



29th September, 2025

Ref No : SVC/Acs/2025/P/11574

NOMINATION PAPER
(Guidelines)

**FOR THE OFFICE-BEARERS OF SRI VENKATESWARA COLLEGE STUDENTS UNION &
CENTRAL COUNCILLORS OF DUSU 2025-2026**

Instructions :-

1. The Nomination should be filed only in the prescribed form. Nomination filed on any other form or on plain paper shall be considered invalid. Every candidate is required to furnish an affidavit to the effect that he/she does not have any previous criminal record and has not been subjected to any disciplinary action by the College/University on or before 10th September, 2025 till 3:00 PM.
2. The Nomination paper should be filled in and signed in all respects. No column should be left blank. Incomplete forms will be rejected. **The candidates may apply for more than one post but are permitted to finally contest for one post only.**
3. The students with one year standing in the College shall be eligible to contest election for the Post of President and Secretary of the **Sri Venkateswara College Students Union.**
4. It is pertinent to mention here that all the office-bearers of the Union will be directly elected by and from amongst the members of the Union by a simple majority vote in accordance with the university constitution and the rules framed thereunder; provided that the Vice-President and the Joint-Secretary will be elected by the members of the Union from among such of the members of the Union as will not be taking a final year examination of the University during the year in which they seek election of the office of the Vice-President or Joint-Secretary. In other words, Final year students are not eligible to contest for the post of Vice-President and Joint-Secretary, as per norms.
5. No student shall be eligible to contest and/or hold a post of Office-Bearer for more than one academic year and in case of Central Councillors of DUSU this period is restricted to two years. Further, no candidate is allowed to contest for more than one post.


Prof Om Prakash
Returning Officer
Sri Venkateswara College Students' Union


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Prof Vajjala Ravi
Principal
Election Officer

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

6. No student having less than **75% of attendance in Theory (including Sports/ECA Attendance, whichever applicable)** in the preceding year of the Course shall be allowed to contest for any post of Office-Bearer or Central Councillor of DUSU. However, this condition is not applicable for a student of First Year in the College.
7. Candidates contesting for any post are not allowed to propose or second the name of any other candidate for the same post. No candidate is allowed to propose or second his/her own candidature for any post. No student/candidate is allowed to propose or second the names of more than one candidate for the same post.
8. The students contesting the DUSU Elections change their names by prefixing A or AA to secure ballot number 1 on DUSU Ballot Paper. **Any change in the name of the student for the purposes of DUSU Elections, must comply with the procedure as communicated by the Registrar, University of Delhi** regarding change of the name by the students.
9. Only those students who pay their fees within the stipulated period as prescribed by the University of Delhi, are eligible to vote and file nominations for the Students Union Elections to be held on 18th September, 2025.
10. Any student who has been punished or penalized by the college for any act of indiscipline/misconduct during the course of study in the college is not eligible to contest the Election. Also any student who has been found guilty of, and punished for the use of unfair means in any examination of the University/College or Board is also not eligible to file nominations for the Sri Venkateswara College Students Union Elections. Further, no student shall have any previous criminal record i.e. one should not have been tried and/or convicted of any criminal offence or misdemeanor.
11. In the case of impersonation of candidate/ student for offence of defacement (including the practice of resorting to spelling errors in the name of candidates), it will be the duty of the concerned candidate/ student to remove it immediately and to report the matter with the nearest Police Station immediately within 24 Hrs, and produce the copy of the such reported information to the Returning Officer. Failure to do so, the candidate/ student shall be liable to pay fine of Rs 10,000/- or as decided by the College or suspension from College including rustication for a specified period or expulsion from the College and may also be debarred from contesting elections, as per the existing provisions.

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12. Photocopies of the College Fee Receipt (of the Candidate, Proposer & Seconder) for the first term of **2025-2026** must accompany the Nomination Paper. **Statement of marks of XII Class/I Year/II Year should also be enclosed.**
13. The filled in Nomination Paper should be dropped in the sealed box kept in the Office of the Principal on all working days from 10.00 AM to 2.00 PM but in no case later than 3.00 PM on 10th September, 2025.
14. Withdrawal of nomination will be accepted only when submitted in writing by the candidate himself/herself along with the College Identity Card. The same duly filled in and completed in all the aspects is to be dropped in a sealed box kept in the office of the Principal. **No withdrawal shall be allowed after 12:00 noon on 11th September, 2025.**
15. If any candidate violates any of the rules prescribed for DUSU election, their Nomination Paper will be declared invalid.
16. Any addendum/corrigendum shall be posted on the college website (www.svc.ac.in) only.


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Copy forwarded for information and necessary action to the Teacher-in-Charge/Coordinators of the respective departments, Section Officers (Accounts & Administration), Principal's office, Wardens (Hostels), Librarian, Dealing Assistants/Hands (Accounts, Administration & Establishment), College Website; and File.