

Tuesday, 16<sup>th</sup> April 2024

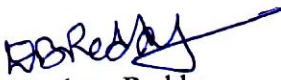
File No. SVC/PO/IA/2024

**NOTIFICATION**

**Subject: Constitution of Monitoring Committee for Internal Assessment (MCIA)- May-June End-Semester Examination 2024 and after**

As per clause 5 (ii) of Ordinance VIII-E of the Ordinances of the University of Delhi<sup>1</sup> amended from time to time w.r.t Internal Assessment, the following Monitoring Committee is Constituted.

1. Prof. V. Ravi- Principal – Chairperson
  2. Prof. K. Chandramani Singh, Vice Principal (and in case there is no Vice- Principal, the Bursar),
  3. Mr. D. Brahma Reddy, Secretary, Staff Council as Convener
  4. Prof. Sunita Jain
  5. Prof. M. Shukla
  6. Prof. Sharda Pasricha
2. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any. The same Committee shall also look into the process of Continuous Assessment and redress grievances, if any.
3. Further A student who is discontent with the decision taken by the Monitoring Committee for Internal Assessment of the College, with respect to the grievance submitted by him/her relating to Internal Assessment/Continuous Assessment, may file an appeal before an appellate body consisting of the Principal of the College, the Teacher-in-charge of the department/senior faculty member, the concerned teacher who has assessed the aggrieved student and shall be chaired by the Nominee of Dean of Colleges or Director South Delhi Campus, under whose jurisdiction the concerned College falls.
4. The Committee shall function with immediate effect and till further orders.

  
D. Brahma Reddy  
Convener

  
Principal  
16/4/24

Copy to:

1. Members of MCIA
2. All Teachers-in-Charge/Coordinators, All Teachers
3. Section Officer (Admin./Accounts/Establishment),
4. All Dealing Assistants (Admin./Establishment)
5. Website

<sup>1</sup> Refer to Executive Council resolutions No. 78 dated 30-09-2003 and No. 60-1/ (60-1-13) dated 03.02.2023