithfully,

C. Sheela Reddy

PRINCIPAL
Venkateswara College
Dhaula Kuan, New Delhi-110021

Controller of Examinations

Joint Controller of Examinations

D.R.

संलग्नक Encl. : यथोपरि As above.

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...2015-16/Pads

दिल्ली विश्वविद्यालय दक्षिणी परिसर
UNIVERSITY OF DELHI SOUTH CAMPUS
बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

गोपनीय Confidential

RKT

Dr. Neeti Mehta
SVC
9968184494

दूरभाष Phone: 24116143
24115238

कोड सं. Code No. 29

दिनांक Dated 16/8/17
17/8/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 2017

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की .....
..... उत्तर-लिपियों का अवलोकन करें।
Kindly find enclosed (01) answer-scripts in Plant Biotechnology paper 216603 of the B.Sc.(H) Botany VI Sem. examination for revaluation.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरे एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (429-F): 01

Question Paper No. 1657

भवदीय
Yours faithfully,

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations
D.R.1

संलग्नक Encl. : यथोपरि As above.

Sheela Reddy

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Dhaula Kuan, New Delhi-110021

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UNIVERSITY OF DELHI SOUTH CAMPUS

UDSC

बेनितो जुआरेज रोड़ BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr. Neeti Mehla PKT
SRC
9968184494 after 9/10/17

दूरभाष Phone: 24116143
24115236

कोड सं. Code No. 373

दिनांक Dated 4/10/17
9/10/17

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की .....
..... उत्तर-पुस्तिकाओं का अवलोकन करें।

Kindly find enclosed (02) answer-scripts in Biology - II
paper 216251 of the B.Sc. (Life Sc.)/Physical Sc. examination for revaluation (LSPT-202)
IV Sem

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरें एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) and not on the answer-scripts.

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकित हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (283-E): 01,
(282-E) 12

Question Paper No. 125

C. Sheela Reddy

भवदीय
Yours faithfully,

संलग्नक Encl. : यथोपरि As above.

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations

D. R.

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CONFIDENTIAL
HANSRAJ COLLEGE
UNIVERSITY OF DELHI, DELHI-110007

Ref No. HRC/BT/2016-16 Date: 12/4/16.

Dear Dr. Tabassum Afsan (SVC).

I am writing to inform you that the practical examination for which you are an external examiner will be held at the college centre as detailed below:

Course B.Sc(L.S) IIyear ; Paper Biodiversity III: Plants (LSPP-408).

Date 5-05-16.

Session and time: 9.30-1.30 &
2:00-6:00

In order to be facilitate the setting of the question paper you are requested to make yourself available at least an hour before the commencement of the examination.

Kindly acknowledge the receipt of this letter on the attached slip.

Sincerely Yours,

Saikia

(Dr. Mahaswetta Saikia)
Superintendent
Practical Examination, Department of Botany
Examination
Hansraj College

12/4/16

Dr. Rama
Principal and Coordinator
University Practical

The Principal and Co-ordinator
University Practical Examination
Hansraj College
Delhi-11007

Madam,

I hereby acknowledge the receipt of your letter No.....dated.....

It would be convenient for me to accept your schedule for the Practical Examination.

Yours Faithfully,

C. Sheela Reddy

Name:
College:

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

D.U.P.-166-07-2015-70Pads

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बेनितो जुआरेज रोड BENITO JUAREZ ROAD
नई दिल्ली NEW DELHI - 110021

Dr Tabassum Afshan
SVC college
9711798386

दूरभाष Phone 24116143
24115236

कोड सं. Code No 1111

दिनांक Dated 10/11/16

विषय : उत्तर-पुस्तिका - वार्षिक/सेमेस्टर परीक्षा, 201..... का पुनर्मूल्यांकन
Sub. : Revaluation of Answer-Scripts-Annual/Semester Examination, 201....

प्रिय महोदय/महोदया,
Dear Sir/Madam,

कृपया पुनर्मूल्यांकन हेतु संलग्न ..... परीक्षा के ..... प्रश्नपत्र की ..... उत्तर-लिपियों का अवलोकन करें।
Kindly find enclosed (04) (03) answer-scripts in Plant Ecology and Taxonomy paper 42162201 of the B.Sc. Life Sc. (CBCS) examination for revaluation.
IInd Sem.

आपके उपयोग हेतु संलग्न दस्तावेज जिसमें उत्तर-पुस्तिका, प्रश्नपत्र, बिल प्रपत्र आदि इसके साथ संलग्न हैं। कृपया अंक केवल प्रोफार्मा (संलग्न) में ही भरे एवं उत्तर-पुस्तिका में कुछ भी नहीं लिखें।

The relevant documents which include Answer-Sheet, Question Paper, Bill Form etc. are enclosed herewith for your use. Kindly enter the marks only on the Proforma (enclosed) **and not on the answer-scripts.**

उत्तर-पुस्तिका दक्षिणी परिसर परीक्षा शाखा में पुनर्मूल्यांकन हो रहे हैं।
The scripts are to be revaluated at the South Campus Examination Branch.

आपका सहयोग प्रार्थनीय है।
Soliciting your kind co-operation.

धन्यवाद Thanking you,

Register Sl. No. (583-II): 01, 02, 03 (Section A+B)

Question Paper No. 6639

C. Sheela Reddy

भवदीय
Yours faithfully,

संयुक्त परीक्षा नियंत्रक
Joint Controller of Examinations
D.R

संलग्नक Encl. : यथोपरि/As above.

PRINCIPAL
SVC Venkateswara College
Dhaula Kuan, New Delhi-110021

2021 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

DEPARTMENT OF ECONOMICS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI

Ref. No.: Econ/BRS/2018/ 1369
January 15, 2021

Professor Surrender Kumar
Chairperson
Board of Research Studies for Social Sciences
Faculty of Social Sciences
University of Delhi,
Delhi-110 007

Dear Prof. Kumar

The term of DRC expired on 31/01/2021. This we need to reconstitute the Departmental Research Committee for a period of two years i.e. 31/01/2021 to 30/01/2023. The revised DRC is below for approval.

(i) Head of the Department (Chair)

Prof. Surrender Kumar

(ii) One Professor

Prof. Ashok Acharya **V.C. Nominee**

(iii) Professors from the Department

Prof. Pami Dua
Prof. Aditya Bhattacharjea
Prof. Prof. Ram Singh **Convernor**
Prof. Uday Bhanu Sinha

(iv) Associates Professors from the Department

Dr. Paramjit
Dr. Dibyendu Maiti

(v) Assistant Professors from the Department

Dr. Sugata Bag **Co- Convernor**
Dr. Devesh Birwal

Contd p/2

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

2021 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

DEPARTMENT OF ECONOMICS
DELHI SCHOOL OF ECONOMICS
UNIVERSITY OF DELHI

- 2 -

(vi) Two teachers from the Colleges qualified to be Supervisor

Dr. Hema Kapur. Hansraj College
Dr. M. Padma Suresh S. V. College

(vii) Past Head

Prof. Sunil Kanwar

I request that the above names may be processed as per university rules

Yours sincerely,

Head of the Department

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

(no subject)

Inbox

Department Office <dept@econdse.org>
to Pami, Aditya, Ram, Uday, Param, Dibyendu, Sugata, Devesh, Hema, me

The Departmental Research Committee is reconstituted for two years i.e. 31.01.2021 to 30.01.202:

(i) Professors from the Department
Prof. Pami Dua
Prof. Aditya Bhattacharjea
Prof. Ram Singh - Convenor
Prof. Uday Bhanu Sinha

(ii) Associates Professor from the Department
Dr. Paramjit
Dr. Dibyendu Maiti

(iii) Assistant Professors from the Dept.

Dr. Sugata Bag - Co-convenor
Dr. Devesh Birwal

(iv) Two teachers from the Colleges qualified to be Supervisor

Dr. Hema Kapur, Hansraj College
Dr. M.Padma Suresh, SVC

v) Past Head

Prof. Sunil Kanwar

This is for your information.

DSE OFFICE

Reply Reply all Forward

Zoomed out of item.

C. Sheela Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

DEPARTMENT OF MODERN INDIAN LANGUAGES AND LITERARY STUDIES

UNIVERSITY OF DELHI

DELHI-110007

No. FA/MILLS/2021/7108 Dated: 19th February 2021

NOTICE

A meeting of Department Research Committee will be held on **Tuesday, 23rd February 2021 at 01:00 p.m.** in the Seminar Hall, Tutorial Building, University of Delhi.

Members are requested to attend the meeting.

19.2.21

(Prof. P.C. Pattanaik)
Head of the Department

C. Shoba Reddy

PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

AGENDA

1. To consider a cancellation of registration of some students.
2. To consider the grant of Maternity leaves to 03 students.
3. To consider the request for the change of the supervisor.
4. To approve the panel of examiners for the evaluation of Ph. D. Thesis.
5. Any other matter with the permission of the Chair.

2021 PARTICIPATION OF TEACHERS IN BOS, COMMITTEE OF COURSES, COURSE REVISION, QUESTION PAPER SETTING

Sivalingam Vivekananthan <drsviveka@gmail.com> Wed, Jul 7, 10:15 AM
to me

——— Forwarded message ———
From: **head mils** <milsdhead@gmail.com>
Date: Fri, Feb 19, 2021 at 12:56 PM
Subject: Meeting of the DRC
To: Prakash Pattanaik <pattanaikpc16@gmail.com>, Govindaswamy Rajagopal <srajagopaldu@gmail.com>, chak amitava <amitavac@yahoo.com>, Ravi Prakash Tekchandani <ravitekchandanidu@gmail.com>, Prem Ananthan <kpremananthan@gmail.com>, dr rajendra mehta <darvesh18@yahoo.com>, Swalingam Vivekananthan <drsviveka@gmail.com>, D Banerjee <1962dbanerjee@gmail.com>

Dear Colleagues,
Please refer to the attached file.

Prof. P. C. Pattanaik
Head, Dept. of Modern Indian Languages
and Literary Studies, University of Delhi,
Delhi-110007

--
Dr.S.Vivekananthan, Associate Professor, Department of Tamil, Sri Venkateswara College, University of Delhi, Dhaula Kuan, New Delhi-110021
For correspondence:
B-301 Daffodils Apartments, Plot No. 36, Sector-6, Dwarka, New Delhi-110075
Tel:011-28061217(R), +919968707960 (M)
email:drsviveka@gmail.com alternate email dr_sviveka@yahoo.com

DRC Meeting Notice.pdf
165 KB

C. Sheela Reddy
PRINCIPAL
Sri Venkateswara College
Dhaula Kuan, New Delhi-110021

EMMRC SAGAR

(केन्द्रीय विश्वविद्यालय)
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Dr. Harisingh Gour Vishwavidyalya, Sagar (M.P) 47000[illegible]

EMRC/SAC/2021,22/55

Date - 17/09/2021

//To whom it may concern//

This is to certify **that Dr. Aditi Gupta, Department of Chemistry, Sri Venkateswara College, New Delhi** is associated as **Content writer and presenter** with Educational Multimedia Research Centre, Dr. Harisingh Gour Vishwavidyalaya (A Central University) for developing four quadrant Massive Open Online Course of Under Graduate level titled as **Chemistry of d-block elements, Quantum Chemistry and Spectroscopy** of 4 credits. She has been contributed following topics in the area of Chemical Sciences.

S. No.	Name of Topic/ Module
1.	Vibrational Motion: Schrodinger Equation
2.	Quantization of Vibrational Energy level, Selection Rules for IR spectra
3.	Anharmonic Oscillator
4.	Joint vibration-rotation spectra of diatomic molecules
5.	Vibration in polyatomic molecules
6.	Factors affecting vibrational frequencies

Aforesaid MOOC was uploaded on SWAYAM portal of MoE, New Delhi.

(Director EMMRC)
Director/Director
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Dr. Hari Singh Gour Vishwavidyalaya

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C. Sheela Reddy

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Sri Venkateswara College
Dhaula Kuan, New Delhi-110021