



श्री वेङ्कटेश्वर महाविद्यालय
Sri Venkateswara College
(दिल्ली विश्वविद्यालय)
University of Delhi



प्रोफेसर वज्जला रवि
प्राचार्य

Prof Vajala Ravi
Principal

Ref No : SVC/Acs/2025/P/10958

12th June, 2025

Revised Notification
Subject:-Refund of Caution Deposit/Money-regarding.

In a partial modification vide college notification number SVC/Acs/2025/P/10205 dated 26th March, 2025, this is for the information of all concerned that as per the policy of the college, the Caution Deposit/Money of Rs. 500/- (Rupees Five Hundred) can be **claimed within ONE YEAR of successful completion of the course or withdrawal of the provisional admission,** failing which the same shall not be refunded, as per existing provisions. **The caution Deposit/Money shall lapse to the college funds, if unclaimed for a period of one year. No interest will be paid for the same.**

In view of the above, the applicant may submit an application in the office of the Section Officer (Administration) along with No Dues form duly filled in and completed in all the aspects, annexing a photocopy or scanned copy of a cancelled cheque or bank passbook mentioning therein the following details: -

1. Student's Name
2. Student's College Roll Number
3. Course of Study
4. Bank Account Holder Name
5. Bank Account Number
6. Bank Branch Name with Address
7. IFS Code
8. Contact/Mobile Number
9. e-mail ID

All concerned are requested to complete the process in a time bound manner for the needful.

NOTE:-

- a) The students are requested to check their e-mail, WhatsApp, College & Delhi University websites (www.svc.ac.in & www.du.ac.in) etc. regularly for day-to-day updates.
- b) For clarification, if any, you may e-mail to principal@svc.ac.in
- c) Any addendum/corrigendum shall be posted on the college website only.

(Signature)

कोषाध्यक्ष
Bursar

श्री वेङ्कटेश्वर महाविद्यालय
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दिल्ली विश्वविद्यालय / University of Delhi
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

(Signature)

प्राचार्य
Principal

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धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

Copy forwarded for information and necessary action to the Teacher-in-Charge/Coordinators of the respective departments, Section Officers (Accounts & Administration), Dealing Assistants/Hands (Accounts, Administration & Establishment), Principal's Office, Library, Hostel, College Website; and File.

(Signature) 12/06/25
अनुभाग अधिकारी (लेखा)
Section Officer (Accounts)
श्री वेङ्कटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
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