



Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

**Sri Venkateswara College**

(University of Delhi)

NAAC Grade A+

# Sri Venkateswara College

(University of Delhi)

## EVENT REPORT


NAME OF THE EVENT: Departmental Farewell Party			
DATE	DEPARTMENT	COMMITTEE/ SOCIETY	COORDINATORS' NAME
24 <sup>th</sup> April 2026	Department of Biological Sciences	Chrysalis	Prof. Om Prakash
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor; online/offline/hybrid
1 PM.- 5 PM	Room 321 (Durgabai Deshmukh Block)	~70	Indoor (Offline)
FINANCIAL SUPPORT/ASSISTANCE (if any):	N/A		

### BRIEF INFORMATION ABOUT THE ACTIVITY

<b>TOPIC/SUBJECT OF THE ACTIVITY</b>	Farewell for Outgoing batch of 2023
<b>OBJECTIVES</b>	<ul style="list-style-type: none"><li>• To organize a farewell ceremony for the outgoing batch of 2023</li><li>• To foster a amiable and healthy relationship between the senior and junior students while giving a well-deserved farewell to the outgoing students.</li><li>• To create a lasting final memory for the senior students.</li></ul>
<b>METHODOLOGY</b>	<ul style="list-style-type: none"><li>• Room 321 was booked for the appropriate time period</li><li>• Room was decorated and appropriate arrangements made.</li><li>• Students and teachers invited to the room and the event proceeded with games, food and celebration.</li></ul>
<b>INVITED SPEAKERS WITH AFFILIATION DETAILS (IF ANY)</b>	N/A
<b>OUTCOMES</b>	Farewell ceremony was conducted for the senior students.

**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

1 Notice & Letters ✓	2 Number of Participants & Name of Participants	3 Video clip ✓	4 Photos ✓	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate	8 Posters/ Invites ✓	9 Event report Attested by Event Coordinator & IQAC Coordinator ✓	10 Any other document

<b>Departmental File No:</b> SVC/BioSci/2025-26/April2026/01
<b>IQAC File No:</b> SVC/IQAC/BioSci/2025-26/April2026/01
<b>Criterion No:</b> Criterion V
<b>NAME OF EVENT-IN-CHARGE &amp; SIGNATURE:</b>  Prof. Om Prakash

Note: Please fill in your own details in places with red font

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance, Leadership & Management
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		

## **ACTIVITY REPORT**

The event started off with the invitation of the teachers, who graced our event with their presence. Then, we proceeded speedily to cutting the graduation cake, celebrating the graduating batch of 2023-26. Then each student was felicitated with parting gifts from their juniors, as well as the crowning of the Mr. & Ms. Farewell. We then proceeded with a speech from Prof. Om Prakash, the department's teacher in charge, who addressed the gathering and inspired not only the graduating students, but also the juniors to continue their journey towards a bright future. We then moved on to some games, conducted by the second and first year students, to make their seniors' farewell memorable, and ended the entertainment with a jam session as all the participants danced to various melodies. Finally, we ended off the event with a lunch and the event concluded as a success.

## PERMISSION LETTER FOR ORGANIZING THE EVENT



ಶ್ರೀ ವೆಂಕಟೇಶ್ವರ ಕಾಲೇಜು  
Sri Venkateswara College  
(University of Delhi)  
NAAC Grade A+

### PERMISSION FOR ORGANIZATION OF EVENTS

- NOTE: 1. Please ensure a pre booking of the venue before getting the permission letter signed.  
2. A copy of this duly filled form signed by the TIC/ Convener, IQAC Coordinator and Principal shall be submitted to ICT and/or Caretaker for necessary action.  
3. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.

#### EVENT DETAILS

1. Name of the Department/Society/Association: Biological Science
2. Name of the TIC and/or Convener: Prof./Dr./Mr./Ms. Om Prakash
3. Proposed Title of the Event: Farewell
4. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or Community outreach/ Skill enhancement/others (Please specify) Departmental Farewell
5. Participants: Student-centric /Faculty/ Other stakeholders (Please specify).....
6. Event Type: Farewell Offline/Online/Hybrid; offline Indoor/Outdoor
7. Collaborating Agency /Organization (If any): ---
8. Tentative List of Speakers with affiliations: ---
9. Date & Time (from - to): 24<sup>th</sup> April (1-5 pm)
10. Financial Assistance/ Funding received (if any) (Please specify amount): ---
11. Proposed Budget (please attach details in a separate enclosure): ---

- 12. Faculty responsible for Geo Tagged Pictures Prof. Om Prakash
- 13. Faculty responsible for Event Report Prof. Om Prakash
- 14. ICT support required, if any (ICT Lab, Laptop, LCD projector)
- 15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance) Speaker and mic
- 16. Venue requirement (Seminar hall/ Ground/others) 321 (D Block)

TIC/Convener [Signature]  
 Date: 17/4/26

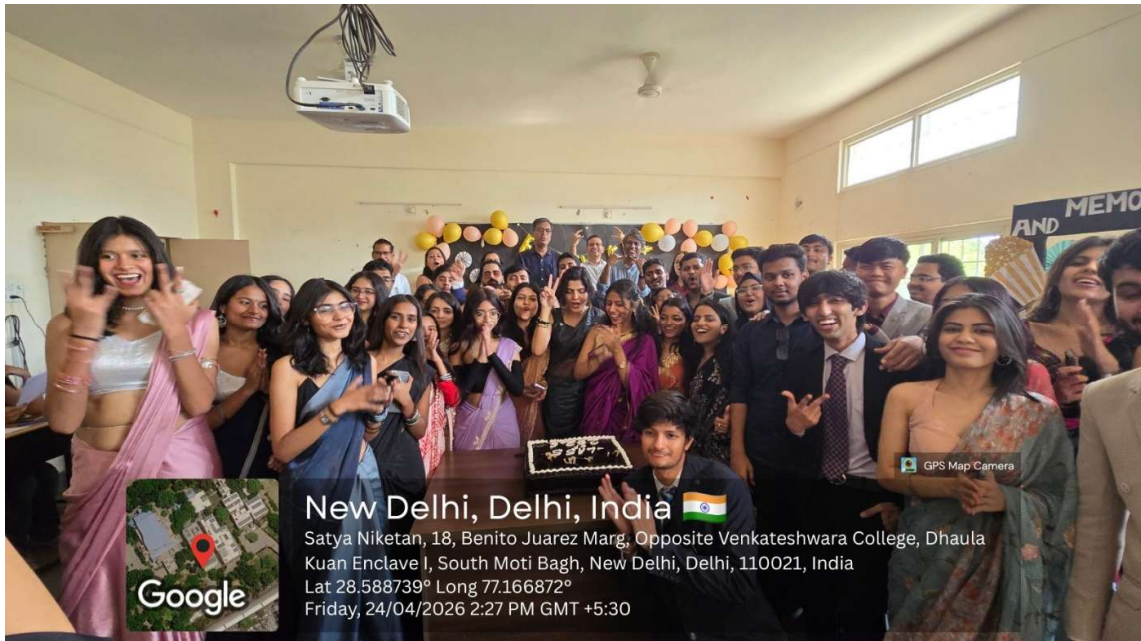
alternate room allotted  
 Bioscience ← 158 1pm to 3pm  
 classes  
 (1-3) ~~(1-3)~~  
 in 158  
[Signature] 321  
 01-3 PM for room 158

For official purpose  
 Comments (If any)

[Signature]  
 IQAC Coordinator  
 Date:

Principal  
 Date:  
 No load music pls  
[Signature]  
 21/4/26

## PHOTOS



**VIDEO DRIVE LINK**

**<https://drive.google.com/drive/folders/1hrvxbRTXIQbZHb8LG5v17dI4Z3RYN>**  
**WiZ**

**INVITATION POSTER**

**DEPARTMENT OF  
BIOLOGICAL SCIENCE**

warmly invites  
you to the

*Farewell  
Party*

**APRIL**

**FRIDAY 24 FROM 1 PM**

Venue: Room no. 321  
Durgabai Deshmukh block, 2<sup>nd</sup>  
Floor

We would be deeply honored by  
your presence.



Tirumala Tirupati Devasthanams

श्री वेंकटेश्वर कॉलेज

**Sri Venkateswara College**

(University of Delhi)

NAAC Grade A+

**समापन प्रमाणपत्र**

**COMPLETION CERTIFICATE**

यह प्रमाणित किया जाता है कि श्री वेंकटेश्वर कॉलेज के जैविक विज्ञान (बायोलॉजिकल साइंसेज) विभाग द्वारा "विभागीय फेयरवेल पार्टी 2026" का सफलतापूर्वक आयोजन दिनांक 24 अप्रैल 2026 को ऑफलाइन माध्यम में किया गया। इस कार्यक्रम की रिपोर्ट अभिलेख हेतु आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC) में विधिवत प्रस्तुत कर दी गई है।

This is to certify that the Department of Biological Sciences, Sri Venkateswara College, successfully organized Departmental Farewell Party 2026, on 24 April 2026 in offline mode. The event report has been duly submitted to the Internal Quality Assurance Cell (IQAC) for record.

**Prof. Om Prakash**  
Event-in-Charge

For Richa Misra

**Prof. Vartika Mathur**  
IQAC Coordinator

Coordinator, IQAC  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan, New Delhi-110021

**Prof. Vajala Ravi**  
Principal

प्राचार्य  
**Principal**  
श्री वेंकटेश्वर महाविद्यालय  
Sri Venkateswara College  
घौला कुआँ, नई दिल्ली-110021