



Tirumala Tirupati Devasthanams

శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College

(University of Delhi)

NAAC Grade A+

**SRI VENKATESWARA
COLLEGE (UNIVERSITY OF
DELHI)**

EVENT REPORT

NAME OF THE EVENT: NEP HELPDESK			
DATE	DEPARTMENT	COMMITTEE/ SOCIETY	COORDINATORS' NAME
05/08/2025-19/08/2025	NA	NEP SAARTHI COMMITTEE	DR. NEELAM KUMARI DR. RANGARAJAN T.M MR. ANUJ KUMAR
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE:
09:45 AM to 04:00 PM	Sri Venkateswara College		Offline, Indoor
FINANCIAL SUPPORT/ASSISTANC E (if any):	Yes		

**BRIEF INFORMATION
ABOUT THE ACTIVITY**

TOPIC/SUBJECT OF THE ACTIVITY	THE SET UP OF NEP HELP DESK.
OBJECTIVES	<ul style="list-style-type: none">➤ To guide students on the new NEP curriculum.➤ To clarify academic flexibility options like "multiple exits" and "minor" subjects.➤ To ensure a smooth transition into the new academic session.
METHODOLOGY	The NEP Help Desk was established as per the directive from the University of Delhi. The help desk was operational for 15 days, from August 5, 2025, to August 19, 2025. It was staffed by a team comprising the NEP Coordinator and the IQAC Coordinator, who provided one-on-one guidance to students. The help desk was strategically located for easy access and utilized

	informational materials and direct consultation to address student queries comprehensively.
INVITED SPEAKERS WITH AFFILIATION DETAILS (IF ANY)	UGC-NEP Ambassadors and UGC-NEP SAARTHI COMMITTEE Convenor.



OUTCOMES	<ul style="list-style-type: none"> ➤ Increased student clarity and understanding of the new policy. ➤ Smooth and efficient implementation of the NEP guidelines. ➤ Positive feedback from students on the initiative. ➤ Identified common student queries for future reference.
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PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & Letters YES	2 Number of Participants & Name of participants	3 Video clip	4 Phot os YES	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate YES	8 Posters/ Invites YES	9 Event report Attested by Event Coordinator & IQAC Coordinator YES	10 Any other document

IQAC Document No: SVC/IQAC/NEP SAARTHI COMMITTEE/2025-26/August 2025	Criterion No:
Departmental file no: SVC/ NEP SAARTHI COMMITTEE/2025-26/August 2025/01	IQAC file No:


NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
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DR. NEELAM KUMARI 	DR. NEELAM KUMARI 	
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For Reference

Criterion I	Curricular Aspects (planning & Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

Permission Letter



Tinmalai Tirupati Devarathanam
శ్రీ వేంకటేశ్వర కళాశాల
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+

PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure a pre booking of the venue before getting the permission letter signed.
2. A copy of this duly filled form signed by the TIC/ Convener, IQAC Coordinator and Principal shall be submitted to ICT and/or Caretaker for necessary action.
3. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.

EVENT DETAILS

- Name of the Department/Society/Association:..... NEP - SAARITHI.....
- Name of the TIC and/or Convener: Prof./Dr./Mr./Ms. NEELAM KUMARI.....
- Proposed Title of the Event: Re-establishing NEP Help Desk.....
- Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or Community outreach/ Skill enhancement/others (Please specify) Others.....
- Participants: Student-centric /Faculty/ Other stakeholders (Please specify)..... Student-centric
- Event Type: Offline/ Online/ Hybrid; Indoor/ Outdoor
- Collaborating Agency /Organization (If any):
- Tentative List of Speakers with affiliations: NEP SAARITHI'S.....
-
-
-
- Date & Time (from - to): .. 5 to 20th August 2025 .. (10:00am - 4:00pm)
- Financial Assistance/ Funding received (if any) (Please specify amount): .. NEP SAARITHI ..
- Proposed Budget (please attach details in a separate enclosure): .. Rs. 300/- ..

- 12. Faculty responsible for Geo Tagged Pictures ... Dr. Ramesh Rajan T.M.
- 13. Faculty responsible for Event Report ... Dr. Neelam & Dr. Anuj
- 14. ICT support required, if any (ICT Lab, Laptop, LCD projector) -
- 15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance)
- 16. Venue requirement (Seminar hall/ Ground/others) Foyer

P. Geelani
 TIC Convenor
 Date: 4/Aug/25

For official purpose
 Comments (If any)

for 8 days
 IQAC Coordinator
 Date: 4/Aug/25

No compensatory allowance shall be given to any of the students participating in this event.

[Signature]
 Principal
 Date: 04/8/25

Bursar to advise on funds! . pls provide budget + get it approved
[Signature] 04/8/25

Per mille Rs. 3000/- as per the letter dated 4/8/25
[Signature]

PROOFS

Event Description and Pictures

The NEP Help Desk was a focused initiative designed to assist students of our college in navigating the significant academic changes introduced by the National Education Policy (NEP). Organized in compliance with the circular from the University of Delhi's Dean (Academics), the help desk ran for a period of 15 days, from August 5, 2025, to August 19, 2025. This timing was crucial, as it coincided with the period leading up to the commencement of the new academic session. The primary goal was to ensure that all students, especially those transitioning into the fourth year of undergraduate programs and new postgraduate students, were well-informed and comfortable with the revised curriculum.



दिल्ली विश्वविद्यालय
University of Delhi

Dr. Neelam Kumari
V. N. Gupta

कुलसचिव | Registrar

No. Dean(Acad)/NEP/2025/R-4610
31st July, 2025

Subject: Establishing NEP Help Desk in every College of the University

Dear Sir/Madam,

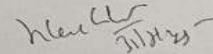
The University and its Colleges are at a crucial juncture of commencing for the first time the Fourth-Year of all Undergraduate Programmes as well as commencement of Post graduate Programmes under PGCF 2025. Further, newly admitted students as well as the older ones need guidance regarding the choices available to them, including those related to the latest notification on doing away with the mandatory GEs to make a discipline as a 'minor', multiple exits with the provision to re-enter, the revised track of the B.A.(P)/B.Com(P)/B.Sc(P) etc. where more flexibility has been provided.

In view of the above, all Colleges are requested to establish an NEP Help Desk, comprising of the NEP Coordinator and IQAC Coordinator under the overall supervision of the Principal/Director. The NEP Help Desk be made operational immediately and function for at least 15 days from the date of commencement of the academic session.

This is issued with the approval of the competent authority for immediate compliance.

With regards,

Yours sincerely,


(Dr. Vikas Gupta)

To

The All the Principals/Directors
University of Delhi

दिल्ली विश्वविद्यालय, उत्तरी परिसर, दिल्ली - 110007, भारत
University of Delhi, North Campus, Delhi-110007, India
दूरभाष Tel: +91-11-27667853 | फ़ैक्स Fax: +91-11-27666350 | ई-मेल E-mail: registrar@du.ac.in

The help desk operated daily during college hours and was overseen by the college Principal, with direct supervision from the dedicated NEP and IQAC coordinators. The team at the help desk included a mix of faculty members and administrative staff who were well-versed in the new NEP guidelines. They were trained to provide accurate and detailed information on a wide range of topics, from subject choices to the new examination patterns. The environment at the help desk was welcoming and supportive, encouraging students to voice their concerns without hesitation.



One of the most significant aspects of the new policy is the introduction of a new four-year undergraduate program and the flexibility it offers. Many students had questions about the "multiple exit" options, the criteria for selecting a "minor" subject, and the newly revised structures for core courses. The help desk team systematically addressed these queries, explaining the implications of each choice and helping students understand the long-term benefits of the new academic framework. For instance, they clarified how a student could choose a minor from a discipline different from their major, thereby enriching their learning experience.

The help desk also played a vital role in guiding students who were enrolling in postgraduate programs under the PGCF 2025. These students needed clarification on admission criteria, course structures, and the credits system.

The team provided personalized counseling sessions, ensuring that each student's specific queries were resolved. This one-on-one interaction proved to be highly effective, as it went beyond a generic orientation and provided tailored advice based on individual academic backgrounds and goals. The help desk also served to quell any anxieties related to the transition, as many students were concerned about the new system.

Throughout the 15-day period, the help desk saw a steady stream of students. The staff maintained a record of the most common questions, which included queries about the grading system, the selection of skill-enhancement courses, and the process for re-entering the program after an exit. This data proved to be invaluable, as it helped the college administration identify areas that require further communication or a more detailed explanation in the future. The feedback received from students was overwhelmingly positive; they appreciated the initiative and felt that it was an essential resource for navigating the new academic landscape.

The success of the help desk was a testament to the collaborative effort of the faculty and administration. It was a proactive measure that underscored the college's commitment to student welfare and academic excellence. By providing a dedicated space for students to seek guidance, the college successfully mitigated potential confusion and ensured that the implementation of the NEP was as smooth as possible. The positive outcomes, including increased student clarity and a smoother transition, highlighted the importance of such support systems in periods of major academic reform. The help desk served as a model for how educational institutions can effectively support their students during significant policy changes.

Entrepreneur
Re

forwarded
to GEC
committee
Alitah
13/08/25

UGC-NEP SAARHI COMMITTEE
SRI VENKATESWARA COLLEGE, [UNIVERSITY OF DELHI]

QUERY FORM [NEP HELPDESK 2025-26]

SR.NO. 15- DATE 13-08-2025
NAME OF STUDENT Chetna PHONE NUMBER 8306367203
COURSE BA(Hons) English EMAIL ID Chetnachakar.19@gmail.com

QUERY- I am from semester V. I had filled course allocation form on time but still have not been allotted any C.E. My first preference is Women In Indian History (History).

SIGNATURE [NEP AMBASSADOR]

UGC-NEP SAARHI COMMITTEE
SRI VENKATESWARA COLLEGE, [UNIVERSITY OF DELHI]

QUERY FORM [NEP HELPDESK 2025-26]

DATE 15-09

Entrepreneur

UGC-NEP SAARHI COMMITTEE
SRI VENKATESWARA COLLEGE, [UNIVERSITY OF DELHI]
QUERY FORM [NEP HELPDESK 2025-26]

SR.NO. DATE 18/8/25
NAME OF STUDENT Mangya Roy PHONE NUMBER 9330759243
COURSE B.Sc(H) Chemistry EMAIL ID mangya.roy.9432@gmail.com

QUERY- I am currently pursuing Chemistry honours and I want to pursue Entrepreneurship as a part of dissertation. I am not sure what C.E. shall I take up to align with my Entrepreneurship requirements. And how and when shall I approach for this thing.
[I have to take up English as one of my C.E. coz of my minor degree]
SIGNATURE [NEP AMBASSADOR]

UGC-NEP SAARHI COMMITTEE
SRI VENKATESWARA COLLEGE, [UNIVERSITY OF DELHI]
QUERY FORM [NEP HELPDESK 2025-26]

SR.NO. DATE 18/8/25
NAME OF STUDENT Mangya Roy PHONE NUMBER 9330759243
COURSE B.Sc(H) Chemistry EMAIL ID mangya.roy.9432@gmail.com

QUERY- I am currently pursuing chemistry honours but I want to pursue dissertation in English as I have taken up English as my first minor. I am from the very first semester itself so I am eligible for a minor degree in English. I have taken and has the I want to approach for this thing. I want to pursue dissertation in minor instead of major.
SIGNATURE [NEP AMBASSADOR]

research
in
Minor
28 cr

2 GE for minor

GEC committee

UGC NEP SAARTHI COMMITTEE
SRI VENKATESWARA COLLEGE, UNIVERSITY OF DELHI
NEP HELPDESK 2025-26

RESOLVED QUERIES

S. No.	Query	Remarks
1.	I have not received any GE allotment for my semester. (Multiple similar Queries)	C.R. → WITH GIS Solved
2.	Request to offer a paper by the maths department for students who graduated senior secondary examination without math.	Solved.
3. ✖	How is the college dealing with lack of infrastructure and poor timetable and room allotments, the productivity decreases & hinders the academics. Example on 7 th August at 9:45 to 10:45 slot in B4, the room was allotted to 3 different departments.	forwarded to principals office!
4.	FSR student from Nepal & still have not been allotted any college credential/ mail in order to choose GE/SEC/VAC.	Solved (ICT)
5.	If one continues 4 th year, we'll get a major or minor, but will we be pursuing Masters for one year or two ?	Solved (APC)
6.	How the entry to MA (Economics) (DSE) for a BA Prog (Eco + Stats) will be as it requires either Maths at 12 th or atleast one paper in the UG but a student doing BA (prog) Eco + Stats without Maths at 12 th is not being offered a DSE or GE of Maths Department.	Solved! 0
7. ✖	The library is closed for like a week and we come to study here but we are feeling that its wastage of time.	forwarded to Principals office!
8.	Student got admission via 3 rd round. So he hasn't got the email from the college regarding the subject allotment or any other concerning information (admission confirmation)	ICT. Solved
9.	You are qualified as Hindi language till class 10	

	(CBSE) but after shifting to Canada, he loosed with Hindi & therefore want to ask that can he take Hindi D or is there any provision regarding it.	Solved by Prof. Normal.
10. ✕	Student earning certain credits at University A shift to University B for pursuing same course 1. will the credits from universe a be transferred to University B 2. Also if that students start from again how the credits will be managed in ABC where all the credits are submitted.	Administrative
11. ✕	Please provide guidelines about the fourth-year dissertation (students do not have guidelines)	Principal's office
12.	I miss my GE SEC VAC from due to some miscommunication issues so I am just looking for a way out of this as soon as possible so I can have my subject as per my preference if I can get the email particularly of GE committee that would be lovely.	Solved by GE committee
13.	I have been taking the GE in accordance to my real interest that does align with my career but the sudden shift of allocation has caused a kind of rupture. As I had already studied the GE in my first year which has been allocated now (minor degree).	Solved by GE committee

UNRESOLVED QUERIES

S. No.	Query	Remarks
1.	I am currently pursuing chemistry hons, but I want to pursue Entrepreneurship in place of dissertation. So, what GE or what DSE shall I take up to align with my Entrepreneurship requirements and how and whom shall I approach for this thing. I have to take up English as one of my GEs because of my minor degree.	lack of guidelines
2.	I am currently pursuing chemistry hons, but I want to pursue Dissertation in English, as I have taken up English as my GE, from the very first semester	

Poster

UGC-NEP SAARTHI COMMITTEE
SRI VENKATESWARA COLLEGE, [UNIVERSITY OF DELHI]
NEP HELPDESK 2025-26
NOTICE

DATE- 5TH AUGUST 2025

DAY- TUESDAY

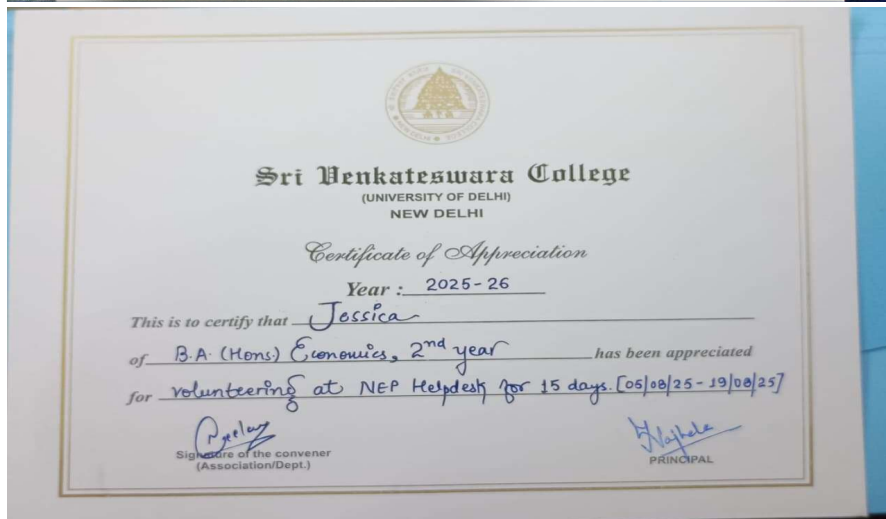
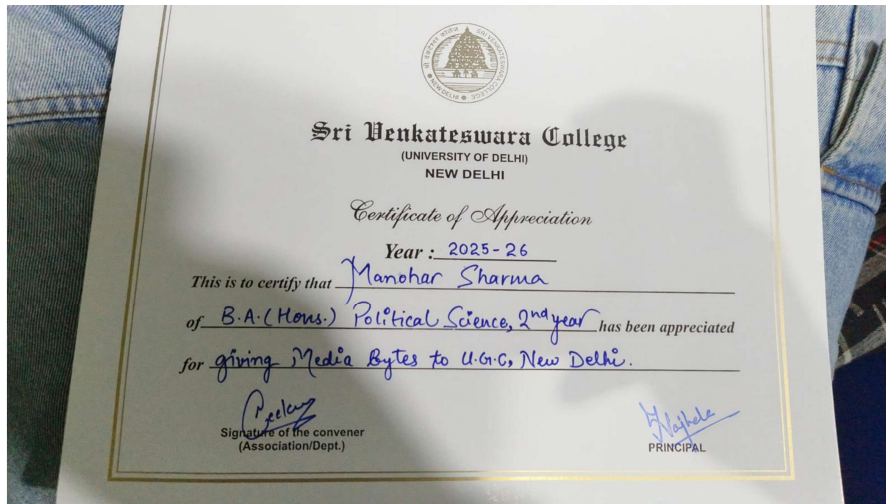
THIS NEP HELPDESK HAS BEEN SET AS PER INSTRUCTION OF UNIVERSITY OF DELHI DATED 31ST JULY 2025. THE HELPDESK WILL BE FUNCTIONING FOR 15 DAYS i.e. from 5th AUGUST 2025 TO 19TH AUGUST 2025. ALL FOURTH YEAR, FIRST YEARS AND OTHER STUDENTS OF COLLEGE CAN APPROACH TO HELPDESK ABOUT THEIR QUERIES WITH REGARD TO NEP, GE, DSE, SEC, VAC, FOURTH YEAR, MULTIPLE ENTRY MULTIPLE EXITS [MEME] ETC. THE BOOTH WILL BE FUNCTIONING THROUGHOUT THE DAY ALSO STUDENTS CAN SUBMIT THEIR QUERIES BY SENDING EMAIL TO COMMITTEE ON nepsaarthi@svc.ac.in.

THANKYOU.

WITH REGARDS

UGC-NEP SAARTHI COMMITTEE
SRI VENKATESWARA COLLEGE
UNIVERSITY OF DELHI

Sample Certificate



Event Completion Certificate



Tirumala Tirupati Devasthanams

श्री वेंकटेश्वर कलाशाला

Sri Venkateswara College
(University of Delhi)

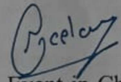
NAAC Grade A+

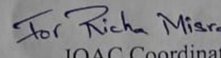
समापन प्रमाण पत्र

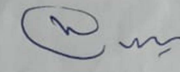
COMPLETION CERTIFICATE

यह प्रमाणित किया जाता है कि एनईपी-सारथी समिति, श्री वेंकटेश्वर कॉलेज द्वारा छात्रों की एनईपी 2020 के सहायता केंद्र का आयोजन ५ अगस्त 2025 से १९ अगस्त २०२५ तक प्रतिदिन सुबह ९:४५ बजे से सायं ५:०० तक ऑफलाइन माध्यम में सफलतापूर्वक आयोजित किया गया और इस कार्यक्रम की रिपोर्ट अभिलेख के लिए आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (IQAC) को जमा कर दी गई है।

This is to certify that the NEP SAARTHI COMMITTEE of Sri Venkateswara College has successfully organized and conducted a NEP HELPDESK from 5th August 2025 till 19th August 2025 (9:45 AM - 4:00 PM) everyday in the offline mode and its event report has been submitted to IQAC for records.


Event-in-Charge


For Richa Misra
IQAC Coordinator
Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021


Principal
Principal
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
दिल्ली विश्वविद्यालय / University of Delhi
धौरा कुआं, नई दिल्ली / Dhaura Kuan, New Delhi-110021