



తిరుమల తిరుపతి దేవస్థానములు

శ్రీ వేంకటేశ్వర మహావిద్యాలయ

శ్రీ వేంకటేశ్వర కళాశాల

SRI VENKATESWARA COLLEGE

(UNIVERSITY OF DELHI)



సందర్భ సంఖ్యా / Ref.No. SVC/Notice/2025

दिनांक / Dated 26.08.2025.

सूचना / NOTICE

For Semesters I, III, V, and VII

(ACADEMIC YEAR 2025-26, Odd Semesters)

NOTICE FOR CHANGE OF GE/DSE COURSES

The college has received several requests from students of Semester I, III, V, and VII who wish to change the GE/DSE allocated to them in the first/second phase. It is therefore decided to provide a window to all such students to change these courses. The students may now change any of the GE/DSE courses allocated to them, **from 26.08.2025 to 02.09.2025**, by obtaining NOC from the teachers of both the currently allocated as well as the desired course.

Note for Students who wish to change the GE/DSE Course

1. The students must not change to a course they are not eligible for. Students must **check and ensure their eligibility and prerequisites** before obtaining the NOC.
2. The selected paper should not have **more than 30% similarity** to any paper studied/to be studied by the student.
3. The students **must not change** to a GE/DSE paper they have **studied in previous semesters**.
4. If the student does not satisfy any of the points 1 to 3 and is allocated the GE/DSE paper, **he /she shall be responsible for any issues arising**.
5. Students must fill in all the details in the NOC. **Incomplete submissions will be rejected**.
6. Students must attach a **hard copy of the mark sheet** of the **last odd semester**, the **admit card** of the **previous even semester**, and the **NOC** for submission. **NOC will be rejected without these documents**.
7. **GE/DSE Change NOC requests will only be considered in the format (link provided below). Any application/NOC filled out by the student in any other format is not authorized by the competent authority and will not be considered.**
8. After obtaining the NOC from the concerned teachers, the students may keep a scanned copy with them as proof.

9. Students must submit the **duly filled and signed NOC** along with documents mentioned in Point No. 7 to their course **Dealing Assistant** in the office by **05:00 pm on 2 September 2025**.
10. **No requests for changing GE/DSE will be entertained after 2 September 2025.**

Links for NOC Format

<https://svc.ac.in/kmcouter/collnews/download/46699598175616094024.pdf/College%20News/pdf/All/All>

Note for Teachers

1. **The teachers should check whether they can accommodate additional students within the existing resources before giving them NOC.**
2. The teacher **must check** that the student **fulfils the eligibility/prerequisites** for the paper.
3. The teachers shall keep a note of the students and make necessary changes in their class list.

Note for SO Admin and Dealing Assistants

1. The dealing assistants concerned shall accept the students' NOC in the specified formats only **from 26.08.2025 to 02.09.2025**.
2. They must check that the NOC being submitted by the student is **duly filled** for all details and that a **hard copy of the mark sheet of the previous even semester**, as well as the **admit card of the previous odd semester**, is attached with the NOC
3. They shall submit the hardcopy of the NOCs to the concerned Convener on 3 September 2025 for the reallocation of the courses.
4. The dealing assistants shall update the changes on the ERP portal after allocation and signature of the Convener.

All students must note that the allocation will be considered final only after the same is reflected on their ERP Portal. The GE Convener will scrutinize the changed list and reserve the right to reject the application on valid grounds at any point of time.



Dr Hari Singh

Convener, Generic Elective Courses Committee



Prof V Ravi

Principal

Copy forwarded for further necessary action to all faculty members, Administration, College website, and master file.

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