



श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
(दिल्ली विश्वविद्यालय)
University of Delhi



21st May, 2025

Ref No : SVC/Acs/2025/P/10762

NOTICE

Last Date : 30th June, 2025

Admission to One Year Certificate Course in Tourism and Travel Management
for the academic year 2025-2026).

The Candidates fulfilling the following eligibility criteria, as specified below, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2024-2025, available on the college website (www.svc.ac.in):-

S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	One Year Certificate Course in Tourism and Travel Management	<p>For merit purpose, the aggregate of English or one Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission through merit only.</p> <p>Reservation in seats for SC/ST/OBC/EWSs/KM/PwBD candidates is applicable as per university rules.</p> <p>SC : Schedule Caste ST : Schedule Tribe PwBD : Persons with Benchmark Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant</p>

Eligibility Criteria

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-

- I Post-graduate and above
- II Graduate
- III 10+2

It is pertinent to mention here that the TTM course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

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Namita
Dr Namita Pandey
Convener, TTM Course

Sanjay
Prof Sanjay Kumar
Convener, Admissions

Vajala
Prof Vajala Ravi
Principal

PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

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LIST OF CERTIFICATES/DOCUMENTS REQUIRED

List of Certificates/Documents:- The applicants shall be required to upload the following documents along with the preliminary online admission form: -

1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM/PwBD must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match with the certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM/PwBD Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match with the certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. The **OBC certificate must mention non-creamy layer status of the Candidate** (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993). The OBC Candidates who belong to the 'Non-Creamy Layer' and **whose caste appears in the Central List of the OBCs only**, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- I) dated 31 March 2016). **The certificate should be issued after 31st March, 2025.**
6. EWS Certificate (Appendix V) from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates). Income certificate for the financial year 2024-2025, dated on or after 31st March, 2025, as stipulated, will be required.
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those candidates who have passed senior secondary exam from outside Delhi
8. Upload a recent Photograph (without Signature or Stamp) and signature as per requirement on the online preliminary admission form.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website (www.svc.ac.in))
10. One identity proof issued by competent authority as notified by Government of India.
11. Self-attested copy of Passport & VISA (for Foreign Candidates).


Note:-

1. Applicants shall be responsible for the quality and authenticity of the images they upload at the time of registration. Applicants must take care to ensure that uploads are authentic and accurate. Applicants will be responsible for production of documents as sought. All certificates/documents will be returned to the applicant by the College upon completion of any physical verification that may be required at a later stage.

2. If the applicants do not have recent / valid EWS / OBC (Non-Creamy Layer) / SC or ST Caste /Tribe certificate at the time of Registration, the applicant may upload the acknowledgement slip of application for the certificate. However, at the time of admission, the applicant will have to produce his / her recent / valid original EWS / OBC (Non-Creamy Layer) / SC / ST certificate.

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3. Please note that all admissions are purely provisional and subject to further detailed verification and confirmation by the competent authority.

4. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.

Mode of Payment of Application Fee:- The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Wallet/UPI within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. Please do not wait until the last day for the submission. Please complete the process well in time positively. The following steps may be followed for successful completion of the same:-

- Course Fee : Rs 25,000/- (Rupees Twenty Five Thousand Only) PA payable in two installments. Rs 15, 600/- (i.e. Rs 15,000/- as an Admission Fee, Rs 500/- as an Examination Fee and Rs 100/- as on Identity Card Fee; Total Rs 15,600/- only) as a First installment of admission fee is to be paid accordingly. Fees may be refunded, as per rules, if admission is withdrawn during the course of study. The classes will be held weekly basis (excluding Saturdays, Sundays and other gazetted holidays).

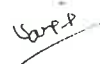
Number of Seats :: 40

All Original Certificates/Documents, submitted by the candidate as per requirement, will be returned to the candidates only after verification by the concerned official (s) after signing the specified box on the Admission Form within due course of time. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to the enrollment of a minimum of 15 candidates in the course.

For clarification, if any, Mr Anshul, Junior Assistant (Establishment Section) may be contacted via email (anshul@svc.ac.in)


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Copy forwarded for information and necessary action to the Teacher-in-Charge/ Admission-in-Charge of the respective departments, Section Officers (Accounts & Administration), Dealing Assistants (Accounts, Administration & Establishment), Principal's Office, All concerned, College Notice Board, College Website; and File.